

MINUTES OF THE WARTON PARISH COUNCIL MEETING
Held at 7.30pm on Tuesday 7th September 2021 in the Village Hall Warton.

PRESENT: Councillors K Briggs (Chairman), D Clough, W Muckle, C Peacock, F Senior and Mrs L Simmonds

IN ATTENDANCE: District Councillor A Duggan and Mr J W Ball – Clerk to Warton Parish Council.

APOLOGIES FOR ABSENCE: Apologies for absence were received and accepted from Councillors Mrs Cody and Hilling and County Councillor Mrs Williamson.

DECLARATIONS OF INTEREST: A declaration of interest was made by Councillor Muckle in relation to item 21.129 Allocation of Covid19 Donations to Village Organisations.

21.122. MINUTES OF THE PREVIOUS MEETING: RESOLVED THAT the minutes of the meeting held on 20th July 2021 having been previously circulated be accepted as a true and accurate record of proceedings at the meeting and be signed as such by the chairman.

21.123. REPORT FROM THE CLERK CONCERNING MATTERS IN PROGRESS NOT COVERED BY OTHER ITEMS ON THE AGENDA: The clerk reported that;

- i. An update from Zurich Municipal had been received covering the ongoing compensation claim for the injuries received by a child when crossing the cattle grid at the Weir Playground. Our insurers had decided that the claim should be settled with the possible shared liability of the playground designer.
- ii. The outstanding balance of £2640 had been paid over to Hicks Ironcraft for the provision and erection of the fencing around the younger children's area of the playground.
- iii. Nothing further to report concerning the Warton Mines Project.
- iv. Landscaping of the barn site had been completed.
- v. In order to complete the surfacing of the play area with woodchip a further quantity was required. Members agreed to the purchase.
- vi. Emptying of the Bear waste bin on the playground had been missed by Lancaster City Council on numerous occasions. District Councillor Duggan agreed to contact the department responsible to arrange clearance.
- vii. Some empty drinking glasses were being left after use on the picnic tables in the playground. Ongoing situation to be monitored.
- viii. An offer of £725 had been received from a Silverdale farmer to buy the cattle grid when removed from the Weir play area. Members agreed that the offer be accepted.
- ix. Other items had been reported to members as required.

The clerk was thanked for his report.

THE CHAIRMAN ADJOURNED THE MEETING FOR A PERIOD OF PUBLIC PARTICIPATION:

Councillor Mrs Simmonds reported that she had been approached by a representative of Dr Sherlocks Charity for the Poor of Yealand Conyers and Yealand Redmayne to enquire if any suitable recipients for help by the charity were present in Warton and Millhead as there were none in the Yealand Conyers and Yealand Redmayne that qualified. Members agreed that Anne Olliver be contacted to gain her views on possible action.

THE CHAIRMAN RECONVENED THE MEETING

21.124. REPORT FROM COUNTY COUNCILLOR MRS P WILLIAMSON: County Councillor Mrs Williamson was unable to attend the meeting and a report was not available.

County Councillor Williamson was thanked for her continued support.

21.125. REPORT FROM DISTRICT COUNCILLOR A DUGGAN: District Councillor Duggan reported that he had been able to convince the Lancaster City Council Cabinet Member for Transport and Roads to visit the village on Thursday 9th September to access the problems being experienced by residents because of the excess speed of vehicles being driven through the village. Any evidence to support the case for some kind of traffic calming measures would be appreciated for consideration during the visit. Issues with the increased flooding risk in Sand Land from the proposed housing development had been raised and the use of funding made available through the development for local improvement to ease the situation would be pursued.

District Councillor Duggan was thanked for his continued support.

21.126. STANDING ORDER 25: a) Members noted that no action had been taken since the last meeting under the provision of Standing Order 25.

21.127. PLANNING MATTERS: a) Details of the following planning application had been forwarded to members for their consideration and comments.

21/00552/FUL – Erection of dwelling (C3) with associated access and landscaping, re-grading of land and installation of package treatment plant for Mr Graham Orr Land adjacent to 27A Coach Road, Warton. Members requested that the clerk contact Lancaster City Council planning control officers to establish the the reasons for the installation of a package treatment plant rather than connection to the existing Coach Road sewerage system.

21/00857/FUL and Amended Application – Installation of window to the rear, construction of a balcony and external stairs to the rear for Dr Trevor Blease, 18 Coach Road, Warton – No comment raised.

21/00800/VCN – Erection of three dwellings with garage and associated access and landscaping (pursuant to variation of condition 1 on planning permission 17/00038/VCN to amend the plans for plots 1 and 2) for Mr Julian Stainton 3 and 5 Borwick Avenue, Warton – No objection raised.

21/00712/FUL – Demolition of existing garage , erection of a part single part two storey side/rear extension and erection of a replacement front porch for Mr & Mrs Richardson-Hogg, 25 Coach Road, Warton – No objection raised.

21/00464/FUL – Erection of storage building (B8) and alterations to ground levels including retaining wall for Mr Glen Pearson, Keer Bridge Highways Depot, Scotland Road, Carnforth. – No objection raised.

b) Members noted that current status of planning applications reviewed by members at previous meetings as follows:

19/00020/FUL – Reviewed 5th March 2019 meeting – Awaiting decision

20/00358/OUT – Reviewed by Members 2nd June 2020 – Awaiting decision

20/0937/VLA – Reviewed by Members 17th September 2020 – Awaiting decision

1264

LRC/AW/W13196 – Reviewed 1st December 2020 meeting – Awaiting decision
 20/01349/FUL – Reviewed 5th January 2021 meeting – Awaiting decision
 20/00358/OUT – Reviewed 2nd March 2021 Meeting – Awaiting decision
 21/00181/CCC – Reviewed 2nd March 2021 Meeting – Awaiting decision
 21/00442/FUL – Reviewed 4th May 2021 Meeting – Awaiting decision
 21/00617/FUL – Reviewed 23rd June 2021 Meeting – Awaiting decision
 21/0120/TCA – Reviewed 20th July 2021 Meeting – Application Permitted

21.128.FINANCE: Members noted the financial summary for July and August 2021 as follows:

Opening Balances – All Accounts	Current Account	42415.47	
	Village Improvement Account	12460.04	
	Investment Account	8058.47	
	Playground Account	4527.17	
	E & R Wilson Fund	<u>247.50</u>	<u>67708.65</u>
Opening Balance – Current Account			42415.47
Receipts			NIL
			42415.47
Payments			
06.07.21	J W Ball-Salary	385.17	
07.07.21	Npower – Toilet Electricity	27.04	
20.07.21	P Doey – Parish Lengthsman	817.95	
20.07.21	Tom Oliver – Toilet Work July	152.50	
20.07.21	Gary Marsh – Internal Audit	100.00	
20.07.21	Thomas Graham Ltd – PPE	209.57	
20.07.21	Warton Church Hall-Covid 19 Donation	200.00	
20.07.21	Warton Crag WI – Covid 19 Donation	200.00	
20.07.21	Warton Bowling Club – Covid 19 Donation	200.00	
20.07.21	Warton Village Hall – Covid19 Donation	400.00	
20.07.21	Salvation Army – Covid19 Donation	200.00	
20.07.21	Millhead Bowling Club – Covid19 Donation	200.00	
20.07.21	Millhead Football Club-Covid19 Donation	200.00	
20.07.21	Millhead Memorial Playing Fields Ass.Covid19 Donation	1500.00	
28.07.21	A Bradshaw (Warton Music Club) - Covid19 Donation	200.00	
28.07.21	Hicks Ironcraft – Playground Fencing	2640.00	
28.07.21	Warton Village Hall (Tuesday	200.00	

28.07.21	Badmington) Covid19 Donation			
	Hilary briggs (Crag Book Club)- Covid19 Donation	200.00		
28.07.21	1 st Warton (St Oswalds) Scout Group – Covid19 Donation	200.00		
28.07.21	Warton Village Hall – Room Rental	106.00		
06.08.21	J W Ball – Salary	385.17		
06.08.21	Npower – Toilet Electricity	<u>27.04</u>		<u>8751.28</u>
				33664.19
	Closing - Balance – All Accounts		Current Account	33664.19
			Village Improvt. Acc	12460.04
			Investment Account	8058.47
			Playground Account	4527.17
			E & R Wilson Fund	<u>247.50</u>
				<u>58957.37</u>

b) Members authorised payments and agreed that cheques be signed covering the following payments:

Open Spaces Society – Membership Fee - £50.00 – 2162
 Community heartbeat Trust (Solutions) Ltd – Defibrillator Safety Kit - £52.80 – 2163
 Tom Oliver – Toilet Work August - £137.50 - 2164

c) 2020/2021 Annual Governance and Accountability Return (AGAR)

The clerk reported that he had received confirmation of receipt of the Return from PKF Littlejohn. The period for the exercise of public inspection rights had been completed on 2nd September 2021 without the receipt of any inspection requests from members of the public.

d) Bank Charges – The clerk reported that he had been informed by Virgin Money (Yorkshire Bank) that an administration charge of £6.50 per month would be imposed on the parish council current account from 1st November 2021 and will be debited from the account the following month.

21.129. ALLOCATION OF DONATIONS TO VILLAGE ORGANISATIONS: The clerk reported that donations had been forwarded to the organisations concerned with the exception of the Salvation Army, Millhead Memorial Playing Fields Association, Millhead Bowling Club and Millhead Football Club pending receipt of further information. Members discussed a late application for a Covid19 donation by the Warton Village Hall Monday Badminton Group, supported by Councillor Muckle. Members agreed that a donation of £100.00 be authorised. Letters of thanks for the donations had been received from Warton Village Hall Committee, Church Hall, Crag Reading Group and Warton Bowling Club. Members considered an application from Mr Gilbert on behalf of a proposed painting and sketching group but members agreed that a grant was not appropriate as the group was not yet in existence. Members agreed that if the group successfully established itself in the village consideration would be given to the provision of a donation, should a request be received.

21.130. PROVISION OF A WREATH FOR REMEMBRANCE SUNDAY: Members agreed to the purchase of a wreath for the Remembrance Sunday service.

21.131. EVOLIS SPEED RECORDING EQUIPMENT: The clerk reported that the sign survey report from Alan Cox, Lancashire County Council was still awaited. An additional problem involving a legal definition and use of the equipment had been raised and was

currently under consideration by Lancashire County Council solicitors. No progress could be made with the purchase of the equipment until clearance was received from Lancashire County Council.

21.132. HOSPITAL OF JESUS (ALMS HOUSES) AND HUTTON FREE GRAMMER

SCHOOLCHARITIES: Members discussed the points raised by Reverend Figg concerning the relationship between the charities and the parish council the structure of the charities and the importance of issues being addressed by the appropriate bodies. Members discussed the issues raised by Reverend Figg in his emails and agreed the responses to be made on their behalf by the clerk.

21.133. OPEN SPACES SOCIETY MEMBERSHIP: Members agreed that the parish council continue its membership of the society for the 2021/2022 year.

21.134. DOG WASTE BINS: Councillor Mrs Simmonds reported that she had been approached by a member of the public requesting that additional waste bins be positioned about the village. No specific locations were suggested. Members agreed to keep the matter under review.

Councillor Senior reported instances of dog fouling on the Potts Wood Picnic Site surface area despite adequate waist bins being available on site. The clerk was instructed to contact Lancaster City Council Environmental Health Department to request assistance from the Dog Warden Service.

21.135. BICYCLE RACK PROVISION: Councillor Mrs Simmonds reported that Ren Wallbank had requested that members consider the erection of a bicycle rack in the Small Quarry. He was prepared to supply and erect the rack. Members agreed that the request be granted on condition that details of the proposed design of the rack and materials to be used be supplied for members consideration and agreement prior to erection.

21.136. SMALL QUARRY DISPLAY BOARDS: Councillor Mrs Simmonds reported that the recent event held in St Oswalds Church displaying the history of Warton Crag had been most successful and appreciated by those who had attended. Members discussed the event and agreed that the information featured at the event could be used to form a permanent record for display in the Small Quarry, acting as an introduction to the Crag for visitors. Members agreed that the clerk contact Belinda Barclay at the AONB to request advice and support.

21.137. 77TH LALC ANNUAL GENERAL MEETING – 20th November 2021: Members agreed that Councillors Peacock and Senior represent the parish council at the meeting with Councillor Senior authorised to act as the voting member.

21.138. ITEMS OF INFORMATION FROM MEMBERS: i) Councillor Muckle reported that numerous potholes were present in Grange View, Millhead.

ii) Councillor Muckle reported that vehicles parked on the junction of Grange View and Mill Lane Millhead were a hazard to other road users.

iii) Councillor Peacock reported that parish councils were being encouraged to make increased use of social media facilities.

iv) Councillor Peacock reported that training for members in a variety of subjects was now being made available on line as an alternative to attendance at training courses.

v) Councillor Mrs Simmonds reported that unsightly weeds had become established on many roads and pavements throughout the village.

vi) Councillor Briggs reported that some older children were using the fenced area of the playground reserved for younger children and the access gates to the area were not always being closed, causing a potential hazard.

21.139. DATE AND TIME OF NEXT MEETING: There being no further business the chairman thanked members and District Councillor Duggan for their attendance and participation and closed the meeting at 9.30pm. The next meeting of the parish council was arranged for 7.30pm on Tuesday 5th October 2021 in the Village Hall, Warton.

Chairman _____ Date _____

Minutes subject to agreement at the 5th October 2021 meeting of the Warton Parish Council.