

# WARTON PARISH COUNCIL

## Position Statement – 30<sup>th</sup> April 2020

1. Clerk's Report – 1) A report was received of a person riding a motor cycle on Senset Lane. Attempts to identify the individual in order to take further action were unsuccessful. 2) I have been advised that the Little Weir grass has been cut by a village resident. Our thanks are due to that person. Hopefully the normal procedure will be back in operation before too long. 3) Because of lockdown requirements and the consequential cancellation of parish council meetings normal procedures for the signing of cheques has been suspended. A postal system has been introduced that takes much longer but appears to be working and will be used as long as required. Thanks to Councillors Hilling and Mrs Simmonds for their actions. 4) Other information received has been emailed to members for their information and consideration.

2. Standing Order 25 Action – No Standing Order 25 action has been necessary since the last meeting held on 3<sup>rd</sup> March 2020.

3. County Councillor Mrs Phillippa Williamson – Information received from County Councillor Mrs Williamson has been emailed to members as received.

4. District Councillor Adrian Duggan – Information received from District Councillor Duggan has been emailed to members as received.

5. Planning Matters – a) Potts Cottage, Coach Road, Warton. Debbie Threlfall, Lancaster City Council Planning Enforcement Officer contacted me on 6<sup>th</sup> April 2020 concerning our complaint raised on 5<sup>th</sup> April 2018, that we suspected that the garden at the property had been extended without seeking appropriate planning approval. She advised me that the landowner was contacted after our complaint had been received to try to establish what was happening, She had been informed that a fence had been removed and a gazebo had been erected on the land but it was not the intention to expand the garden and was looking to submit a further planning application. To date no such application had been made and as some time had elapsed she would be happy to follow up the matter if we so wished. I advised her that we would like further action to be taken.

b) Town and Country Planning (Tree Preservation)(England) Regulations 2012 Tree Preservation Order – Relating to trees at Land Off Warton Road Between Carlisle Terrace And Midland Terrace, Carnforth. The order had been considered together with comments or objections received on 9<sup>th</sup> April 2020 and it had been decided to confirm the order without modification.

c) Planning Application No 20/00414/FUL for the erection of a single storey link extension to the side and rear for Mr & Mrs C Corless, 11 Gardner Road, Warton was submitted for member's consideration on 28<sup>th</sup> April 2020. No comments were received from members so no further action was taken.

d) The current status of planning applications considered by members at previous meetings was as follows;

17/00736/OUT – Reviewed 4<sup>th</sup> July 2017 meeting – Awaiting decision.

18/01603/FUL – Reviewed 8<sup>th</sup> January 2019 meeting – Awaiting decision.

18/01589/REM – Reviewed 5<sup>th</sup> February 2019 meeting – Awaiting decision.

19/00003/FEF – Reviewed 5<sup>th</sup> February 2019 meeting – Awaiting decision.

19/00020/FUL – Reviewed 5<sup>th</sup> March 2019 meeting – Awaiting decision.

19/00012/REF – Reviewed 26<sup>th</sup> March 2019 meeting – Awaiting decision.

19/00563/VCN – Reviewed 4<sup>th</sup> June 2019 meeting – Awaiting decision.  
 19/0098/TPO – Reviewed 3<sup>rd</sup> September 2019 meeting – Awaiting decision.  
 19/00020/FUL – Reviewed 1<sup>st</sup> October 2019 meeting – Awaiting decision.  
 19/00034/REF – Reviewed 5<sup>th</sup> November 2019 meeting – Awaiting decision.  
 19/01512/FUL – Reviewed 4<sup>th</sup> February 2020 meeting - Application refused.  
 19/00020/FUL – Reviewed 3<sup>rd</sup> March 2020 meeting – Awaiting decision.  
 20/00414/FUL – Reviewed 28<sup>th</sup> April 2020 meeting – Awaiting decision.

## 5. Finance Matters

a) To note the Financial Summary for March and April 2020.

Opening Balance	Current Account	3801.22	
	Village Improvement Account	12313.37	
	Investment Account	8058.47	
	Playground Account	4522.63	
	E & R Wilson Fund Account	<u>1627.90</u>	<u>30323.59</u>
Receipts			
03.03.20	St Oswald's Church – Christmas Tree Festival	60.00	
21.04.20	Lancaster City Council - Precept Payment	19803.00	<u>19863.00</u>
			50186.59
Payments			
03.03.20	Tom Oliver - Toilet Work - February	88.50	
03.03.20	P Doey – Parish Lengthsman	500.25	
03.03.20	G Milner – Toilet Repairs	180.00	
03.03.20	W Muckle - Expenses	31.60	
03.03.20	E&R Wilson Fund – Applicant Payment	700.00	
06.03.20	J W Ball – Salary and Arrears	451.77	
10.03.20	Thomas Graham - Toilet Consumables	43.03	
10.03.20	Carer Support SL – Donation	60.00	
06.04.20	J W Ball – Salary	377.67	
20.04.20	LALC – Membership	418.44	
20.04.20	Tom Oliver – Toilet Work – March 80% Payment	61.20	
20.04.20	G Milner – Notice Board Repairs	<u>58.00</u>	<u>2970.46</u>
			47216.13
Closing Balance			
	Current Account	21333.76	
	Village Improvement Account	12313.37	
	Investment Account	8058.47	
	Playground Account	4522.63	
	E & R Wilson Fund Account	<u>987.90</u>	<u>47216.13</u>

b) The following payments have been forwarded for authorisation and cheque signatures by Councillors A Hilling and Mrs L Simmonds;

Chq. No.2076 - £70.80– Tom Oliver - 80% Payment for April Toilet Work

Chq. No. 2077 - £17.00 NALC - 2020/2021 LCR Magazine Subscription

Chq. No. 2078 - £1476.51 – Zurich Municipal – 2020/2021 Insurance Payment

The three payments dated 20.04.20 at a) above were authorised and cheques signed by Councillors Hilling and Mrs Simmonds. The other payments listed were authorised at the March 2020 meeting of the parish council.

c) Preparation and submission of annual Financial Statements for internal and external audit.

I will prepare a process timetable for inclusion in the May Position Statement for your consideration and agreement.

6. Public Toilets – The public toilets are currently closed. Our management fee of £2673.86 has been paid by Lancaster City Council. Tom Oliver continues to be paid 80% of his earnings for each month.

7. Sparrow Park – The grass has been cut by Peter Doey as normal.

8. Elizabeth and Richard Wilson Charitable Fund - No applications have been received for award payments for the 2020/2021 financial year.

9. Weir Children's Playground – The playground is currently closed with appropriate signage displayed. The grass has been cut by Peter Doey instead of Lancaster City Council staff currently employed on other duties. Peter has also carried out some remedial work to the safety surfaces pending receipt of a quotation for replacement surfacing ,delayed because of the current emergency and replaced the warning tape on the entrance grid.

10. Parish Lengthsman. – Peter has been busy carrying out remedial work and grass cutting. The work currently being carried out by Peter is by his choice showing his usual commitment to keeping the village facilities in first class condition eve at this difficult time.

11. Speed Detection Devices – Both devices are operational.

12. Emergency Response Plan for Warton and Millhead – The plan is ready to be used if required.

13. Land Registry Registration – The applications for registration of the Weir and Senset Well have been forwarded to the Land Registry by our solicitor. A response from the Land Registry is awaited..

14. Parish Council Website – The website is available for use.

15. Warton and Millhead Community Roadwatch Scheme - Two volunteers prepared to take on the responsibilities required have come forward and arrangements are in hand to re-launch the scheme.

16. Mill Lane footpath Improvements – No progress to report.

17. Community Champion Volunteer Project . No progress to report.

18. Warton Saltmarshes – Nothing further to report at present. .

19. Warton and Millhead Flooding Issues – I nformation still awaited covering Lancashire County Council investigation of the Sand Lane/Main Street junction problem.

20. Reports from Members – No reports this month.

21. If you agree that the preparation of a monthly position statement is a useful way of keeping members informed of developments I will put one together on the last day of each month as long as we have to remain in lockdown. Any information or items for inclusion in the statements that you wish to be added please email me 5 days prior to the end date of the month. I will prepare the May Statement for issue on 31<sup>st</sup> May 2020.

J W Ball

Clerk to Warton Parish Council