

**MINUTES OF THE WARTON PARISH COUNCIL MEETING**  
**Held at 7.30pm on Tuesday 3<sup>rd</sup> January 2023 in the Village Hall Warton.**

**PRESENT:** Councillors K Briggs, W Muckle and Mrs L Simmonds.

**IN ATTENDANCE:** Mr J W Ball – Clerk to Warton Parish Council and District Councillor Mrs S Tyldesley.

**APOLOGIES FOR ABSENCE:** Apologies for absence were received and accepted from Councillors D Clough, Mrs J Cody, A Hilling, C Peacock and F Senior and County Councillor Mrs P Williamson.

**DECLARATIONS OF INTEREST:** There were no declarations of interest in relation to items covered by the agenda.

**23.001. MINUTES OF THE PREVIOUS MEETING:** RESOLVED THAT the minutes of the meeting held on the 6<sup>th</sup> December 2022 having been previously circulated be accepted as a true and accurate record of proceedings at the meeting and be signed as such by the chairman.

**23.002. REPORT FROM THE CLERK CONCERNING MATTERS IN PROGRESS NOT COVERED BY OTHER ITEMS ON THE AGENDA:** The clerk reported that;

- i. Advice had been received from Lancashire County Council Highways that the only course of action concerning the Main Street Car Repair complaint would be if waste oil had been tipped in gulleys, a planning legislation breach had occurred through light intrusion action, possible anti social behaviour or a lack of appropriate road tax and insurance on the vehicle. The clerk was instructed to notify the resident concerned.
- ii. An invite to the Lancashire District OBR Local Partner Workshop scheduled for 12<sup>th</sup> January 2023 had been received.
- iii. Details of the Lancashire County Council Public Realm Agreement, the subject of a Task Group survey, had been circulated to members.
- iv. Notification of the Reverend Figg's retirement from St Oswald's Church had been received. Members requested that the clerk forward their best wishes for a happy retirement to the Reverend Figg.
- v. Other items had been reported to members as received.

The clerk was thanked for his report.

**THE CHAIRMAN ADJOURNED THE MEETING FOR A PERIOD OF PUBLIC PARTICIPATION**

No matters raised by members of the public.

**THE CHAIRMAN RECONVENED THE MEETING**

**23.003. REPORT FROM COUNTY COUNCILLOR MRS P WILLIAMSON:** County Councillor Mrs Williamson was unable to attend the meeting but reported that Highways staff had been working hard to keep county roads open during severe weather. Adult Social Care staff had been mobilised to help the NHS manage the increased pressures on bed capacity in all the Lancashire Hospital Trusts, with daily meetings to support hospital discharges. Lancashire County Council will present its budget for the 2023/2024 and the following 4 years in the first week of February with an intention to deliver a balanced budget

for all years without an increase in Council Tax beyond the levels of increases in previous years.

County Councillor Mrs Williamson was thanked for her report and continued support.

**23.004. REPORT FROM DISTRICT COUNCILLOR MRS S TYLDESLEY:** District Councillor Mrs Tyldesley reported that Lancaster City Council 2023/2024 budget was under consideration with some very difficult decisions being taken on necessary savings to be made with resultant restrictions on services. Members of the public were being involved. The Roods play area was being cleared with a possibility of play equipment repairs and replacements. Residents of Main Street had been consulted over the Lancashire County Council proposed parking restrictions and their comments passed to the clerk for action.

District Councillor Mrs Tyldesley was thanked for her report and her continued support.

**23.005. STANDING ORDER 25:** The clerk reported that no action under Standing Order 25 had been necessary since the last meeting of the parish council.

**23.006. PLANNING MATTERS:** a) Planning applications received for review since the last meeting of the parish council were considered as follows:

22/01511/FUL – Change of use of commercial unit E to dwelling (C3), removal of shop front with installation of windows for Mrs Evelyn Anderson, Post Office, 99-101 Main Street, Warton – No objection raised.

22/0228/TPO – G1 (Beech) – fell for Mr Steven Boocock, 61 Hazelmount Drive, Warton – Noted.

b) Members noted the current status of planning applications reviewed by members at previous meetings as follows:

20/00358/OUT – Reviewed 2<sup>nd</sup> June 2020 Meeting – Awaiting Decision  
 20/00358/OUT – Reviewed 2<sup>nd</sup> March 2021 Meeting – Awaiting Decision  
 22/00001/REF – Reviewed 18<sup>th</sup> January 2022 Meeting – Appeal Dismissed  
 22/0115/TCA – Reviewed 6<sup>th</sup> September 2022 Meeting – Awaiting Decision  
 22/01217/VCN – Reviewed 1<sup>st</sup> November 2022 Meeting – Awaiting Decision  
 22/01333/PAM – Reviewed 1<sup>st</sup> November 2022 Meeting – Awaiting Decision  
 22/00900/FUL – Reviewed 1<sup>st</sup> November 2022 Meeting – Awaiting Decision  
 22/01247/OUT – Reviewed 6<sup>th</sup> December 2022 Meeting – Awaiting Decision  
 22/0215/TPO – Reviewed 6<sup>th</sup> December 2022 Meeting – Awaiting Decision  
 22/01436/LB – Reviewed 6<sup>th</sup> December 2022 Meeting – Awaiting Decision  
 22/01459/FUL – Reviewed 6<sup>th</sup> December 2022 Meeting – Awaiting Decision  
 22/01468/FUL – Reviewed 6<sup>th</sup> December 2022 Meeting – Awaiting Decision

**23.007. FINANCE:** a) Members noted the financial summary for December 2022 as follows:

Opening Balances – All Accounts

Current Account	36032.47
Village Improvement Account	12462.09
Investment Account	8058.47
Playground Account	4531.70
E & R Wilson Fund Account	<u>96.80</u>
	<u>61181.53</u>

Opening Balance – Current Account		36032.47
Receipts		NIL
		36032.47
Payments		
06.12.22 J W Ball – Salary		385.17
06.12.22 Sands Tree & Ground Services – Tree Felling		1800.00
06.12.22 P Doey – Parish Lengthsman – Labour & Christmas Lights		673.66
06.12.22 British Legion Poppy Appeal - Wreath		25.00
06.12.22 W Muckle – Expenses		32.00
06.12.22 F Senior – Expenses		46.00
06.12.22 Mrs L Simmonds – Expenses		20.00
06.12.22 Lancaster City Council – AONB Contribution		1000.00
07.12.22 Npower – Toilet Electricity		<u>28.02</u> <u>4009.85</u>
		32022.62
Closing Balance Current Account		32022.62
Closing Balances – All Accounts		
	Current Account	32022.62
	Village Improvement Account	12462.09
	Investment Account	8058.47
	Playground Account	4531.70
	E&R Wilson Fund Account	<u>96.80</u> <u>57171.68</u>

b) Members authorised and signed cheques for the following payments:-

George Washington Hotel – Toilet Water Charges - £1194.06 – 2287  
Astarte Web Design – Website Hosting - £135.00 – 2288

c) Review of Internet Business Banking System

Members registration of email addresses was in progress. Anne Nichols of Astarte Web Design had agreed to offer assistance to members as required.

d) Elizabeth and Richard Wilson Fund

Members agreed that in view of the low level of funding remaining no applications for financial help would be accepted for the current year. The clerk was instructed to notify applicants accordingly.

e) 2023/2024 Parish Council Precept Application

Members discussed the financial requirements for the 2023/2024 financial year and considered the estimated allocations to parish council budget headings prepared by the clerk. Members agreed that a precept demand of £21,429 be submitted to Lancaster City Council. The estimated cost to a Band D property would be £23.96.

**23.008: LANCASHIRE COUNTY COUNCIL MAIN STREET TRAFFIC PROPOSALS:** The clerk reported that 13 complaints and observations concerning the proposals had been received during the period 1<sup>st</sup> to 31<sup>st</sup> December 2022. All complaints had been forwarded to Eddie Mills Lancashire County Council Highways for consideration and comment. Members agreed to await guidance from Lancashire County Council officers before taking any further action.

**23.009. EVOLIS SPEED RECORDING EQUIPMENT:** The clerk discussed the restrictions imposed on Speed Recording Equipment and the future limitations on operation. Members agreed that the protocol imposed by Lancashire County Council should be followed and applied to the existing and proposed units in the village. Clearance for the site selected for the Main Street unit was awaited from Lancashire County Council.

**23.010. REPLACEMENT PICNIC TABLES AND SEATS:** Members considered the purchase of 2 picnic tables and 1 seat from Marmax Recycled Products and agreed that the company be contacted by the clerk to quote for the tables and seat required.

**23.011. PARTICIPATION IN THE MORECAMBE AND TOWN COUNCIL FORUM:** Members agreed to defer the item for consideration at the 7<sup>th</sup> February 2023 meeting of the parish council.

**23.012. WARTON MIRES PROJECT:** The clerk reported that formation of the Warton Mires Sub-group had been discussed with the Gardner Road Flood Action Group with Mr. P Hardcastle and one other member of that group to take part. The clerk was instructed to arrange the first meeting of the sub-group.

**23.013. SMALL QUARRY DISPLAY BOARDS:** Councillor Mrs Simmonds reported that she was liaising with others to collect the information needed to prepare the boards.

**23.014. WARM AND WELCOMING BUILDINGS:** Members agreed that no further action was necessary.

**23.015. LANCASHIRE COUNTY COUNCIL GRANTS:** Members requested that the clerk contact Sue Brown at St Oswald's Church to discuss involvement in the scheme.

**23.016. COMMEMORATION OF THE CORONATION OF KING CHARLES III ON 6TH MAY 2023:** Members discussed parish council involvement in any commemorative action and agreed to consider financial contributions for events organised by village groups. The clerk was instructed to contact the supplier of the medals awarded to village children in 2022 to establish if suitable medals to commemorate the coronation would be available from the company.

**23.017. WREATH PURCHASE REMEMBRANCE SUNDAY 2023:** The clerk reported that Jane Ward, North Lancashire Organiser, Royal British Legion had offered to include the parish council wreaths in her order. Members agreed that the wreaths for Warton and the Carnforth ceremony be sourced in this way.

**23.018. ITEMS OF INFORMATION FROM MEMBERS:**

- i. Councillor Briggs reported that the Washington Drive Salt Bin needed replenishment.
- ii. Councillor Briggs reported residents of Sand Lane had requested a salt bin be provided for the road.
- iii. Councillor Mrs Simmonds reported that Back Lane Salt Bin needed replenishment.
- iv. Councillor Mrs Simmonds reported that the Silent Soldier needed removal from Sparrow Park.
- v. Councillor Mrs Simmonds requested a copy of the Weir Playground Safety Inspection Report.

**23.019. DATE AND TIME OF NEXT MEETING:** There being no further business the chairman thanked Members and District Councillor Mrs Tyldesley for their attendance and participation and closed the meeting at 8.45pm.

Chairman..... Date.....

Minutes subject to agreement at 7<sup>th</sup> February 2023 meeting of the Warton Parish Council.