

MINUTES OF THE WARTON PARISH COUNCIL MEETING
Held at 7.30pm on Tuesday 7th June 2022 in the Village Hall Warton.

PRESENT: Councillors K Briggs (Chairman), D Clough, W Muckle, C Peacock, F Senior and Mrs L Simmonds.

IN ATTENDANCE: Mr J W Ball – Clerk to Warton Parish Council and Mr P Hardcastle – Gardner Road Flood Action Group.

APOLOGIES FOR ABSENCE: Apologies for absence were received and accepted from Councillors A Hilling and Mrs J Cody and County Councillor Mrs P Williamson.

DECLARATIONS OF INTEREST: Councillor Briggs declared an interest concerning new parking charges proposed by Lancaster City Council raised during the period of public participation.

22.100. MINUTES OF THE PREVIOUS MEETING: RESOLVED THAT the minutes of the meeting held on 3rd May 2022 having been previously circulated be accepted as a true and accurate record of proceedings at the meeting and be signed as such by the chairman.

22.101. REPORT FROM THE CLERK CONCERNING MATTERS IN PROGRESS NOT COVERED BY OTHER ITEMS ON THE AGENDA: The clerk reported that;

- i. Nominations for the Queens Award for Voluntary Service would need to be submitted for consideration by 15th September 2022.
- ii. The Hutton Charity Free Grammar School Charity had been notified of members' agreement not to nominate a trustee and confirmation of receipt had been received from Reverend Figg.
- iii. Peter Doey had purchased plants to the value of £119.92 for planting in Sparrow Park.
- iv. Mr Bracegurdle had been contacted and informed of members concern and anger on hearing about the damage to his property. To date no further instances of nuisance or vandalism had been reported and CCTV equipment had been installed.
- v. The manhole damage at the A6/Borwick Lane junction had been reported to Lancashire County Council Highways.
- vi. Review of Standing Orders and Risk Assessments deferred to next meeting of the parish council.
- vii. Other items had been reported to members as received.

The clerk was thanked for his report.

THE CHAIRMAN ADJOURNED THE MEETING FOR A PERIOD OF PUBLIC PARTICIPATION

The clerk reported that a member of the public had raised concerns about the increased car parking charges imposed by Lancaster City Council and requested that members consider possible action. Members noted that action to reduce the increased charges imposed had been agreed by Lancaster City Council and agreed that in view of the changes no action should be taken. The clerk was instructed to inform the resident of the members' decision.

THE CHAIRMAN RECONVENED THE MEETING

22.102. REPORT FROM COUNTY COUNCILLOR MRS P WILLIAMSON: County Councillor Mrs Williamson was unable to attend the meeting because of illness and a report

was not available, although her monthly update covering Lancashire County Council events and developments of interest had been received and circulated to members.

County Councillor Williamson was thanked for her continued support.

22.103. REPORT FROM DISTRICT COUNCILLOR A De La Mare: District Councillor De La Mare was unable to attend the meeting and a report was not available.

District Councillor De La Mare was thanked for his continued support.

22.104. STANDING ORDER 25: No actions covered by Standing Order 25 had taken place since the last meeting.

22.105. PLANNING MATTERS: a) The following planning applications had been received since the last meeting and were considered by members:

22/00235/REM – Reserved matters application for the erection of nine dwellings for Mr O Whiley, Land North of 17 Main Street, Warton – No objection raised.

21/01144/FUL – Demolition of existing single storey rear extension and existing lobby and porch to the front elevation, erection of a single storey front extension and a two storey rear extension, construction of a raised patio, wall and steps to the rear and a raised patio and steps to the side elevation, installation of stone cladding to all elevations and the installation of new windows and doors for Mrs A Carroll, Scar Close, Crag Road, Warton – No objection raised provided materials used were in keeping with the area.

22/00381/FUL – Erection of a roof structure over existing silage pit for Mr Paul Barker, Cotestones Farm, Sand Lane, Warton – No objection raised.

22/00622/VCN – Erection of a pair of semi-detached dwellings (pursuant to the variation of condition 2 on planning permission 20/00503/FUL to alter the driveway layout) for Mr White, Land to the rear of The Nib, 9 West View, Mill Lane, Millhead, Warton – No objection raised.

22/0084/TCA – Fell 1 Willow for Mr Christopher Atherton, 78 Main Street, Warton – No objection raised.

b) Members noted the current status of planning applications reviewed by members at previous meetings as follows:

19/00020/FUL – Reviewed 5th March 2019 meeting – Awaiting Decision

20/00358/OUT – Reviewed 2nd June 2020 Meeting – Awaiting Decision

20/00358/OUT – Reviewed 2nd March 2021 Meeting – Awaiting Decision

21/00181/CCC – Reviewed 2nd March 2021 Meeting – Awaiting Decision

22/00001/REF – Reviewed 18th January 2022 Meeting – Appeal in progress

21/01144/FUL – Reviewed 18th January 2022 Meeting – Awaiting Decision

22/00235/REM – Reviewed 5th April 2022 Meeting – Awaiting Decision

22.106.FINANCE: a) Members noted the financial summary for May 2022 as follows:

Opening Balances – All Accounts

Current Account	42955.61
Village Improvement Account	12462.09
Investment Account	8058.47

Playground Account	4531.70	
E & R Wilson Fund Account	<u>746.80</u>	<u>68754.67</u>

Opening Balance – Current Account 42955.61

Receipts

NIL
42955.61

Payments

03.05.22 LALC – 2022/2023 Membership Fee	436.74	
03.05.22 Lancs Event Tables and Chairs Hire	784.80	
03.05.22 Tom Oliver – Toilet Work May	150.00	
03.05.22 Zurich Municipal - Insurance	1529.24	
06.05.22 J W Ball – Salary	385.17	
07.05.22 Npower – Toilet Electricity	28.71	
18.05.22 Gifts2Impress – Jubilee Coins	996.00	<u>4310.66</u>
Closing Balance Current Account		38644.95

Closing Balances – All Accounts

Current Account	38644.95	
Village Improvement Account	12462.09	
Investment Account	8058.47	
Playground Account	4531.70	
E&R Wilson Fund Account	<u>746.80</u>	<u>64444.01</u>

b) Members authorised the signing of cheques covering the following payments:-

Tom Oliver – Toilet Work May - £137.50 – 2258
 Gary Marsh – Internal Audit Fee - £100.00 – 2259
 Peter Doey – Reimbursement Plant Purchase - £119.92 – 2260
 Open Spaces Society – 2022/2023 Membership Fee - £45.00 – 2261

c) Provision of Internet Business Banking System.

The clerk reported that Parish Council email addresses had been issued to members and needed to be actioned, prior to further action with the electronic system introduction.

d) Review of 2021/2022 Draft Financial Statement

The clerk presented the statement for consideration and acceptance by members. Members noted the Internal Audit Report from Mr Marsh and agreed the financial statements prepared by the clerk and their submission for audit by the External Auditor. Members agreed that the period for the exercise of public rights be from 13th June 2022 to 22nd July 2022 and be notified to the public accordingly.

22.107: WELL LANE TREE: The clerk reported that the site visit by David Turner of Rolling View Landscape had taken place and felling of the tree had been agreed. In view of nesting restrictions it would be necessary to seek guidance and clearance for the work to go ahead from Sam Lunt, Lancaster City Council Tree Protection Officer.

22.108: LANCASHIRE COUNTY COUNCIL MAIN STREET TRAFFIC PROPOSALS: The clerk reported that consultation with Main Street residents would be carried out by Lancashire County Council.

22.109. EVOLIS SPEED RECORDING EQUIPMENT: The clerk reported that contact by Lancashire County Council officers was awaited.

22.110. OPEN SPACES SOCIETY MEMBERSHIP: Members agreed that membership of the Open Spaces Society be continued for the 2022/2023 year at a cost of £45.00

22.111. QUEENS PLATINUM JUBILEE CELEBRATION: i) Warton Crag Beacon – Councillor Mrs Simmonds reported that the beacon lighting had been successful with approximately 150 people in attendance.
ii) Village Gathering – Councillor Mrs Simmonds reported that the event had been attended by approximately 250 people and had been most enjoyable. All proceeds from the event would be donated to NW Cancer Research.
iii) Commemorative Gifts – Councillor Mrs Simmonds reported that medals had been distributed at the Village Gathering and the primary school.

22.112. WARTON MIRES PROJECT: Mr Hardcastle reported that a site visit was to be arranged towards the end of the month. Pumping costs were likely to be shared between the organisations involved with a corresponding reduction to the cost to the parish council when costing details were available.

22.113. SMALL QUARRY BICYCLE RACK: The chairman reported that he had continued to liaise with Ren Wallbank.

22.114. SMALL QUARRY DISPLAY BOARDS: Nothing further to report.

22.115. SMALL QUARRY CAR PARKING: The clerk reported that Ren Wallbank had requested he be allowed to use the Small Quarry as a car parking facility when required as a condition imposed by Lancashire County Council on the supply of Tourist Directional Signs for the Old School Brewery adjacent to the Small Quarry. Members discussed the request and agreed that the clerk advise Lancashire County Council that the parish council land adjacent to the Old School Brewery was used by people to park cars and that they had no objection to the practice.

22.116. E&R WILSON FUND APPLICATION: Members considered an application for grant funding and agreed that the clerk inform the applicant that a payment of £650.00 would be arranged.

22.117. LANCASHIRE COUNTY COUNCIL PARISH & TOWN COUNCIL CHARTER 2022-2024: Members considered the Charter and agreed its contents.

22.118. PARISH COUNCIL BOUNDARIES: Members discussed the request from Lancashire County Council to be informed of any issues related to current boundaries and agreed that no action was required.

22.119. ITEMS OF INFORMATION FROM MEMBERS: i) Councillor Senior reported that gullies in the Back Lane/Borwick Lane area were overgrown and could be a flooding risk.
ii) Councillor Muckle reported that a vehicle parked on the Grange View/Mill Lane junction was obstructing traffic using the junction and was considered to be a hazard.
iii) Councillor Briggs reported he had looked at the land bordering the Little Weir and requested other members also do so prior to further discussion.

22.120. DATE AND TIME OF NEXT MEETING: There being no further business the chairman thanked members and Mr Hardcastle for their attendance and participation and closed the meeting at 9.00pm. The next meeting of the parish council was arranged for 7.30pm on Tuesday 5th July 2022 in the Village Hall, Warton. Items for inclusion in the meeting agenda to be notified to the clerk by Monday 27th June 2022.

Chairman.....Date.....

Minutes subject to agreement at the 5th July 2022 meeting of the Warton Parish Council.