

MINUTES OF THE WARTON PARISH COUNCIL MEETING
Held at 7.30pm on Tuesday 26th March 2019 in the Village Hall, Warton

PRESENT: Councillors K Briggs (Chairman), D Clough, Mrs J Cody, W Muckle, C Peacock and Mrs L Simmonds

IN ATTENDANCE: J W Ball (Clerk to the Parish Council)

APOLOGIES: Apologies for absence were received and accepted from Councillors Mrs Barker and Hilling and County Councillor Mrs P Williamson.

DECLARATIONS OF INTEREST: No declarations of interest were made.

19.085. MINUTES OF THE PREVIOUS MEETING: RESOLVED THAT the minutes of the meeting held on 5th March 2019 having been previously circulated be accepted as a true and accurate record of proceedings at that meeting and be signed by the chairman.

19.086. REPORT FROM THE CLERK CONCERNING MATTERS IN PROGRESS: The clerk reported that i) objections to planning applications 19/00020/FUL and 19/00113/FUL had been lodged with Lancaster City Council Planning Dept ii) acceptance of the grasscutting quote of £1300 plus VAT from Lancaster City Council had been notified to the contractor iii) Reverend Figg had confirmed acceptance of the Silent Soldier figure on behalf of St Oswalds Church iv) the election procedure briefing meeting had been attended on 7th March 2019 v) other emails received had been forwarded to members.

The clerk was thanked for his report.

THE CHAIRMAN ADJOURNED THE MEETING FOR A PERIOD OF PUBLIC PARTICIPATION

The clerk reported that he had received a complaint concerning speeding vehicles through the village. Members agreed that this practice was unacceptable and expressed disappointment that the speed control team had not been formed because of a lack of volunteers.

THE CHAIRMAN RECONVENED THE MEETING

19.087. REPORT FROM COUNTY COUNCILLOR MRS P WILLIAMSON: County Councillor Mrs Williamson was unable to attend the meeting but items concerning Lancashire County Council had been reported to the clerk as necessary.

19.088. REPORT FROM DISTRICT COUNCILLOR MRS S SYKES: District Councillor Mrs Sykes was unable to attend the meeting but items concerning Lancaster City Council had been reported to the clerk as necessary.

19.089. STANDING ORDER 25: Members noted that no action had been taken under the provision of Standing Order 25.

19.090. PLANNING MATTERS: a) Members reviewed planning applications received as follows:

19/0039/TCA – Fell 1 x Conifer species for Wallbank, 2 Holly Bank, Warton – No objection raised.

19/00012/REF – Appeal against the decision not to allow the retrospective application for the change of use of land to domestic garden area and erection of a boundary fence for Mrs M Jackson 1 Hazelmount Drive, Warton. Members agreed to object against the appeal because they felt no amendments had been made to the original application and the high fencing obstructed sight lines for the drivers of vehicles joining Mill Lane from Hazelmount Drive.

b) Members noted the current status of planning applications already reviewed as follows:

17/00736/OUT – Reviewed 4th July 2017 meeting – Awaiting decision
 18/00349/FUL – Reviewed 1st May 2018 meeting – Application permitted
 18/00349/FUL – Reviewed 3rd July 2018 meeting – Application permitted
 18/01387/FUL – Reviewed 4th December 2018 meeting – Application withdrawn
 18/01564/FUL – Reviewed 8th January 2019 meeting – Application permitted
 18/01603/FUL – Reviewed 8th January 2019 meeting – Awaiting decision
 19/0006/TCA – Reviewed 5th February 2019 meeting – Application permitted
 18/01589/REM – Reviewed 5th February 2019 meeting – Awaiting decision
 19/00003/FEF – Reviewed 5th February 2019 meeting – Awaiting decision
 19/00010/FUL – Reviewed 5th February 2019 meeting – Application permitted
 19/00113/FUL – Reviewed 5th March 2019 meeting – Awaiting decision
 19/00020/FUL – Reviewed 5th March 2019 meeting – Awaiting decision

19.091 FINANCE: a) Members noted the financial summary for March 2019 (to 25th March 2019):

	Opening Balance	Current Account	2789.02	
		Village Improvement Account	12151.69	
		Investment Account	8058.47	
		Playground Account	1519.11	
		E & R Wilson Fund	<u>1467.30</u>	<u>25985.59</u>
Receipts				
01.03.19	Lancashire County Coun- Salt Marsh Payment		3000.00	
06.03.19	Elec Northwest – Wayleave Payment		<u>200.00</u>	<u>3200.00</u>
				29185.59
Payments				
05.03.19	Npower – Toilet Electricity		74.07	
05.03.19	Tom Oliver – Toilet Cleaning		139.50	
05.03.19	Warton Village Hall – Room Rental		52.50	
05.03.19	Peter Doey – Parish Lengthsman		323.22	
05.03.19	NW Air Ambulance – Donation		250.00	

05.03.19	E & R Wilson Fund – Applicant 1	700.00	
05.03.19	E & R Wilson Fund – Applicant 2	700.00	
06.03.19	J.W. Ball – Salary	<u>370.26</u>	<u>2609.55</u>
			26576.04

Closing Balance	Current Account	4779.47	
	Village Improv Acc	12151.69	
	Investment Account	8058.47	
	Playground Account	1519.11	
	E & R Wilson Fund	<u>67.30</u>	<u>26576.04</u>

b) Parish Council Insurance 2019/2020

The clerk reported that he had discussed options for quotes from Zurich Municipal Insurance depending on the number of years covered by the agreement. Quotes were for 1 year - £1595.44, 3 years £1523.38 per year and 5 years £1451.28 per year. Members discussed the quotes and agreed that the clerk inform the insurers that the parish council wished to agree insurance cover for 5 years at a cost of £1451.28 per year.

c) Members authorised payments and signed cheques for the following accounts:

HMRC – PAYE Payment - £1099.96 – 2013
 J W Ball – AAT Membership Payment - £78.00 – 2014
 J W Ball – Expenses Payment October 2018 to March 2019 - £449.85 – 2015
 Zurich Municipal – Insurance 2019/2020 - £1451.28 – 2016

d) Lancashire County Council – Saltmarsh Payment

Members thanked County Councillor Mrs Williamson for her action in securing the payment of £3000 for the parish council and agreed that the funds be allocated to the Playground Account.

e) 2018/2019 Audit by PKF Littlejohn

The clerk reported that preliminary instructions covering the operation of the audit had been received.

19.092. PUBLIC TOILETS: The clerk reported that he had been informed by Lancaster City Council that the rates gross charge of £1018.83 would be offset by a reduction of Transitional Relief of £227.63 and a Small Business Rate Relief of £792.20. No Rate Payment would therefore be necessary. Councillor Clough reported that repairs to the cistern diaphragm would need to be carried out eventually, but for the present time the system would continue to work without further attention..

19.093. SPARROW PARK: The clerk reported that further contact from Lancaster City Council officers concerning the sale of the park was still awaited.

19.094. ELIZABETH AND RICHARD WILSON CHARITABLE FUND: The clerk informed members that cheques for £700.00 each had been forwarded to the two applicants.

19.095. THE WEIR CHILDRENS PLAYGROUND: The clerk reported that confirmation had been received from Lancashire County Council solicitors that the access path was not the property of Lancashire County Council. Zurich Municipal had been informed that the parish council was responsible for the land on which the accident had taken place. Further information and instructions were awaited from Zurich Municipal.

19.096. PARISH LENGTHSMAN: The clerk reported that Peter Doey continued to carry out general maintenance duties about the parish.

19.097. SPEED DETECTION DEVICE: Councillor Clough reported that solar powered devices were operational and the battery powered device was awaiting a further battery recharge.

19.098. EMERGENCY RESPONSE PLAN: Councillor Clough reported that the plan had been reviewed and found that no amendments were required.

19.099. REGISTRATION OF WARTON PARISH COUNCIL LAND WITH THE LAND REGISTRY: The clerk reported that registrations of Senset Well and the Weir were in hand.

19.100. PARISH COUNCIL WEBSITE: The clerk reported that input of parish council data had continued.

19.101. WARTON AND MILLHEAD COMMUNITY ROADWATCH SCHEME: The clerk reported that no further progress had been made with the recruitment of volunteers.

19.102. MILL LANE FOOTPATH: Nothing further to report.

19.103. KEERBRIDGE HOUSING DEVELOPMENT: Nothing further to report.

19.104. DISCHARGE OF CONDITIONS RELATED TO PLANNING APPLICATION 15/00847/OUT – The clerk reported that discussions were ongoing with Lancashire County Council officers over their view of the proposed allocation of funding available as part of the conditions imposed on the planning application. With the aid of County Councillor Mrs Williamson further information concerning the numbers of children using the Millhead/Warton path to travel to and from school in Warton and the numbers of adults regularly using the path as a means of travelling to and from Carnforth was being gathered to reinforce the case for funding allocation.

19.105. ANNUAL ASSEMBLY OF PARISH MEETING: Members agreed that the Annual Assembly of Parish Meeting would be held on Tuesday 30th April 2019 at 7.00 pm in the Village Hall, Warton.

19.106. LOCAL ELECTION ARRANGEMENTS: The clerk reported that the election would be held on 2nd May 2019 but that there was no requirement for an election for parish councillors as the number of nominations received equalled the number of places available. All existing parish councillors would retire on Tuesday 7th May 2019 with the newly elected members taking office on that date. Declarations of Acceptance of Office would be required to be signed by members prior to the Annual General Meeting to be held on 14th May 2019 with Election Expenses Returns required by 30th May 2019 and Declarations of Pecuniary Interest by 3rd June 2019.

19.107. GRIT BIN ALLOCATION: The clerk reported that the survey was ongoing.

19.108. ITEMS OF INFORMATION FROM MEMBERS: i) Councillor Peacock reported he had attended a presentation by Eden Project North at Lancaster University. The University was keen to interact with local organisations to progress the project ii) the bench near to Geds Gate required repair iii) Councillor Mrs Simmonds reported incidents of dog excrement on the shore iv) Councillor Muckle reported numerous pot holes in Grange View and other streets in Millhead v) Councillor Briggs reported that the AONB Business Plan had been delayed but would be forwarded to parish councils for comment when available vi) Councillor Briggs reported that South Cumbria District Council officers had asked that parish councils respond to planning application information when supplied vii) Councillor Briggs reported that planning for the Warton Mines Project continued at a cost of £100,000 to date with flood management details available by August 2019.

19.109. DATE AND TIME OF NEXT MEETING: There being no further business the chairman thanked members for their attendance and closed the meeting at 9.15 pm, arranging the next meeting for Tuesday 14th May 2019 at 7.30pm in the Village Hall, Warton. The Annual General Meeting of Warton Parish Council was arranged for 7.00pm on Tuesday 14th May 2019 in the Village Hall, Warton.

Items for inclusion in the 14th May 2019 Meeting Agenda to be notified to the clerk by 6th May 2019.

Chairman _____ Date _____

Minutes subject to agreement at the 14th May 2019 meeting of the Warton Parish Council.