

MINUTES OF THE WARTON PARISH COUNCIL MEETING
Held at 7.30pm on Tuesday 5th October 2021 in the Village Hall Warton.

PRESENT: Councillors K Briggs (Chairman), Mrs J Cody, A Hilling, W Muckle, C Peacock, F Senior and Mrs L Simmonds

IN ATTENDANCE: District Councillor A Duggan and Mr J W Ball – Clerk to Warton Parish Council.

APOLOGIES FOR ABSENCE: Apologies for absence were received and accepted from Councillor Clough and County Councillor Mrs Williamson.

DECLARATIONS OF INTEREST: No declarations of interest were received from members in relation to items covered by this agenda .

21.140. MINUTES OF THE PREVIOUS MEETING: RESOLVED THAT the minutes of the meeting held on 7th September 2021 having been previously circulated be accepted as a true and accurate record of proceedings at the meeting and be signed as such by the chairman.

21.141. REPORT FROM THE CLERK CONCERNING MATTERS IN PROGRESS NOT COVERED BY OTHER ITEMS ON THE AGENDA: The clerk reported that;

- i. No further information had been received from Zurick Municipal concerning the Weir playground accident.
- ii. The Weir cattle grid had been removed with back filling and tarmacing by Steven Hunt Tarmacing at a cost of £950.00 plus VAT.
- iii. The Weir cattle grid had been sold to Mr C Alty for £725.00.
- iv. No further progress with the Warton Mires Project.
- v. Details of the Dr. Sherlocks Charity for the Poor had been forwarded to Anne Olliver of Age UK for her consideration.
- vi. The wreath for laying on Remembrance Sunday by Councillor Clough had been purchased.
- vii. LALC had been informed that Councillors Peacock and Senior would represent the parish council at the A.G.M.
- viii. The potholes in Grange View had been reported to Lancashire County Council Highways Dept.
- ix. Lancaster City Council Development Control had been contacted for clarification concerning the installation of a package treatment plan as part of planning application 21/00552/FUL in preference to a direct connection to the sewerage system.
- x. Belinda Barclay of AONB had advised that working parties of Friends of Warton Crag would be tidying woodland and the path leading from the Small Quarry to Warton Crag on 12th October 2021 and 20th November 2021 and would appreciate a meeting with parish council representatives to discuss the work required.
- xi. other items had been reported to members as required.

The clerk was thanked for his report.

THE CHAIRMAN ADJOURNED THE MEETING FOR A PERIOD OF PUBLIC PARTICIPATION:

A request for the replacement of the stile in Churchill Avenue with a gate was considered but as the access was to private land members agreed that they take no action.

THE CHAIRMAN RECONVENED THE MEETING

21.142. REPORT FROM COUNTY COUNCILLOR MRS P WILLIAMSON: County Councillor Mrs Williamson was unable to attend the meeting and a report was not available.

County Councillor Williamson was thanked for her continued support.

21.143. REPORT FROM DISTRICT COUNCILLOR A DUGGAN: District Councillor Duggan reported that:

i. He and County Councillor Edwards had surveyed the areas of traffic concern in the village and had concluded that urgent action was required. They had agreed that the installation of speed bumps along Main Street would not be advisable but that a way forward to improve the situation would be the formation of a steering group made up of representatives of the parish council residents and County and District Councils to consider all aspects of the current traffic problems and possible solutions.

ii. The High Sheriff of Lancashires Young Citizens Award was currently seeking nominations of young people under 22 years of age who had carried out outstanding acts for which recognition was deserved. Any nominations to be forwarded to the High Sheriff.

Councillor Briggs raised concerns that the Lancaster City Council plan for the creation of a wild flower meadow in Croftlands would not be successful without the use of skilled husbandry. Councillor Peacock raised concerns about the uneven footways in Main Street District Councillor Duggan agreed to liaise with the appropriate officers to seek action.

District Councillor Duggan was thanked for his report and continued support.

21.144. STANDING ORDER 25: a) Members noted that no action had been taken since the last meeting under the provision of Standing Order 25.

21.145. PLANNING MATTERS: a) Details of the following planning application had been forwarded to members for their consideration and comments and were discussed at the meeting.

21/0170/TCA – Carry out works to trees x 1 Maple (T1) – Fell x1 Cotoneaster (T2) – Reduce by 3m for J Jones, 75 Main Street, Warton – No objections raised.

21/01122/FUL – Construction of manege incorporating alterations to land levels for Barker, Cotestones Farm, Sand Lane, Warton – No objection raised.

21/0180/TCA – Carry out works to tree x 1 Ash tree (T1/T2) – Fell for Mr David Hawkins, Underbank, Crag Road, Warton – members agreed that because of the prominent position of the tree to be felled a replacement tree, preferably an Oak be planted.

b) Members noted that current status of planning applications reviewed by members at previous meetings as follows:

19/00020/FUL – Reviewed 5th March 2019 meeting – Awaiting Decision

20/00358/OUT – Reviewed by Members 2nd June 2020 – Awaiting Decision

20/0937/VLA – Reviewed by Members 17th September 2020 – Awaiting Decision

LRC/AW/W13196 – Reviewed 1st December 2020 meeting – Awaiting Decision

20/01349/FUL – Reviewed 5th January 2021 meeting – Awaiting Decision

20/00358/OUT – Reviewed 2nd March 2021 Meeting – Awaiting Decision

21/00181/CCC – Reviewed 2nd March 2021 Meeting – Awaiting Decision

21/00442/FUL – Reviewed 4th May 2021 Meeting – Application Permitted

1270

21/00617/FUL – Reviewed 23rd June 2021 Meeting – Awaiting Decision
 21/00552/FUL – Reviewed 7th September 2021 Meeting – Awaiting Decision
 21/00857/FUL – Reviewed 7th September 2021 Meeting – Awaiting Decision
 21/00800/VCN – Reviewed 7th September 2021 Meeting – Awaiting Decision
 21/00712/FUL – Reviewed 7th September 2021 Meeting – Awaiting Decision
 21/00464/FUL – Reviewed 7th September 2021 Meeting – Awaiting Decision

21.146.FINANCE: Members noted the financial summary for September 2021 as follows:

| | | | | |
|-----------------------------------|--|-----------------------------|---------------|-----------------|
| | Opening Balances – All Accounts | Current Account | 33664.19 | |
| | | Village Improvement Account | 12460.04 | |
| | | Investment Account | 8058.47 | |
| | | Playground Account | 4527.17 | |
| | | E & R Wilson Fund | <u>247.50</u> | <u>58957.37</u> |
| Opening Balance – Current Account | | | | 33664.19 |
| Receipts | | | | NIL |
| Payments | | | | |
| 06.09.21 | J W Ball-Salary | | 385.17 | |
| 07.09.21 | Open Spaces Society -2021 Memmership fee | | 50.00 | |
| 07.09.21 | Community heartbeat Trust | | 52.80 | |
| 07.09.21 | Tom Oliver – Toilet Work July | | 137.50 | |
| 07.09.21 | Npower – Toilet Electricity | | <u>27.76</u> | 653.23 |
| | | | | 33010.96 |
| Closing - Balance – All Accounts | | Current Account | 33010.96 | |
| | | Village Improvt. Acc | 12460.04 | |
| | | Investment Account | 8058.47 | |
| | | Playground Account | 4527.17 | |
| | | E & R Wilson Fund | <u>247.50</u> | <u>58306.14</u> |

b) Members authorised payments and agreed that cheques be signed covering the following payments:

J W Ball – Reimbursement of Remembrance Sunday Wreath cost - £17.00 - 2221
 Steven Hurst Tarmacng – Weir Cattle Grid Replacement - £1140.00 - 2222
 Thomas Oliver – Toilet Work September - £135.00 - 2223
 Warton Village Hall – Covid 19 Donation (Monday Badminton Group) - £100.00 - 2224
 PKF Littlejohn LLP – Review of AGAR year ended 31 March 2021 - £240 - 2225
 Thomas Graham – Toilet Consumables - £51.79 - 2226
 Peter Doey – Parish Lengthsman - £714.25 – 2227
 Colin Peacock – Conference Fee - £38.93 – 2228
 Carnforth Town Council – Remembrance Service Wreath - £20.00 – 2229

c) Review of the Annual Governance and Accountability Return (AGAR) for the year ended 31st March 2021. The clerk reported that he had received confirmation that the review had been completed with no points raised except for the delayed submission of the AGAR for members approval and delayed invite to parishioners to inspect the completed AGAR and related documents. The relevant documents had been displayed on the parish council website and notice boards from 30th September 2021 and would remain so until 29th October 2021. Members considered and accepted the review of the AGAR.

21.147. ALLOCATION OF DONATIONS TO VILLAGE ORGANISATIONS: The clerk reported that cheques for the Millhead Playing Fields Association, Millhead Football Club and Millhead Bowling Club had been withheld pending receipt of the name and address of the person responsible for control of funding for those organisations. Because of some doubt the continued operation of the Millhead Bowling Club members instructed the clerk to withhold payment until confirmation of continued operation was available. Mrs Riley Honorary Secretary/ Treasurer of the Monday Badminton Club had been informed that members had authorised a donation of £100.00. Mr Gilbert had been informed that members were unable to make a donation to the Painting and Sketching Group as the group was not yet operational, but that if remaining operational in the future an application for a donation may be considered.

21.148. LANCASHIRE COUNTY COUNCIL TOWN AND PARISH COUNCIL CONFERENCE: Members agreed that Councillor Senior represent the parish council at the conference on 13th November 2021.

21.149. EVOLIS SPEED RECORDING EQUIPMENT: The clerk reported that he had discussed the delayed approval of Lancashire County Council with Eddie Mills, Operations Engineer-Traffic who had advised that clearance on legal issues relating to the installation of the equipment was still awaited. District Councillor Duggan reported that he was in discussion with County Councillor Edwards concerning the delay.

21.150. HOSPITAL OF JESUS (ALMS HOUSES) AND HUTTON FREE GRAMMER SCHOOLCHARITIES: The clerk reported that he had submitted the parish council responses to the queries raised by Reverend Figg and had received his confirmation of agreement. Members agreed that no further action was required.

21.151. CARNFORTH REMEMBRANCE SUNDAY PARADE AND SERVICE: The clerk reported that an invitation for a parish council representative to take part in the parade and service had been received. Councillor Muckle agreed to represent the parish council at the service. Members agreed that a wreath be purchased at a cost of £20.00. The clerk was instructed to make the necessary arrangements.

21.152. LANCASHIRE COUNTY COUNCIL HIGHWAYS AND TRANSPORT INITIATIVE: The clerk reported that he had discussed the provision initiative with Eddie Mills Operations Manager-Traffic. He advised that consideration was underway of measures to deal with reports of blocking of the bus stops, issues at the Borwick Lane/ Main Street junction and provision of suitable passing places to try to resolve the issues with vehicles being driven on the footway. Details of resultant proposals would be made available by December 2021. In addition to No Through Road signs already in position on both approaches to Back Lane it was hoped that NO HGV signs could be added to the existing posts to warn larger vehicles of the problem.

21.153. SMALL QUARRY BICYCLE RACK: members discussed the provision of a bicycle rack in the quarry to cater for the increased number of visitors arriving by bicycle to use the

quarry as an access to Warton Crag. The clerk was instructed to seek suitable bicycle rack examples for consideration.

21.154. WARTON CRAG HISTORY DISPLAY BOARDS: The clerk reported that he had discussed the provision in the Small Quarry display boards illustrating the history of Warton Crag with Belinda Barclay of the AONB, who was keen to assist with the project. She suggested that a meeting of core people be arranged to agree perimeters for the project covering budget, timescales and location and the overall theme dependant on the audience to be reached. She suggested that Caroline Howard AONB Communications and Funding Officer who has experience in this area would be prepared to assist. Members agreed that a meeting be arranged, preferably on a Friday, involving Belinda Barclay, Caroline Howard, Sue Brown, Kevin Briggs and Lindsay Simmonds to consider actions required.

21.155. LEVELLING OF THE ENVIRONMENT BIODIVERSITY NET GAIN: Members agreed that Councillor peacock represent the parish council at the 27th October 2021 meeting and that he be reimbursed the attendance fee of £38.93.

21.156. TOWN AND PARISH COUNCIL VAT GUIDE: Members agreed that the guide be purchased at a cost of £35.00

21.157. ITEMS OF INFORMATION FROM MEMBERS: i) Councillor Muckle reported that vehicles parked on the Grange View/Mill Lane junction were a hazard requiring police investigation.

ii) Councillor Muckle reported that the bus stop opposite the Nib was in need of attention and cleaning.

iii) Councillor Mrs Simmonds requested clarification of Warton Parish Council involvement in the lighting of a beacon to celebrate the Queens Platinum Jubilee on 2nd June 2022.

iv) Councillor Peacock reported several overhanging gardens in Main Street were obstructing the footway.

v) Councillor Briggs reported that the obstruction in Bowling Green Lane had not yet been removed by the resident responsible.

vi) Councillor Briggs reported that discussions were in progress to form a national nature reserve organisation to improve access to funding for individual projects.

21.158. DATE AND TIME OF NEXT MEETING: There being no further business the chairman thanked members and District Councillor Duggan for their attendance and participation and closed the meeting at 9.20pm. The next meeting of the parish council was arranged for 7.30pm on Tuesday 2nd November 2021 in the Village Hall, Warton. Items for inclusion in that agenda to be notified to the clerk by Monday 25th October 2021.

Chairman _____ Date _____

Minutes subject to agreement at the 2nd November 2021 meeting of the Warton Parish Council.