

MINUTES OF THE WARTON PARISH COUNCIL MEETING
Held at 7.30pm on Tuesday 1st November 2022 in the Village Hall Warton.

PRESENT: Councillors Mrs L Simmonds, Mrs J Cody, A Hilling, W Muckle and F Senior.

IN ATTENDANCE: Mr J W Ball – Clerk to Warton Parish Council, District Councillor Mrs S Tyldesley, Mr P Hardcastle – Gardner Road Flood Action Group, Mrs A Nichols – Astarte Web Design.

APOLOGIES FOR ABSENCE: Apologies for absence were received and accepted from Councillors Briggs and Peacock and County Councillors Mrs Williamson.

In the absence of Councillor Briggs, Councillor Mrs Simmonds acted as chairman for the meeting.

DECLARATIONS OF INTEREST: No declarations of interest in items on the meeting agenda were received.

22.181. MINUTES OF THE PREVIOUS MEETING: RESOLVED THAT the minutes of the meeting held on the 4th October 2022 having been previously circulated be accepted as a true and accurate record of proceedings at the meeting and be signed as such by the chairman.

21.182. REVIEW OF PARISH COUNCIL EMAIL ADDRESSES: Mrs Nichols advised members that she had prepared instructions for the process to register new individual email addresses for use with parish council business. The instructions were discussed and members agreed to carry out their individual registrations. Mrs Nichols assured members of her help and advice should they encounter problems with registration. Mrs Nichols was thanked for her advice.

22.183. REPORT FROM THE CLERK CONCERNING MATTERS IN PROGRESS NOT COVERED BY OTHER ITEMS ON THE AGENDA: The clerk reported that;

- i. A programme of training courses for members had been produced by LALC.
- ii. Advice on the safe provision of Firework Displays had been provided by Zurich Municipal.
- iii. Councillors Peacock and Senior would represent Warton Parish Council at the Lancashire Parish and Town Council Conference to be held at County Hall Preston on Saturday 12th November 2022.
- iv. Councillor Senior had agreed to lay the Warton Parish Council Wreath at the Remembrance Day Sunday Service on 13th November 2022 in St Oswalds Church, Warton.
- v. Councillor Muckle had agreed to represent Warton Parish Council at the Carnforth Town Council Remembrance Day Ceremony on 13th November 2022.
- vi. The Warton Community Emergency Plan required updateing and lodging with Lancaster City Council by 31st October 2022. The clerk had notified Lancaster City Council officers that presentation of the updated plan would be delayed.
- vii. AONB had been requested to provide a new waymarker post at the junction of BW7 and FP5.
- viii. The Lancaster City Council Moving Traffic Consultation did not include any roads in Warton or Millhead.
- ix. St Oswalds Christmas Tree Festival deadline for entries was Friday 11th November 2022. Members agreed that a tree be provided by the parish council.
- x. Other items had been reported to members as received.

The clerk was thanked for his report.

THE CHAIRMAN ADJOURNED THE MEETING FOR A PERIOD OF PUBLIC PARTICIPATION

Crag Road Accident– The clerk reported that he had received a letter from Mr Boxford, the driver of the vehicle involved in the recent collision with a cyclist at the junction of Main Street and Crag Road outlining possible precaution that could be instigated to avoid a further incident.

- i. An additional sign be mounted at the top of the steep incline on Crag Road “Cyclists Dismount”. Members considered the signage and agreed that such a sign would have little or no effect on the behaviour of cyclists and should not be supported.
- ii. The erection of a mirror opposite the junction to improve sighting for Crag Road and Main Street users. Members considered the erection of a mirror but in view of past opposition on safety grounds from Lancashire County Council agreed not to support the proposal. Members expressed their sympathy to Mr Boxford and thanked him for his suggestions.

POST OFFICE WASTE BIN – The clerk reported that he had been contacted by Lancaster City Council officers with regard to a request from the owner of the former post office property to remove the waste bin outside the premises to enable re-development of the building frontage. Members agreed that the waste bin should be removed and if possible be re-sited near to the Chapel Walk/ Borwick Lane junction.

THE CHAIRMAN RECONVENED THE MEETING

22.184. REPORT FROM COUNTY COUNCILLOR MRS P WILLIAMSON: County Councillor Mrs Williamson was unable to attend the meeting but a report was submitted concerning the proposed closure of New Road, Warton whilst work was carried out, a request for a meeting of parish council members and Lancashire County Council officers to discuss the results of the Main Street residents consultation exercise on the proposed Main Street parking restrictions and confirmation that all gulleys and the catch pit in Gardner Road had been cleaned.

County Councillor Mrs Williamson was thanked for her report and continued support.

22.185. REPORT FROM DISTRICT COUNCILLOR MRS S TYLDESLEY: District Councillor Mrs Tyldesley reported that Lancaster City Council website now carried full details of the variety of help available to residents during the current cost of living crisis.

District Councillor Mrs Tyldesley was thanked for her report and her continued support.

22.186. STANDING ORDER 25: No actions covered by Standing Order 25 had taken place since the last meeting.

22.187. PLANNING MATTERS: a) Planning applications received for review since the last meeting of the parish council were considered as follows:

22/01217/VCN – Erection of a detached dwelling (C3) and creation of a new vehicular access (pursuant to the variation of condition 2 on approved application 20/01349/FUL to add solar panels and an air source heat pump and conditions 3,4,5,9 and 11 to provide details relating to materials, vehicular and pedestrian access, homeowner packs and surface

water drainage for Mr and Mrs P Goldsworthy, Land North of 13 Main Street, Warton – No objection raised.

22/01333/PAM – Prior approval for the installation of 19m streetpole telecommunications mast, antennas, ground base equipment cabinets and associated development for EE Ltd, Grass Verge at OS Grid Reference E351420 N473015, Burton Road, Tewitfield – No objections raised.

22/00900/FUL - Construction of a replacement dormer extension to the side elevation for Mr Chris Hodkin, 7 Borwick Close, Warton – No objection raised.

22/0196/TCA – Felling of a Eucalyptus tree for Mr Gilbert 123 Main Street, Warton – No objection raised.

b) Members noted the current status of planning applications reviewed by members at previous meetings as follows:

20/00358/OUT – Reviewed 2nd June 2020 Meeting – Awaiting Decision
 20/00358/OUT – Reviewed 2nd March 2021 Meeting – Awaiting Decision
 21/00181/CCC – Reviewed 2nd March 2021 Meeting – Application Permitted
 LCC/2021/0006 – Application Permitted
 22/00001/REF – Reviewed 18th January 2022 Meeting – Appeal in Progress
 22/00622/VCN – Reviewed 5th June 2022 Meeting – Application Permitted
 22/0115/TCA – Reviewed 6th September 2022 Meeting – Awaiting Decision
 22/00970/FUL – Reviewed 6th September 2022 Meeting – Application Permitted
 22/01065/FUL – Reviewed 6th September 2022 Meeting – Application Permitted
 22/0151/TCA – Reviewed 6th September 2022 Meeting – Application Permitted

22.188. FINANCE: a) Members noted the financial summary for October 2022 as follows:

Opening Balances – All Accounts

Current Account	38111.06
Village Improvement Account	12462.09
Investment Account	8058.47
Playground Account	4531.70
E & R Wilson Fund Account	<u>96.80</u> 63260.12

Opening Balance – Current Account 38111.06

Receipts
 NIL
 38111.06

Payments

04.10.22 PKF Littlejohn – AGAR Audit	240.00
04.10.22 Tom Oliver – Toilet Work (September)	135.00
04.10.22 JW Ball – Expenses April – September	489.17
04.10.22 Peter Doey – Parish Lengthsman	166.75
06.10.22 JW Ball –Salary	385.17
07.10.22 Npower – Toilet Electricity	<u>28.65</u> 1444.74
	36666.32

Closing Balance Current Account 36666.32

Closing Balances – All Accounts

Current Account	36666.32	
Village Improvement Account	12462.09	
Investment Account	8058.47	
Playground Account	4531.70	
E&R Wilson Fund Account	<u>96.80</u>	<u>61815.38</u>

b) Members authorised and sign cheques for the following payments:-

Thomas Graham and Son Ltd - Toilet Consumables - £42.98 - 2275

Tom Oliver – Toilet Work October - £152.50 – 2276

J W Ball – Wreath Reimbursement - £23.98 – 2277

c) External audit of the 2021/2022 Financial Statements (AGAR)

The clerk reported that the period for inspection of the audited statements ended on 31st October 2022 with no requests received for inspection from residents.

d) Review of Internet Business Banking System: Preliminary work on the review of members email addresses was carried out earlier in the meeting (22.182) by Anne Nichols. Members were now required to complete their registration with further consideration of banking system to follow.

22.189: WELL LANE TREE: Nothing further to report. Quotation for the work still awaited.

22.190: THE ROODS TREE: Nothing further to report. District Councillor Mrs Tyldesley awaiting confirmation from Lancaster City Council officers that the work was in hand.

22.191: LANCASHIRE COUNTY COUNCIL MAIN STREET TRAFFIC PROPOSALS: A meeting was to be arranged with Lancashire County Council officers to consider the results of the consultation exercise.

22.192. EVOLIS SPEED RECORDING EQUIPMENT: The clerk reported that clearance of the proposed Main Street site was awaited from Lancashire County Council Highways Dept. Members considered the Lancashire County Council SPiD Policy and Procedure information and agreed that as the Borwick Land and Mill Lane Spids were installed prior to 1st January 2022 they would not be subject to the restrictions imposed by the policy until replacement. The proposed units for erection in Main Street and Sand Lane would be subject to the policy restrictions of removal for 1 month after a 6 month period of operation prior to repeat of the cycle.

Member considered the proposed purchase of two units for Main Street and Sand Lane and agreed subject to Highways Department clearance of the Main Street site the purchase go ahead.

22.193. REPLACEMENT PICNIC TABLES AND SEATS: Members considered and agreed the purchase from TDP Outdoor Furniture 2-Dovedale Adult Picnic Tables in brown at £597.40 plus VAT each for installation at Potts Wood Picnic Site and 1-Riber Bench in brown at £402.71 plus VAT for installation at The Weir Playground.

22.194. PARTICIPATION IN THE MORECAMBE AND TOWN COUNCIL FORUM:

Members agreed to defer the item for consideration at the 6th December meeting of the parish council.

22.195. WARTON MIRES PROJECT: The clerk reported that he had attended a meeting with Robin Horner – RSPB, Colin Peacock and Phillip Hardcastle-Gardner Road Flood Action Group to discuss project progress. Agreed that a parish council subgroup be formed made up of representatives of the parish council and Flood Action Group to progress the flood prevention and pumping aspects of the project prior to January 2023 and planned planning application.

Members discussed the proposal and agreed that the sub-group be supported to be made up of 2 members of the parish council, 2 members of the Gardner Road Flood Action Group and the parish council clerk. District Councillor Mrs Tyldesley to be invited to attend the meetings also.

The clerk reported that Zurich Municipal had responded to his approach and had asked for further information on the number of pumps to be installed who would carry out the installation operation and maintenance and the area to be covered, the RSPB role in the project together with any additional information that would be useful to them. Members agreed that compilation of the insurance information should be considered at the first meeting of the sub-group.

Phillip Hardcastle reported that a problems establishing the ownership of the land on which the catch pit was sited was complicating the clearance of gravel washed into the pipe work heading to and from the pit and at present only partial clearance had been achieved.

Because of this it was possible that flooding may take place again.

22.196. WARTON PARISH COUNCIL CASUAL MEMBER VACANCY: The clerk reported that he had been notified by Lancaster District Council that the period for requests from residents to hold an election to fill the vacancy had expired and members were able to appoint a suitable person if they so wished.

The clerk reported that Mr David Clough had expressed an interest in being considered for appointment as his health was now considerably improved.

No other expressions of interest in the vacancy had been received. Members considered Mr Clough's application and unanimously agreed that the clerk invite him to fill the casual vacancy for a member of Warton Parish Council, representing the Warton Ward.

22.197. SMALL QUARRY DISPLAY BOARDS: Members agreed to defer the item for consideration at the 6th December meeting of the parish council.

22.198. WARM AND WELCOMING BUILDINGS: Members agreed to defer the item for consideration at the 6th December meeting of the parish council.

22.199. THE WEIR CHRISTMAS LIGHTING DISPLAY: The clerk reported that the provision of lighting to an additional tree on the Weir and new lights for the Christmas Tree were under consideration. Members agreed to purchase the additional lights subject to a limit of £500 and to switch on the display from 1st December without a formal switch on event.

22.200. LANCASHIRE COUNTY COUNCIL GRANTS: The clerk reported that applications were in progress.

22.201. ITEMS OF INFORMATION FROM MEMBERS: No items of information were raised from members.

22.202. DATE AND TIME OF NEXT MEETING: There being no further business the chairman thanked Members, District Councillor Mrs Tyldesley and Mr Hardcastle for their attendance and participation and closed the meeting at 9.35pm.

Chairman..... Date.....

Minutes subject to agreement at 6th December 2022 meeting of the Warton Parish Council.