



**Community Emergency Scheme**

**Warton**  
**Community Emergency Plan**



<b>Community</b>	<b>Warton</b>
<b>Plan owner</b>	<b>David Clough</b>
<b>Version</b>	<b>Public Version 1.0</b>
<b>Date</b>	<b>28<sup>th</sup> June 2017</b>

**At the minimum, the plan owner and nominated residents should keep a hard copy of this document available for use if the plan is activated.**

## PLAN OWNERSHIP

**The plan owner is responsible for ensuring the plan remains up to date.**  
Amendments must be made whenever changes take place to personnel, contact details, planned procedures or equipment.

Initially David Clough c/o Warton Response Group, on behalf of Warton Parish Council.

Plan known as Warton Emergency Plan. WEP.

## DISTRIBUTION RECORD

<b>01 - Name</b>	Warton Parish Council.	<b>Date Sent</b>	Parish Clerk. John Ball
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The **Civil Contingencies Officer** at Lancaster City Council will ensure that electronic versions of this plan are circulated appropriately within the council and forwarded to:

Lancashire Constabulary  
Lancashire Fire and Rescue Service  
North West Ambulance Service  
Lancashire County Council Emergency Planning  
Environment Agency  
Any other appropriate responder agency

## Record of amendments

Ensure amendments are recorded here. Please notify the Civil Contingencies Officer at Lancaster City Council immediately of any changes.

Annual review		
Date	Reviewed by	Signature

VERSION CONTROL AND AMENDMENT RECORD			
No.	Date	Status	Amendments
0.1	140217	Superseded	Initial draft
0.2	190317	Superseded	MB amendments
0.3	220317	Superseded	MB/DC amendments
0.4	270317 onwards	Superseded	Further local information from DC
0.5	220617	Superseded	Review by MB @ Lancaster CC
1.0	280617	Approved	New plan

The scheme is separated into several sections:

- Information – General background information
- Intention – What the plan is intended to achieve
- Method – How the scheme’s aims will be achieved
- Administration – of the scheme
- Communications – Radio, telephony etc
- Appendices – more detailed information about specific matters

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## Section 1: Information

### 1.1 Warton

Scope. This plan covers the parish of Warton, a village situated in northern Lancashire. Carnforth is the nearest large town and shares a boundary with the village. Lancaster and Kendal are in easy reach by road. The M6 motorway and junction 35 are close to the village as is Carnforth station and the West Coast main railway line.

Warton OS grid reference SD 500726.

Warton co-ordinate 54.147 North. 2.766 West.

Scale. The population at the last census in 2011 was 2360, distributed across the main village and also at Millhead. A number of the residents commute to nearby Lancaster, Morecambe, Kendal or further afield.

Farms. There are two principal fully working farms in the parish

1. Warton Hall Farms, P Barker, Cote Farm, Sand Lane, Warton.
2. J. Atkinson, Borwick Lane, Warton.

Industry.

The number of industrial units found was Nil.

There exists a small number of private business.

Warton Village is mainly a residential area..

Layout

The village has no shops other than a specialist interior furnishers, there are two pubs, two churches, a village hall, a church hall, a Post Office, and two schools .A public convenience is located on Main Street adjacent The George Washington pub .The Pre-school is located at St Oswald Church Hall, Main Street, LA5 9PJ and Archbishop Hutton Primary school is located on Back Lane. LA5 9QU.

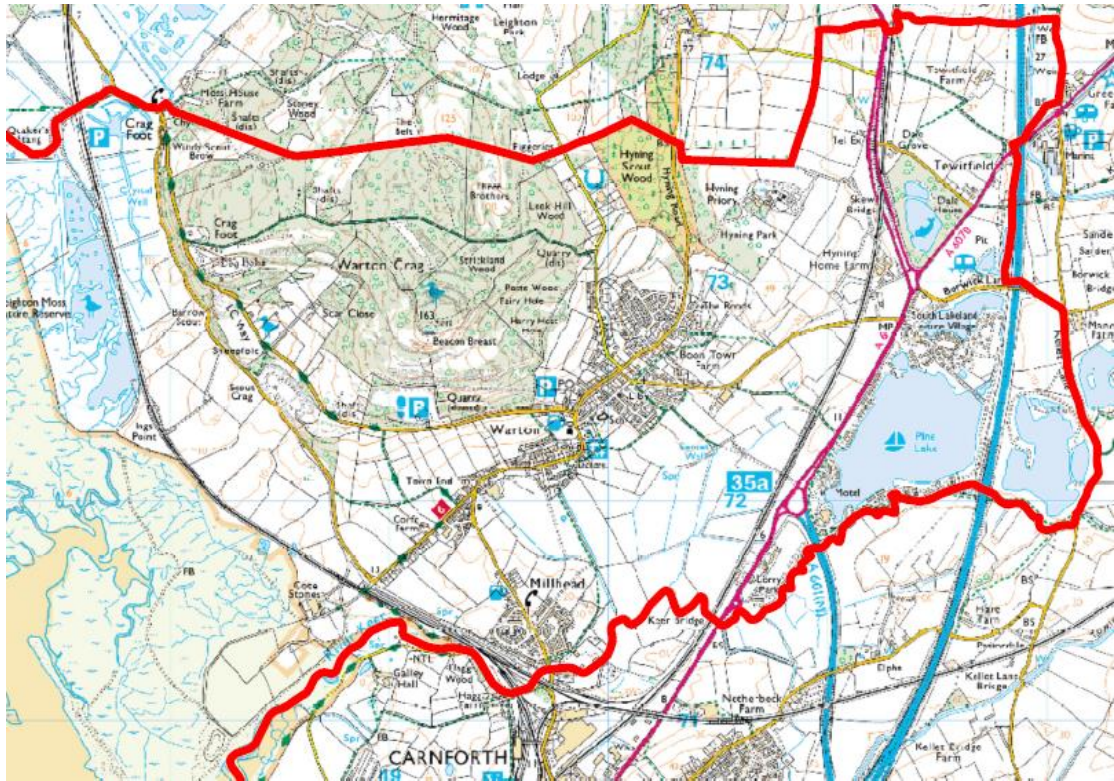
The Pre-school with 30 infants, the Primary school with 120 pupils of pre-secondary school age.

The village layout at Warton is mainly as a strip development each side of Main Street with further housing on numerous additional side roads and a slightly separated cluster of properties at Millhead on the boundary with Carnforth and properties in The Roods area at the North end of the Village.

At Millhead the tidal River Keer has on occasions caused major flooding problems. Pooling water in the fields, known locally as the Gardner Road and Sand Lane areas have also been affected with major surface water problems and flooding. The Environment Agency and RSPB are investigating possible long term solutions.

## 1.2 Maps.

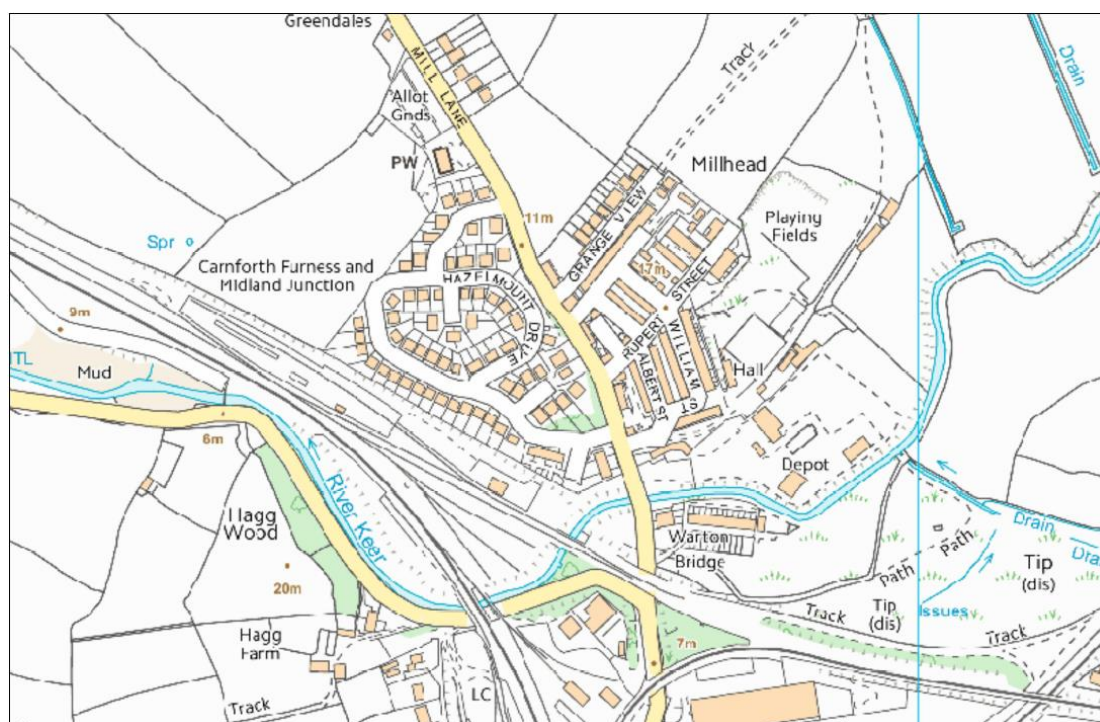
### Warton Parish



### Warton Street Plan



## Millhead Street Plan



### 1.3 Community profile

**Residents:** Population 2360 (2011 census) includes the community at Millhead on the parish boundary with Carnforth

#### **Visitors:**

Caravan site at Scout Crag situated at the West end of the parish on Silverdale Road, LA5 9RY

**Contact details:** Scout Crag Caravan Park 01524 734579.

A local and visitor destination used by walkers and climbers is Warton Crag. Warton Crag stands at 163m (535ft) high and is a limestone outcrop. There are no facilities in that particular area other than a main car park at the disused quarry on Crag Road with a much smaller car located park nearer the village.

Warton Crag is severally managed which includes Lancashire County Council and Lancaster City Council.

The historic remains at Warton rectory are located on Main Street, LA5 9PG.



## Section 2: Intention

### 2.1 Intention.

The aim of this scheme is to provide a single source of local information to improve community resilience and provide an effective initial response in an emergency.

The specific emergency situations covered by the plan include:

- Flooding (including flash flooding)
- Predicted severe or extreme weather (high winds etc.)
- Any other widespread incident
- Medical Emergency
- Fire
- Significant Utility failure (Electricity/Water)

### 2.2 Structure of the community emergency scheme

The Civil Contingencies Service of Lancaster City Council has prepared the template of this scheme and assisted the Warton community representatives to complete it. The scheme is **completely voluntary** and **there is no statutory duty to participate** but the local community saw it as a positive step to take in improving their resilience.

The scheme provides a framework for listing contact details, responsibilities, and information about resources. It is intended to be of real help in acting at the onset of an emergency and assist in dealing with day-to-day problems that can arise in remote communities.

## Section 3: Method

### 3.1: Community Emergency Contacts

Contact details of emergency services and other useful agencies are shown at **Appendix 'A'**.

This list shows people living in different areas of the village who have good local knowledge and contacts and who will be well placed to initiate action at short notice. They are:

David Clough

Anne Oliver.

Colin Peacock

Peter Doey

Susan Clough

Christopher Hopwood

Vicar at St Oswald

Gretl Cook

Suzanne Wells

Jill Slaughter

Pam De Feu

Susan Hopwood

Adam Wells

Carol Wolfenden

Many other residents within the Village would help out at the time of an emergency

**Our Community Emergency Contacts' details are listed in a table at Appendix 'A'. Confidential contact details are at Appendix 'B'.**

Examples of the tasks the Community Emergency Contacts might undertake:

#### Prior to an emergency

- Disseminate important information from the scheme to the community
- Exercise the plan to ensure it is functional

#### During an emergency

- Collection and dissemination of information
- Recruitment of volunteers and allocation of tasks
- Compile and maintain of a register of people who may require special help
- Operate the local emergency centre in Warton Village Hall on Back Lane

### **3.2 Activating the Plan**

The response group may be activated by external request such as from an emergency service or the local council. Alternatively, the group could be activated through a communication from any group member who is aware of an emergency situation in the village that needs the group's support.

- Community Emergency Planning Group Members, listed below, will be alerted to gather at the Village Hall, Church Hall or other emergency centre as the situation demands.
- First arrivals will follow the procedure of securing the emergency premises as outlined in Appendix C
- Briefing on the nature and severity of the emergency will be shared.
- Other agencies will be alerted as necessary.
- Necessary procedures for relief of the emergency will be put into action through the group and through others recruited to the tasks.
- Procedures for registering individuals staying at the refuge will be implemented.

**Community Emergency Planning Group (CEPG) members** (Please see Appendix 'B' contact details for telephone numbers)

Name: David Clough (Primary Contact)	Name: Anne Oliver
Name: Jill Slaughter	Name: Suzanne Wells
Name: Christopher Hopwood	Name: Christine Shields
Name: Carol Wolfenden	Name: Gretl Cook

### **3.3: Community Response**

Many of the situations covered in this plan are predicted in Environment Agency flood warnings or Met Office severe weather warnings and flash warnings.

Individual householders in areas known to be at risk should have well rehearsed methods of protecting their properties when flooding is predicted, including the use of flood resilience products, and of course householders should also help their neighbours in preparing for predicted flooding.

This Community Emergency Scheme builds on any existing individual preparations and moves these into the wider community. It identifies resources available to all and uses the "Community Contact" system for links to/from external assistance through the CEPG members.

### **3.4: Resources**

#### **3.4.1 Community Emergency Centres**

***Village Hall, Back Lane, Warton.LA5 9QX. OS Map Reference SD4989872370. Co-ordinates Eastings 349898. Northings 472370.***  
**St Oswald Church Hall, Main Street, Warton. LA5 9 PJ.**  
**Archbishop Hutton Primary school, Back Lane, Warton. LA5 9QU.**

It has been agreed with the village hall committee that the village hall can be used as an emergency muster point if such facilities are required for any incident that causes this plan to be activated. The building is also identified for use as a community rest centre and has an emergency generator and lighting system.

If for any reason the building is unavailable for use possible alternatives are the Archbishop Hutton Primary School on Back Lane. LA5 9QU. Also, St Oswald Church Hall, Main Street. LA5 9PJ.

#### **3.4.2 Emergency equipment**

Residents are encouraged to invest in personal emergency equipment, such as torches, lamps, radios + batteries and phone chargers and first aid kits.

An emergency equipment cache has been prepared and is kept at the Village Hall and maintained by the Warton Response Group. The cache includes:

- a. A copy of the community emergency plan
- b. Maps of the area
- c. Appropriate stationery and materials to provide a logbook and simple message forms.
- d. A copy of the appropriate section of the Register of Electors
- e. Wind up Radio
- f. Wind up Torch/Lamp
- g. Emergency generator (for use at the Village Hall only. Non portable)

An inventory has been made of suitable sources of 'community held' equipment such as chainsaws, tractors and other equipment and this is maintained by the response group.

### **3.5: Role of Agencies in an emergency**

**Police** - The **Lancashire Constabulary** is responsible for the coordination of all other agencies at the scene of any emergency incident. The police also have a role to investigate any possible criminal aspects of any incident.

The **Lancashire Fire & Rescue Service** is responsible for fire fighting and rescue. They are comprehensively equipped with search and rescue equipment, including specialist equipment for rescue from collapsed buildings. They also have access to high volume pumping equipment and may be asked to assist in flooding incidents.

The **North West Ambulance Service** is responsible for providing First Aid to casualties at the scene of any emergency incident and transport of casualties to hospital. At any multi-agency incident, the Ambulance Service is the 'gateway' organisation to the wider National Health Service meaning that, in an emergency, other agencies wishing to access any Health organisation will initially do so through the Ambulance service.

**HM Coastguard**, whilst primarily coordinating the response to coastal and off shore incidents also has access to resources that can assist in inland emergencies, particularly flooding.

The **University Hospitals of Morecambe Bay NHS Trust** has an emergency plan for the treatment of casualties at local hospitals and further afield. This includes the deployment of a Hospital Mobile Emergency Team.

The **Environment Agency** has a responsibility for flood forecasting and warning and the identification of flood risk areas.

**Lancaster City Council** supports the emergency services at an incident by the provision of a Duty Emergency Incident Officer, Evacuation Rest Centres, waste clearing operations, environmental protection advice along with engineering and building control services.

**Lancashire County Council** also has an Emergency Planning Duty Officer and provides countywide services such as Education and Adult & Children's (Social) Services.

**Voluntary Organisations** offering their various skills to the communities of Lancashire in times of emergency include:

- **St. John Ambulance**
- **Salvation Army**
- **British Red Cross**
- **RVS**
- **Salvation Army**
- **RSPCA**
- **Raynet (Radio Amateurs)**
- **Faith Groups**

- **Mountain Rescue Teams**

These voluntary organisations are coordinated in Lancashire by the County Council Emergency Planning Service and the initial contact point for any of the above organisations must be the County Emergency Planning Duty Officer, who can be contacted by the Lancaster City Council Duty Emergency Incident Officer or any of the 'blue light' services.

Agencies supporting these organisations include: **Electricity North West**, who provide specialised assistance concerning electricity supplies; to continue to supply electricity; to liaise with other organisations for the provision of emergency supplies and the disconnection of cables that constitute a danger to life and property. **United Utilities**, deal with the maintenance of water supplies and sewage disposal arrangements, repairs to water mains and the availability of emergency water supplies in an incident

### **3.6: Ministers of religion and Faith Leaders**

Ministers of religion are familiar with the problems of care within the community. They are experienced in leadership, organisation and counselling the sick.

Vicar of Warton St Oswald. Parish Church, Main Street. LA5 9PG.

The Minister of Warton Methodist Church, Borwick Lane. LA5 9QJ.

Through the Lancashire Resilience Forum it is possible to access a much wider faith community if there are particular needs during or after an incident.

### **3.7: Preparation**

Residents are encouraged to keep themselves informed and be aware of weather conditions that may result in flooding or other disruption. Sources of this information include:

**Met Office** – severe weather warning forecasts

**Environment Agency** – Flood Alert and Warning notifications for the River Keer. These include automated messages to landlines, mobile telephones and/or e-mails for residents and business registered for the Flood Warning Area scheme.

**BBC** – "Countryfile" forecast

**Local radio** – broadcasts of Environment Agency flood warnings and weather warnings

**Residents** are encouraged to maintain emergency packs and in periods of good weather should check that equipment is working correctly, batteries charged and essential supplies restocked. Where flood defence equipment is kept in readiness or has been installed it should be maintained including

oiling/greasing of mechanisms. Whilst sandbags are only of limited use, if they are held they should be checked to confirm they are safe and dry and any drainage channels should be checked and if necessary cleaned

An excellent idea is to have a “grab bag” always at hand. Within the bag Residents would keep important personal documents. Obtain a widely available zipped top A4 pouch in heavy duty re-enforced PVC in which to place your family’s essential documents.

### **3.7: Flooding Responses**

Where any Flood Watch or Severe Weather warning is received that is expected to affect the Warton community the Duty Emergency Incident Officer at Lancaster City Council can be contacted if necessary by a Group member to discuss any assistance that may be needed.

#### **Flood Alert**

While the Environment Agency have not designated Warton village as a Flood **warning** area. The communities at Millhead, Gardner Road and Sand Lane can be affected by flooding on the River Keer. The EA will issue Flood Alerts and Warnings for the River Keer when the tidal and/or river conditions indicate that flooding may be possible. Residents of Warton can register to receive these Flood Warning messages, which are also passed automatically to the Emergency Services and local authorities.

Only limited measurement is available on minor streams and becks and the Environment Agency cannot give further information beyond a basic Flood Watch alert. However, it is known that streams rise and fall rapidly in heavy rainfall and water run-off from open slopes can be considerable. It is important therefore that the CEPG mobilise residents who can, without putting themselves in danger, monitor water courses. If water levels are rising rapidly or there is other evidence of flooding upstream (changing water colour, large trees or other objects being swept down, undercutting of any river bank) this information should be passed to the CEPG Contacts who will alert the Environment Agency.

**If there are local indications that streams or run-off is likely to flood homes and businesses it is important to act quickly.**

#### **Environment Agency Recommended Actions:**

- Move cars, pets, food, valuables, and important documents to safety.
- Fit flood protection equipment (air brick covers, door barriers etc.).
- Turn off gas, electricity, and water supplies if safe to do so.
- Be prepared to evacuate your home or premises.
- Protect yourself, your family and help others.
- Act on your flood plan.

## Flash Flooding

- Consider the threat to low-lying buildings
- Clear drains
- Use sandbags or other protective measures at doors

## 3.9 Severe Weather Responses

### Met Office Weather Warnings Guide

The Met Office warn the public and emergency services of severe or hazardous weather which has the potential to cause damage, widespread disruption and/or danger to life through our National Severe Weather Warning Service. This includes warnings about rain, snow, wind fog and ice.

These warnings are given a colour depending on a combination of both the likelihood of the event happening and the impact the conditions may have.

The basic messages associated with each of the colours are:

<b>No Severe Weather</b>	<b>Be Aware</b>	<b>Be Prepared</b>	<b>Take Action</b>

The basic message associated with each warning level is:

#### Likelihood

- High**
- You may need to take action as we are expecting ...
  - There will be ...
- Medium**
- We should be prepared for ...
  - There is likely to be ...
- Low**
- Be aware of the potential/possibility ...
  - There is the small chance of ...
- Very Low**
- Be aware that there is a very small risk of ...

#### *What the colours mean*

- **Yellow: Be aware.** Severe weather is possible over the next few days and could affect you. Yellow means that you should plan ahead thinking about possible travel delays, or the disruption of your day to



day activities. The Met Office is monitoring the developing weather situation and Yellow means keep an eye on the latest forecast and be aware that the weather may change or worsen, leading to disruption of your plans in the next few days.

- **Amber: Be prepared.** There is an increased likelihood of bad weather affecting you, which could potentially disrupt your plans and possibly cause travel delays, road and rail closures, interruption to power and the potential risk to life and property. Amber means you need to be prepared to change your plans and protect you, your family and community from the impacts of the severe weather based on the forecast from the Met Office
- **Red: Take action.** Extreme weather is expected. Red means you should take action now to keep yourself and others safe from the impact of the weather. Widespread damage, travel and power disruption and risk to life is likely. You must avoid dangerous areas and follow the advice of the emergency services and local authorities.

Severe weather warnings are available to you in a number of ways, meaning you can always access the latest information wherever you are. This includes on radio, TV, the Met Office website, social media, smart phone apps, RSS and via email alerts.

You can help by passing these warnings on to family and friends, or by sharing them on Facebook, Twitter and other social media with your friends and followers.

Three types of weather warning are issued by the Met Office:

- **Advisory of severe or extreme weather**

Advisories are issued by 11.00 daily as routine and indicate the confidence level of expected severe or extreme weather. Early warnings and Flash Warnings supersede Advisories when confidence levels are 60% or greater.

- **Early warning of severe or extreme weather**

These are issued when the Met Office has a 60% confidence or greater of severe or extreme weather.

- **Flash warnings of severe or extreme weather**

These are issued when the Met Office has 80% or greater confidence of severe weather in the next few hours. If warnings have been issued the NW Region page of the Met Office website will have more detailed information.

### **Weather warnings - likely to affect Warton.**

Apart from the risk of flooding the most likely scenario to affect Warton is a warning of high winds. At times of low risk of storms the community

will endeavour to maintain properties in a good state of repair with attention to the maintenance of chimney stacks, general pointing of brickwork on buildings and walls, roof tiles and roofing felt and any bracketed equipment such as aerials and dishes. In addition, the condition of trees near to buildings, or anywhere else where they might cause disruption or injury if they fell, should be monitored and where necessary remedial action taken. The CEPG will check the availability of sand and salt in appropriate areas and ensure levels in grit boxes are maintained.

**If warnings are received of impending heavy snowfalls the CEPG will consider the following:**

Arrange to monitor local conditions and where problems are occurring either seek help from the authorities or coordinate local self help.

Monitor the well being of vulnerable residents, if necessary bringing any situations causing concern to the notice of the authorities.

**If warnings are received of storms residents should consider the following:**

Ensure the security of loose objects, e.g. ladders, garden furniture or anything else that can be blown into windows and other glazing.

Close and securely fasten windows (and storm shutters if fitted), particularly those on the windward side of the house and especially large doors, i.e. garage / shed doors.

Park vehicles in a garage, if available, or keep them clear of buildings, trees, walls, and fences.

Close and securely lock loft trap doors, particularly if roof pitch less than 30°.

If chimney stacks are tall and there are any doubts about their condition move beds from areas directly below them.

Assist any vulnerable or infirm residents to carry out these tasks.

**During a storm the following actions may be appropriate and the CEPG will ask residents to consider them:**

Stay indoors as much as possible

If outside, try to stay clear of buildings or trees

Keep away from the sheltered side of boundary walls and fences – if these structures fall they will collapse on this side.

Do not go outside to repair damage whilst storm is in progress

If possible, enter and leave the house through doors on the sheltered side closing them behind you

Open internal doors only as needed and close them afterwards.

Monitor vulnerable neighbours.

## 3.10 Emergency situations

### Fire

- Lancashire Fire and Rescue Service will respond to all calls to fires or other emergencies.
- Residents, on discovering a fire, should call the Fire Service via 999, or 112 leave the premises, and not return until given the all clear.
- The Fire Service will respond to requests from residents regarding Home Fire Safety Checks, fitting smoke detectors and advice on fire plans for every occupant.

### Medical Emergency

The **North-West Ambulance Service** is responsible for providing First Aid to casualties at the scene of any emergency incident and transport of casualties to hospital. At any multi-agency incident the Ambulance Service is the 'gateway' organisation to the wider National Health Service meaning that, in an emergency, other agencies wishing to access any health organisation will initially do so through the Ambulance service.

Four Emergency Defibrillators are available within the parish situated at:

1. St Oswald Church Hall, Main Street. LA5 9PJ
2. Bus Shelter, Junction of Mill Lane and Sand Lane. LA5 9NW
3. Methodist Church, Borwick Lane. LA5 9QJ
4. Junction of Hazelmount Drive and Mill Lane, Millhead. LA5 9UX.  
(This unit is fitted within a redundant BT telephone kiosk)

The defibrillators are protected by a push button lock. The access code is only available from North West Ambulance through 999.

## 3.11 Utility Failures

### Power Blackout

In the event of electricity supply failure residents should call 105. The Electricity North West control centre will receive the report of the problem. This allows the Control centre to assess the nature and scale of the breakdown.

If it becomes apparent to any members of the **CEPG** that the power cut is widespread or likely to become protracted they will consider what action is necessary to support the community, particularly any vulnerable members and whether to activate the emergency plan.

The City Council Duty Emergency Incident Officer (DEIO) should also be contacted, via the Council's Emergency Call Centre. If it is necessary to contact the ENW Emergency Control Centre Manager for further information the DEIO will do this on behalf of the community.

In a protracted blackout ENW are likely to deploy a catering vehicle to the village at The Village Hall, Back Lane. LA5 9QX.

### **Water Supply disruption**

In the event of a water supply failure residents should ring the United Utilities control centre in the normal way to report the problem. This allows the Control centre to assess the nature and scale of the supply breakdown.

If it becomes apparent to any members of the **CEPG** that the water supply problems are widespread or likely to become protracted they should meet as a group to consider what action is necessary to support the community, particularly any vulnerable members and whether to activate the emergency plan. The City Council Duty Emergency Incident Officer (DEIO) should also be contacted, via the Council's Emergency Call Centre.

If it is necessary to contact the United Utilities Emergency Control Centre Manager for further information the DEIO will do this on behalf of the community. The DEIO has the necessary information and contacts to organise alternative water supplies, for drinking and for sanitation, in an emergency. Should pallets of bottled water or bowsers be deployed to the village by United Utilities these should be sited at the Village Hall, Back Lane, LA5 9QX.

### **3.12 Other incidents**

A plan of this nature can never cover all situations. In the event of any other type of emergency occurring the community will seek assistance through the usual channels and if necessary use the services of the CEPG to coordinate the local response and to call on any of the organisations outlined in this plan.

## **Section 4 Administration**

### **4.1 Emergency Plan**

This plan has been produced by the plan owner in association with the Civil Contingencies Officer at Lancaster City Council. It has been quality assured by Lancashire County Council Emergency Planning Service and the Environment Agency. The Plan Owner and other Community Contacts are responsible for keeping the plan up to date. The plan will be reviewed at least annually or after any activation.

The plan is available for any member of the community to read and the planners welcome any observations on how it may be improved.

*The Community Contacts also have (with permission) a record of the contact details of community members along with information about any residents who may be considered vulnerable (including temporary vulnerabilities). These details are retained separately from the main plan under secure conditions in the community but not by any other agency.*

## Section 5. Communication methods

### Contact details for agencies, organisations and resources

These are shown at Appendices “A” & “B”

#### 5.1 Public Information

The local radio and television will carry severe weather warnings, advice to the public and emergency telephone numbers. In the event of a power cut a wind-up, battery operated or car radio should be used to monitor broadcasts.

The radio stations also have up to date information on their websites about emergency situations

##### Local Radio Stations

Station	Frequency	
	FM	Website
BBC Radio Lancashire  In an emergency situation radio Lancashire stops its regular transmissions and moves to its public information role known as “Connecting in a Crisis”	104.50 MHz FM  and DAB Digital Radio.	<a href="http://www.bbc.co.uk/lancashire">www.bbc.co.uk/lancashire</a>
The Bay Radio	103.20 MHz FM.	<a href="http://www.thebay.co.uk">www.thebay.co.uk</a>
BBC Radio Cumbria	96.10 MHz FM	<a href="http://www.bbc.co.uk/cumbria">www.bbc.co.uk/cumbria</a>

#### 5.2 Emergency Communications

In addition to the community’s standard land line and mobile telephony services the **First Responders** based in Borwick, Priest Hutton and Holme have access to a radio provided by the North West Ambulance Service, which can be used to contact Ambulance HQ at Broughton near Preston in an emergency if other communications are not available. When the CEPG are discussing any anticipated situation with the Council’s Duty Emergency Incident Officer all options for maintaining contact will be considered and an appropriate method determined in advance.

## Section 6. Details of useful organisations during an emergency

Organisation	Service	Contact for
<b>6.1 Emergency Service</b>		
<b>Lancashire Constabulary</b> Telephone 999.	Police Service Coordinator of all responder services at any incident	Emergency response for the protection of life.
<b>Lancashire Fire and Rescue</b>  Telephone 999.	Emergency response for the rescue of people trapped by fire, wreckage or debris, extinguishing fires and dealing with hazardous substances, inland water rescue.	Emergency response for situations described.
<b>North West Ambulance Service</b>  Telephone 999.	Emergency medical treatment	Emergency medical treatment
<b>Bowland &amp; Pennine Mountain Rescue Team</b> (Call out via Police) Telephone 999.	Carry out land search and rescue operations on behalf of the police force.	Emergency land search and rescue
<b>6.2. Local Authorities</b>		
<b>Lancaster City Council</b>	To support the emergency services during an emergency and then lead the recovery process in returning the community back to normality following an incident.	Issues relating to: <ul style="list-style-type: none"> <li>• Waste management</li> <li>• Housing</li> <li>• Environmental health</li> <li>• Emergency Planning &amp; Business Continuity</li> </ul>
<b>Lancashire County Council</b>	To support the emergency services in the emergency phase and the recovery process following an incident.	Issues relating to: <ul style="list-style-type: none"> <li>• Education</li> <li>• Highways</li> <li>• Social services</li> <li>• Trading standards</li> </ul>



<b>6.3. Utilities</b>		
<b>Gas (National Grid Transco PLC)</b>	Maintenance of satisfactory gas supply, ensure rapid restoration of an interrupted gas supply including repair to gas mains. The primary function of Transco in an incident will be the safe control of gas supplies	Problems in gas supply
<b>Electricity North West  Telephone 105</b>	To provide specialised assistance concerning electricity supplies; to continue to supply electricity; to liaise with other organisations for the provision of emergency supplies. Disconnection of cables that constitute a danger to life and property.	Problems in electricity supply
<b>Water (United Utilities)</b>	Maintenance of water supplies and sewage disposal arrangements, repairs to water mains and the availability of emergency water supplies during an incident.	Problems in water supply
<b>Telephones (British Telecom)</b>	Maintenance and operation of National Telecommunications systems. Provision of increase facilities to meet emergency requirements.	Problems local telephone network supply
<b>6.4. Governmental Departments</b>		
<b>DEFRA</b>	Governmental Department of the environment, food and rural affairs.	Problems which concern farmers and the countryside; the environment and the rural economy.
<b>Environment Agency</b>	Specialist advice and supervision of measures to combat pollution of rivers, streams and inland waterways or contamination of supplies.	<ul style="list-style-type: none"> <li>• Chemical or oil spillages,</li> <li>• Pollution incidents,</li> <li>• Flooding information.</li> </ul>

<p><b>6.5. Organisations</b></p>	<p>In Lancashire the Voluntary organisations are coordinated and activated by the Lancashire County Council Emergency Planning Service Any activation of voluntary organisations in an emergency must be via the County Council.</p>	
<p><b>The Royal Voluntary Service</b>  Any activation is via Lancashire County Council emergency telephone number 0300 123 6722</p>	<p>The RVS have volunteers trained in emergency service provisions such as reception centres, emergency feeding and other welfare services.</p>	<p>Provide staff to administer reception and/ or assist at reception centres to:</p> <ul style="list-style-type: none"> <li>• Prepare light refreshments</li> <li>• Assist school catering staff with preparation of full emergency feeding arrangements</li> <li>• Assist with the registration of survivors/ evacuees</li> <li>• Distribution of emergency clothing</li> <li>• Assist with distressed friends and relatives</li> <li>• Assist with care and comforting survivors/ evacuees</li> <li>• Comfort for individual family groups</li> <li>• Assist with feeding of emergency service personnel.</li> </ul>
<p><b>St John Ambulance</b>  Any activation is via Lancashire County Council emergency plan telephone number 0300 123 6722</p>	<p>Provision of trained first aiders, ambulances and additional medical supplies.</p>	<ul style="list-style-type: none"> <li>• Reinforcement to medical teams at the scene and/ or Casualty Clearing Stations.</li> <li>• Welfare services at hospitals and assistance with distressed friends and relatives.</li> <li>• Assistance at reception and/ or reception centres.</li> </ul>
<p><b>British Red Cross</b>  Any activation is via Lancashire County Council emergency plan telephone number 0300 123 6722</p>	<p>British Red Cross volunteers are trained to provide a range of services and skills in any major incident.</p>	<ul style="list-style-type: none"> <li>• Immediate welfare and comforting for casualties, survivors, evacuees, friends and relatives at the scene, hospitals or reception and/or reception centres</li> <li>• Provide transport and escort for the disabled</li> <li>• Medical loan Equipment</li> <li>• First aid in centres</li> <li>• Tracing and message service.</li> </ul>
<p><b>Salvation Army</b>  Any activation is via Lancashire</p>	<p>The Salvation Army is prepared to act in a supportive role in a major incident.</p>	<ul style="list-style-type: none"> <li>• Assist at the scene including provision of spiritual</li> </ul>

<p><b>County Council emergency telephone number 0300 123 6722</b></p>		<ul style="list-style-type: none"> <li>• assistance</li> <li>• Assist with the care of friends and relatives, particularly care of the bereaved.</li> <li>• Provide emergency services catering support</li> <li>• Provide overnight/ short stay shelter</li> <li>• Assist other welfare agencies</li> </ul>
<p><b>Royal Society for the Prevention of Cruelty to Animals RSPCA</b></p> <p><b>Any activation is via Lancashire County Council emergency telephone number 0300 123 6722</b></p>	<p>Animal Welfare</p>	<ul style="list-style-type: none"> <li>• Assist with care of animals in the aftermath of a major incident</li> </ul>
<p><b>RAYNET – Radio Amateurs’ Network</b></p> <p><b>Any activation is via Lancashire County Council emergency telephone number 0300 123 6722</b></p>	<p>Temporary Communications – radio and telephony</p>	<ul style="list-style-type: none"> <li>• Assist with all aspects of Communications in the aftermath of a major incident.</li> </ul>
<p><b>The Samaritans</b></p> <p><b>Any activation is via Lancashire County Council emergency telephone number 0300 123 6722</b></p>	<p>Long Term listening/ support service, which is available 24 Hours, every day of the year</p>	<ul style="list-style-type: none"> <li>• Provision of support by volunteers experienced in</li> <li>• supporting those who have gone through deep emotional stress.</li> </ul>

## Appendix A

<b>Organisations Contact Details</b>		
Organisation	Tel No: 1	Tel No:2
<b>Lancashire Constabulary</b>	999 – Emergency or 101 ( Non-emergency)	
Lancashire Fire Rescue	999 or 01925 460841	01524 411590 (Morecambe Fire Station) Carnforth and Silverdale.
North West Ambulance Service	999 or 01772 862666	
Cave and Fell Rescue Teams (Call out via Police)	999	
Environment Agency	01772 714110	0800 807 060 (incident hotline)
DEFRA	08459 335577	08459 881188 (Floodline)
Met Office	0870 900 0100	
<b>Medical</b>		
Ash Trees Surgery Park View Surgery ( New Street, Carnforth)	01524 720 000 01539 715 555	
Same Day Health Centre, Morecambe	111	
NHS Medical advice (nonemergency)	111	
<b>Local councils</b>		
Lancaster City Council	Switchboard 01524 582000	24hr Emergency Call Centre 01524 67099
Lancashire County Council (Emergency Planning Service)	08450 530 000	Emergency planning 0300 123 6722

**Utilities**

Gas (National Grid Transco)	Gas Service calls 0870 606 4750	Gas Emergencies 0800 111 999
Electricity (Electricity North West)	Loss of electricity 0800 195 4141	105
Water (United Utilities)	Drinking water and waste water 0845 746 2200	
British Telecom (Telephone lines)	BT 0800 800 151	

## Appendix B

**Confidential contact details**

## APPENDIX C

### *Emergency Centre Checklist for first to arrive*

- *Ensure the building is safe*
- *Acquire keys and open Village Hall*
- *Ensure power and lighting is available; if necessary arrange for emergency generator to be activated*
- *Make available the resources/equipment cache*
- *Organise a recording & logging procedure for entry/leaving. Using pre-printed forms.*
- *Call available members on Contacts list for status report*