

MINUTES OF THE WARTON PARISH COUNCIL MEETING
Held at 7.30pm on Tuesday 5th July 2022 in the Village Hall Warton.

In the absence of Councillor K Briggs, Councillor Mrs L Simmonds acted as chairman for the meeting.

PRESENT: Councillors Mrs L Simmonds, A Hilling, W Muckle, C Peacock and F Senior.

IN ATTENDANCE: Mr J W Ball – Clerk to Warton Parish Council and County Councillor Mrs P Williamson.

APOLOGIES FOR ABSENCE: Apologies for absence were received and accepted from Councillors K Briggs, D Clough and Mrs J Cody.

DECLARATIONS OF INTEREST: No declarations of interest were made by members in relation to items on the agenda.

22.121. MINUTES OF THE PREVIOUS MEETING: RESOLVED THAT the minutes of the meeting held on 7th June 2022 having been previously circulated be accepted as a true and accurate record of proceedings at the meeting and be signed as such by the chairman.

22.122. REPORT FROM THE CLERK CONCERNING MATTERS IN PROGRESS NOT COVERED BY OTHER ITEMS ON THE AGENDA: The clerk reported that;

- i. The financial statements relating to the 2021/2022 AGAR had been forwarded to PKF Littlejohn for external audit.
- ii. The dates for the public examination of financial records had been published.
- iii. Frank Shepherd – Lancaster County Council Highways had been advised that members had no objection to the Small Quarry being used as a car parking facility by the Old School Brewery.
- iv. An email received from John Alsford was discussed with members.
- v. Other items had been reported to members as received.

The clerk was thanked for his report.

THE CHAIRMAN ADJOURNED THE MEETING FOR A PERIOD OF PUBLIC PARTICIPATION

The clerk reported that a member of the public had raised concerns about the extent of the vegetation overgrown onto the narrow footway between Millhead and Warton. He was able to report that contractors had been employed by the landowner to carry out the necessary work to restore the footway to its normal width. The work had now been completed. Members requested the clerk inform the member of the public who had made the complaint that the necessary work had been carried out.

THE CHAIRMAN RECONVENED THE MEETING

22.123. REPORT FROM COUNTY COUNCILLOR MRS P WILLIAMSON: County Councillor Mrs Williamson advised members that at the present time she had nothing further to report than that included in her monthly circulated update.

County Councillor Williamson was thanked for her continued support.

22.124. REPORT FROM DISTRICT COUNCILLOR A De La Mare: District Councillor De La Mare had resigned his position as District Councillor on Lancaster City Council and would no longer be acting as Warton representative. Members expressed their regret and requested that the clerk contact Adrian to offer their thanks for his efforts for the parish in the past and their best wishes for the future.

22.125. STANDING ORDER 25: No actions covered by Standing Order 25 had taken place since the last meeting.

22.126. PLANNING MATTERS: a) The following planning applications had been received since the last meeting and were considered by members:

21/01144/FUL – Amended application for the demolition of existing single storey rear extension and existing lobby and porch to the front elevation, erection of a single storey front extension and a two storey rear extension, construction of a raised patio, wall and steps to the rear and a raised patio and steps to the side elevation, installation of stone cladding to all elevations and the installation of new windows and doors for Mrs A Carroll, Scar Close, Crag Road, Warton – No objection raised on condition that stone cladding appropriate to the area was used.

b) Members noted the current status of planning applications reviewed by members at previous meetings as follows:

19/00020/FUL – Reviewed 5th March 2019 meeting – Awaiting Decision
 20/00358/OUT – Reviewed 2nd June 2020 Meeting – Awaiting Decision
 20/00358/OUT – Reviewed 2nd March 2021 Meeting – Awaiting Decision
 21/00181/CCC – Reviewed 2nd March 2021 Meeting – Awaiting Decision
 22/00001/REF – Reviewed 18th January 2022 Meeting – Appeal in progress
 21/01144/FUL – Reviewed 18th January 2022 Meeting – Awaiting Decision
 22/00235/REM – Reviewed 5th April 2022 Meeting – Awaiting Decision
 22/00381/FUL – Reviewed 5th June 2022 Meeting – Application Permitted
 22/00622/VCN – Reviewed 5th June 2022 Meeting – Awaiting Decision
 22/0084/TCR – Reviewed 5th June 2022 Meeting – Application Permitted

22.127.FINANCE: a) Members noted the financial summary for June 2022 as follows:

Opening Balances – All Accounts

Current Account	38644.95
Village Improvement Account	12462.09
Investment Account	8058.47
Playground Account	4531.70
E & R Wilson Fund Account	<u>746.80 64444.01</u>

Opening Balance – Current Account 38644.95

Receipts

NIL
38644.95

Payments

06.06.22 JW Ball – Salary 385.17
 07.06.22 Tom Oliver – Toilet Work June 137.50

07.06.22 Gary Marsh – Internal Audit Fee	100.00
07.06.22 Peter Doey – Plant Reimbursement	119.92
07.06.22 Open Spaces Society – Membership Fee	45.00
09.06.22 Npower – Toilet Electricity	<u>31.31</u> <u>818.90</u>
Closing Balance Current Account	37826.05

Closing Balances – All Accounts

Current Account	37826.05
Village Improvement Account	12462.09
Investment Account	8058.47
Playground Account	4531.70
E&R Wilson Fund Account	<u>746.80</u> <u>63625.11</u>

b) Members authorised the signing of cheques covering the following payments:-

Tom Oliver – Toilet Work June - £135.00 – 2262
Lindsey Simmonds – Expenses - £10.00 - 2263
Stephen Lewis – Expenses - £11.35 - 2264

- i. The clerk reported that it would not be possible to issue the cheque for £650.00 awarded to an E&R Wilson Fund applicant until a Virgin Money Cheque Book had been supplied. Arrangements were in hand.
- ii. The clerk reported that the cheque for £307.65 as clerks expenses had not yet cleared through the Warton Parish Council account with Virgin Money. The clerk would investigate the delay.

c) Provision of Internet Business Banking System.

The clerk reported that members had not yet completed the procedure to activate Warton Parish Council email addresses. Until complete it would not be possible to process the system. Members agreed to take the necessary action.

22.128: WELL LANE TREE: The clerk reported that he had continued with his attempts to identify the owners of the land in Well Lane, Neil Morris, Tree Manager Lancaster City Council had been contacted but he was unable to identify the owners of the land but confirmed that Lancaster City Council was not. Sam Lunt Tree Officer, Lancaster City Council had been contacted who advised as long as the tree surgeon was happy that there was no nesting activity in the tree, felling could go ahead.

22.129: LANCASHIRE COUNTY COUNCIL MAIN STREET TRAFFIC PROPOSALS:
Nothing further to report.

22.130: WARTON STOCK CAR MEETING COMPLAINTS: Councillor Simmonds reported that numerous complaints had been received concerning the recent two day meeting held by the Warton Stock Car Club involving overnight camping and antisocial behaviour. The clerk was instructed to follow up the complaints with the Stock Car Club and consult with Lancaster City Council Planning Dept concerning the planning controls imposed on the club when granting the operators license.

22.131. EVOLIS SPEED RECORDING EQUIPMENT: The clerk reported that contact by Lancashire County Council officers was awaited.

22.132. QUEENS PLATINUM JUBILEE CELEBRATION: The clerk reported that he held some commemorative medals not yet allocated. Members agreed that the Methodist and Church of England Sunday Schools be contacted to establish any requirements prior to arranging distribution of the spare medals.

22.133. WARTON MIRES PROJECT: Councillor Peacock reported that he and Phillip Hardcastle, Gardner Road flood Action Group had attended a site meeting with other representatives of interested organisations with valuable personal connections made as a result.

22.134. SMALL QUARRY BICYCLE RACK: The chairman reported that he had continued to liaise with Ren Wallbank concerning construction of the rack.

22.135. SMALL QUARRY DISPLAY BOARDS: Councillor Simmonds agreed to carry out further research and report back any progress to members at the 6th September meeting of the parish council.

22.136. LANCASHIRE COUNTY COUNCIL SLOW DOWN SAVE LIVES CAMPAIGN: Members discussed the campaign and agreed that the parish council would take part. Councillor Mrs Simmonds agreed to distribute labels and the clerk to erect the banner, initially on the railings at the A6/Borwick Lane junction.

22.137. LANCASHIRE COUNTY COUNCIL GRANTS: The clerk reported details of the Parish Council Champion, Community, Biodiversity and Police Community Funds and Local Delivery Grant. Members considered the information and agreed that the clerk follow up and report progress to the 6th September meeting of the parish council.

22.138. ITEMS OF INFORMATION FROM MEMBERS: i) Councillor Senior reported that vehicles continued to be parked at the Coach Road/Main Street junction. ii. Councillor Muckle reported that the vehicle parked at the Grange View/Mill Lane junction was still causing an obstruction. iii. Councillor Peacock reported that the National Association Interest Group were looking at the position of coastal communities and the climate emergency. Discussions were on line.

22.139. DATE AND TIME OF NEXT MEETING: There being no further business the chairman thanked Members and County Councillor Mrs Williamson for their attendance and participation and closed the meeting at 8.45pm. The next meeting of the parish council was arranged for 7.30pm on Tuesday 6th September 2022 in the Village Hall, Warton. Items for inclusion in the meeting agenda to be notified to the clerk by Monday 29th August 2022.

Chairman.....Date.....

Minutes subject to agreement at the 6th September 2022 meeting of the Warton Parish Council.

