

**MINUTES OF THE WARTON PARISH COUNCIL MEETING**  
**Held at 7.30pm on Tuesday 1<sup>st</sup> March 2022 in the Village Hall Warton.**

**PRESENT:** Councillors K Briggs (Chairman), D Clough, A Hilling, W Muckle, C Peacock, F Senior and Mrs L Simmonds.

**IN ATTENDANCE:** Mr J W Ball – Clerk to Warton Parish Council, County Councillor Mrs P Williamson – Lancashire County Council and Mr P Hardcastle Gardner Road Flood Action Group.

**APOLOGIES FOR ABSENCE:** Apologies for absence were received and accepted from Councillor Mrs J Cody and District Councillor A. De La Mare.

**DECLARATIONS OF INTEREST:** No declarations of interest were received from members in relation to items covered by this agenda.

**22.036 MINUTES OF THE PREVIOUS MEETING:** RESOLVED THAT the minutes of the meeting held on 1<sup>st</sup> February 2022 having been previously circulated be accepted as a true and accurate record of proceedings at the meeting and be signed as such by the chairman.

**22.037. REPORT FROM THE CLERK CONCERNING MATTERS IN PROGRESS NOT COVERED BY OTHER ITEMS ON THE AGENDA:** The clerk reported that;

- i. The dog waste bin sited at the Chapel Walk/Borwick Lane junction required replacement.
- ii. Confirmation of acceptance had been received from Jim Bennetts that Councillor Hilling would be the Warton Parish Council Director on the Archbishop Hutton Sole-Trustee Company Ltd.
- iii. Notification of the re-introduction of the Community Road Watch Scheme in North Lancashire had been received from LALC.
- iv. Other items had been reported to members as received.

The clerk was thanked for his report.

**THE CHAIRMAN ADJOURNED THE MEETING FOR A PERIOD OF PUBLIC PARTICIPATION**

The chairman reported that he had received complaints concerning mud left on Coach road by contractors and a residue of leaf and vegetation obstructing the footway between Main Street and Chapel Walk. Members noted the complaints and agreed to monitor the position.

**THE CHAIRMAN RECONVENED THE MEETING**

**22.038. REPORT FROM COUNTY COUNCILLOR MRS P WILLIAMSON:** County Councillor Mrs Williamson advised members that she would comment as necessary on the meeting agenda items as the meeting proceeded.

County Councillor Williamson was thanked for her continued support.

**22.039. REPORT FROM DISTRICT COUNCILLOR A De La Mare:** District Councillor De La Mare was unable to attend the meeting and a report was not available.

District Councillor De La Mare was thanked for his continued support.

**22.040. STANDING ORDER 25:** No actions under Standing Order 25 had taken place since the last meeting.

**22.041. PLANNING MATTERS:** a) Members reviewed the planning application submitted since the last meeting of the parish council as follows:-

22/00108/FUL – Erection of a single storey rear extension for Mr and Mrs Baldwin 9 Main Street, Warton – No objection raised.

22/0041/TCA – Notice of intension to carry out works to trees involving the felling of Conifers (T1/T2) for Mr Christopher Atherton 78 Main Street, Warton – No objection raised.

b) Members noted that current status of planning applications reviewed by members at previous meetings as follows:

19/00020/FUL – Reviewed 5<sup>th</sup> March 2019 meeting – Awaiting Decision  
 20/00358/OUT – Reviewed by Members 2<sup>nd</sup> June 2020 – Awaiting Decision  
 20/0937/VLA – Reviewed by Members 17<sup>th</sup> September 2020 – Awaiting Decision  
 20/01349/FUL – Reviewed 5<sup>th</sup> January 2021 meeting – Awaiting Decision  
 20/00358/OUT – Reviewed 2<sup>nd</sup> March 2021 Meeting – Awaiting Decision  
 21/00181/CCC – Reviewed 2<sup>nd</sup> March 2021 Meeting – Awaiting Decision  
 21/00552/FUL – Reviewed 7<sup>th</sup> September 2021 Meeting – Awaiting Decision  
 21/00464/FUL – Reviewed 7<sup>th</sup> September 2021 Meeting – Awaiting Decision  
 21/01215/FUL –Reviewed 2<sup>nd</sup> November 2021 Meeting – Application Refused  
 21/01202/FUL –Reviewed 2<sup>nd</sup> November 2021 Meeting – Application Permitted  
 20/01349/FUL Rev.– Reviewed 2<sup>nd</sup> November 2021 Meeting – Awaiting Decision  
 21/01301/FUL – Reviewed 18<sup>th</sup> January 2022 Meeting – Awaiting Decision  
 21/01545/FUL – Reviewed 18<sup>th</sup> January 2022 Meeting – Application Permitted  
 22/00001/REF – Reviewed 18<sup>th</sup> January 2022 Meeting – Awaiting Decision  
 21/01144/FUL – Reviewed 18<sup>th</sup> January 2022 Meeting – Awaiting Decision  
 22/00013/FUL – Reviewed 18<sup>th</sup> January 2022 Meeting – Application Permitted  
 21/01202/FUL – Reviewed 18<sup>th</sup> January 2022 Meeting – Application Permitted

**22.042.FINANCE:** Members noted the financial summary for February 2022 as follows:

Opening Balances – All Accounts

Current Account	26287.21
Village Improvement Account	12462.09
Investment Account	8058.47
Playground Account	4527.17
E & R Wilson Fund Account	<u>746.80</u> 52081.74

Opening Balance – Current Account 26287.21

Receipts NIL

Payments

01.02.22 CPRE - Membership	36.00
01.02.22 Tom Oliver – Toilet Work January	152.50
05.02.22 Npower – Toilet Electricity	29.66
06.02.22 JW Ball – Salary	<u>385.17</u>
	<u>603.33</u>
	25683.88

Closing Balances – All Accounts

Current Account	25683.88	
Village Improvement Account	12462.09	
Investment Account	8058.47	
Playground Account	4527.17	
E&R Wilson Fund Account	746.80	<u>51478.41</u>

b) Members authorised the signing of cheques for the following payments:-

HM Revenue & Customs – PAYE Payment - £1155.51 - 2245

Tom Oliver – Toilet Work February - £130.00 – 2246

Warton Village Hall – Room Rental - £70.00 - 2247

c) Provision of Internet Business Banking System.

The clerk reported that the provision of email addresses to members for Warton Parish Council business was in hand. Members agreed that their preference would be for standalone mailboxes to be log into via webmail.

d) 2022/2023 Financial Budget

The clerk reported that he would prepare a budget for the 2022/2023 financial Year for consideration by members at the April 2022 meeting. He requested that members notify him prior to the meeting of items they wished to be included in the budget calculation.

**22.043: WELL LANE TREE:** The clerk reported that he had been advised by David Goode Lancashire County Council Public Rights of Way Manager that the allocation of funding from the Public Rights of Way Grant was delegated to individual participant parish and town councils. The clerk was instructed to arrange the necessary work to be carried out. The clerk was instructed to consult with the Land Registry to establish ownership of the land on which the tree was sited, with authority to incur a payment of fees if required.

**22.044: LANCASHIRE COUNTY COUNCIL MAIN STREET TRAFFIC PROPOSALS:** The clerk reported that he had received confirmation of the receipt of the parish council proposals submitted to Eddie Mills, Lancashire County Council Operation Manager-Traffic and a response was awaited.

**22.045. EVOLIS SPEED RECORDING EQUIPMENT:** The clerk reported that he had requested permission from Alan Cox, Lancashire County Council to proceed with the provision of new poles for the units located in Mill Lane and Borwick Lane and for the proposed unit in Sand Lane in view of agreement from Eddie Mills, Lancashire County Council Operations Manager – Traffic that our proposals for those units were acceptable. A response was awaited.

**22.046. LANCASHIRE COUNTY COUNCIL – SMALL ITEMS OF WORK:** Members considered the proposal from the Partnership Development Team for the provision of a price list for small items of work to be undertaken by Lancashire County Council departments. Members agreed that such a list would be beneficial and suggested that the estimated costs for the provision of white lining, bus shelter repairs, provisions and repairs to footways and the installation of drop curbs should be submitted for inclusion on the list.

**22.047. QUEENS PLATINUM JUBILEE CELEBRATIONS:** i)Warton Crag Beacon – The clerk reported that he had been informed by Zurich Municipal that the event would be

covered by the existing parish council insurance policy provided that no more than 500 people attended and a risk assessment had been carried out.

The area around the beacon site would be cleared and prepared by Warton Crag Volunteer Group, led by Belinda Barclay – Crag Warden. 16 litres of vegetable oil would be required to aid the initial start up of the beacon together with stockpiled timber.

Members agreed that the oil be purchased together with a gift for work carried out by Steven in the preparation and control of the beacon.

Food and drink would be available after the event at the brewery pub adjacent to the Small Quarry.

ii) Village Gathering – Event to be arranged on the school field from 12 noon to 4.00 pm on 3<sup>rd</sup> June 2022. Although tables and chairs would be provided, those attending should provide their own food and refreshments. Music (not live) and a bar would be available.

Entertainment would be arranged by the various village organisations. It was hoped that the North West Cancer Research Fund would collaborate with the event with any proceeds being donated to the fund.

It would be necessary to hire the tables and chairs needed for the event.

iii) Commemorative Gifts – Members agreed to the purchase of medals for presentation to children living in the village. It was estimated that 120 medals would be required and Councillor Mrs Simmonds and the clerk agreed to make the necessary enquiries and report back at the next meeting of the parish council.

iv) The Planting – Bruno Peak had been informed that the parish council would be taking part in the national project.

**22.048. WARTON MIRES PROJECT:** County Councillor Mrs Williamson reported that she had arranged meetings with Lancashire County Council officers and RSPB representatives to progress the project.

Mr Hardcastle reported that slow progress was being maintained and the Gardner Road Residents Association had now been officially formed as a Flood Action Group primarily to safeguard the Gardner Road and Sand Lane areas of the village.

County Councillor Mrs Williamson and Mr Hardcastle were thanked for their reports.

**22.049. SMALL QUARRY BICYCLE RACK:** Nothing further to report.

**22.050. SMALL QUARRY DISPLAY BOARDS:** Nothing further to report.

**22.051. ITEMS OF INFORMATION FROM MEMBERS:** i) Councillor Senior reported that he had contacted the owner of the property in Main Street concerning the garden bush that was obstructing the footway and had received agreement that the shrub could be cut back.

ii) Councillor Mrs Simmonds reported that the barn being under renovation, possibly as a workshop, in the field adjacent to the Roods, had not to her knowledge secured the necessary 'Change of Use' planning clearance. Pictures of the development would be supplied to the clerk for use in raising the issue with Lancaster City Council Planning Control..

iii) Councillor Muckle reported that potholes in Grange View required attention.

There were no other items of information reported.

**22.052. DATE AND TIME OF NEXT MEETING:** There being no further business the chairman thanked members, County Councillor Mrs Williamson and Mr Hardcastle for their attendance and participation and closed the meeting at 8.35pm. The next meeting of the parish council was arranged for 7.30pm on Tuesday 5<sup>th</sup> April 2022 in the Village Hall,

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Warton. Items for inclusion in that agenda to be notified to the clerk by Monday 28<sup>th</sup> March 2022.

Chairman \_\_\_\_\_ Date \_\_\_\_\_

Minutes subject to agreement at the 5<sup>th</sup> April 2022 meeting of the Warton Parish Council.