

**MINUTES OF THE WARTON PARISH COUNCIL MEETING**  
**Held at 7.30pm on Tuesday 6<sup>th</sup> December 2022 in the Village Hall Warton.**

**PRESENT:** Councillors K Briggs, D Clough, Mrs J Cody, A Hilling, W Muckle, C Peacock and F Senior.

**IN ATTENDANCE:** Mr J W Ball – Clerk to Warton Parish Council.

**APOLOGIES FOR ABSENCE:** Apologies for absence were received and accepted from Councillor Mrs L Simmonds, County Councillor Mrs P Williamson and District Councillor Mrs S Tyldesley.

**DECLARATIONS OF INTEREST:** Councillor Peacock declared an interest in a matter to be raised during the Period of Public Participation.

**22.203. MINUTES OF THE PREVIOUS MEETING:** RESOLVED THAT the minutes of the meeting held on the 1<sup>st</sup> November 2022 having been previously circulated be accepted as a true and accurate record of proceedings at the meeting and be signed as such by the chairman.

**22.204. REPORT FROM THE CLERK CONCERNING MATTERS IN PROGRESS NOT COVERED BY OTHER ITEMS ON THE AGENDA:** The clerk reported that;

- i. The decorated tree provided by the parish council for the St Oswald's Christmas Tree Festival had been erected earlier that evening with decorations made by Councillor Mrs Simmonds' daughter and friend. Members agreed that a £20 gift be provided as a token of thanks for the work of the two children.
- ii. As part of the Lancashire County Council Scrutiny Task Group survey of the Highways Public Realm Agreement comments from members were invited.
- iii. Details of the installation of fully funded EV Charge Points if parish council land was made available as sites. Members discussed the offer but agreed that no suitable parish council land was available.
- iv. Details of LALC training courses covering planning and procedures for new councillors and clerks were available.
- v. Details of a memorial seat with plaque in recognition of Her Majesty Queen Elizabeth's service to the country had been received at a cost of £449.00 plus VAT.
- vi. Other items had been reported to members as received.

The clerk was thanked for his report.

**THE CHAIRMAN ADJOURNED THE MEETING FOR A PERIOD OF PUBLIC PARTICIPATION**

Nuisance Vehicle – The clerk reported that he had received a letter signed by 6 residents of Main Street concerning activities involved with the repair of a motor vehicle adjacent to their properties. Work being carried out was noisy and continued late into the evening causing nuisance and distress. Efforts had been made to reach an agreement with the person carrying out the vehicle repairs but without success. Councillor Peacock had declared an interest in the item as the person carrying out the vehicle repair was a relative. Members discussed the complaint and agreed that the clerk refer the matter to Lancashire County Council Highways for advice and action.

## THE CHAIRMAN RECONVENED THE MEETING

**22.205. REPORT FROM COUNTY COUNCILLOR MRS P WILLIAMSON:** County Councillor Mrs Williamson was unable to attend the meeting but reported that she had asked Lancashire County Council Highways to take the necessary action to require the owner of the land bordering a section of Borwick Lane to cut back the hedges that were currently reducing the width of the road and increasing the danger to road users. Enforcement action would be taken if the landowner did not carry out the required work within a given time scale.

County Councillor Mrs Williamson was thanked for her report and continued support.

**22.206. REPORT FROM DISTRICT COUNCILLOR MRS S TYLDESLEY:** District Councillor Mrs Tyldesley was unable to attend the meeting but drew members attention to the Lancaster City Council request for input from residents concerning their views on the allocation of future budgets.

District Councillor Mrs Tyldesley was thanked for her report and her continued support.

**22.207. STANDING ORDER 25:** The clerk reported that he had taken action covered under Standing Order 25/25 to respond to an urgent AONB request for a letter of support from the Parish Council for their application for LEF funding for the habitat restoration at Warton Crag and Challan Hall Allotment. Members considered the response made on their behalf by the clerk and agreed the action taken.

**22.208. PLANNING MATTERS:** a) Planning applications received for review since the last meeting of the parish council were considered as follows:

22/01247/OUT – Outline planning application for the erection of one detached dwelling (C3) with associated access and parking for Mr Andrew Wilcock, Land Adjacent, Ingleboro, Grange View, Warton – Members wished to express their concern at the application because the dwelling would be extremely close to the existing property.

22/0215/TPO – Removal of T1,2,3,4,5,6 (Ash) for Mr Daley N12, Scout Crag Caravan Park, New Road, Warton - No objection raised.

22/01436/LB – Listed building application for the installation of partition walls to existing attic room to form 2 bedrooms and bathroom, alteration to existing external soil pipe, replacement of 2 roof lights and installation of 1 new roof light for Mr and Mrs Tim and Kathrin Stallard, 63 Main Street, Warton – No objection raised.

22/01459/FUL – Erection of two single storey extensions to side and rear for Mr and Mrs Taylor, 50 Main Street, Warton – No objection raised.

22/01468/FUL – Construction of a dormer extension to North West (rear) elevation for Mr and Mrs A D Bradshaw, 9 Borwick Lane, Warton – No objection raised.

b) Members noted the current status of planning applications reviewed by members at previous meetings as follows:

20/00358/OUT – Reviewed 2<sup>nd</sup> June 2020 Meeting – Awaiting Decision

20/00358/OUT – Reviewed 2<sup>nd</sup> March 2021 Meeting – Awaiting Decision

22/00001/REF – Reviewed 18<sup>th</sup> January 2022 Meeting – Appeal in Progress

22/0115/TCA – Reviewed 6<sup>th</sup> September 2022 Meeting – Awaiting Decision

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22/0121/VCN – Reviewed 1<sup>st</sup> November 2022 Meeting – Awaiting Decision  
22/01333/PAM – Reviewed 1<sup>st</sup> November 2022 Meeting – Awaiting Decision  
22/00900/FUL – Reviewed 1<sup>st</sup> November 2022 Meeting – Awaiting Decision  
22/0196/TCA – Reviewed 1<sup>st</sup> November 2022 Meeting – Application Permitted

**22.209. FINANCE:** a) Members noted the financial summary for November 2022 as follows:

Opening Balances – All Accounts

Current Account	36666.32
Village Improvement Account	12462.09
Investment Account	8058.47
Playground Account	4531.70
E & R Wilson Fund Account	<u>96.80</u>
	61815.38

Opening Balance – Current Account 36666.32

Receipts NIL  
36666.32

Payments

01.11.22 Thomas Graham & Sons Ltd – Toilet Cons.	42.98
01.11.22 Tom Oliver – Toilet Work (October)	152.50
01.11.22 JW Ball – Wreath Reimbursement	23.98
06.11.22 JW Ball –Salary	385.17
11.11.22 Npower – Toilet Electricity	<u>29.22</u>
	633.85
	36032.47

Closing Balance Current Account 36032.47

Closing Balances – All Accounts

Current Account	36032.47
Village Improvement Account	12462.09
Investment Account	8058.47
Playground Account	4531.70
E&R Wilson Fund Account	<u>96.80</u>
	61181.53

b) Members authorised and signed cheques for the following payments:-

Lancaster City Council – AONB Payment - £1000.00 – 2286  
Sands Tree and Grounds Services – Tree Felling - £1800.00 – 2279  
Councillor F Senior – Expenses - £46.00 – 2284  
Councillor W Muckle – Expenses - £32.00 – 2283  
Councillor Mrs L Simmonds – Expenses - £20.00 – 2285  
Mr P Doey – Parish Lengthsman - £673.66 – 2280  
British Legion Poppy Appeal – Wreath - £25.00 – 2282

c) Appointment of External Auditors 2022/2023 to 2026/2027

The clerk reported that PKF Littlejohn LLP had been appointed as External Auditor to the

Parish Council for the financial years 2022/2023 to 2026/2027. The charge for each audit had been set at £210.00 plus VAT.

d) Review of Internet Business Banking System:  
Members' registrations of email addresses were in progress.

**22.210: WELL LANE TREE:** The clerk reported that Sands Tree and Grounds Service had felled the tree at a cost of £1800.

**22.211: THE ROODS TREE:** The clerk reported that the tree would be attended to by the Lancaster City Council Tree Gang as soon as possible.

**22.212: LANCASHIRE COUNTY COUNCIL MAIN STREET TRAFFIC PROPOSALS:** The clerk reported that details of the consultation responses to date had been posted on the parish council website and notice boards with further comments from residents requested prior to 31<sup>st</sup> December 2022. Any comments received by that date to be forwarded to Eddie Mill, Lancashire County Council Highways for any further action.

**22.213. EVOLIS SPEED RECORDING EQUIPMENT:** The clerk reported that clearance of the proposed Main Street site was awaited from Lancashire County Council Highways.

**22.214. REPLACEMENT PICNIC TABLES AND SEATS:** Purchase of the tables and seat was in progress.

**22.215. PARTICIPATION IN THE MORECAMBE AND TOWN COUNCIL FORUM:**  
Members agreed to defer the item for consideration at the 3<sup>rd</sup> January 2023 meeting of the parish council.

**22.216. WARTON MIRES PROJECT:** Members considered the formation of a parish council sub-group to process the involvement of the Parish Council and Gardner Road Flood Action Group in the Mires project. The group to be made up of Councillors Peacock and Hilling representing Warton Parish Council and Mr Hardcastle and one other representing Gardner Road Flood Action Group. The clerk to provide administration services and County Councillor Mrs Williamson and District Councillor Mrs Tyldesley together with Mr Horner RSPB to attend also. The first meeting of the sub group would be arranged during January 2023.

**22.217. CONTRIBUTION TO ARNSIDE AND SILVERDALE AONB:** Members agreed that the annual contribution from the parish council to the AONB be increased to £1000.00.

**22.218. SMALL QUARRY DISPLAY BOARDS:** Members agreed to defer the item for consideration at the 3<sup>rd</sup> January 2023 meeting of the Parish Council.

**22.219. WARM AND WELCOMING BUILDINGS:** Members agreed to defer the item for consideration at the 3<sup>rd</sup> January 2023 meeting of the Parish Council.

**22.220. LANCASHIRE COUNTY COUNCIL GRANTS:** The clerk reported that applications for the were in progress.

**22.221. LANCASHIRE FOOD GRANT SCHEME:** Members agreed to defer the item for consideration at the 3<sup>rd</sup> January 2023 meeting of the Parish Council.

**22.222. MEMORIAL BENCH:** The clerk reported that Councillor Mrs Simmonds had requested that members consider the provision of a bench and plaque in memory of Bernard Wooff. Members considered the request and agreed that a plaque could be attached to a bench if provided by the family or friends.

**22.223. PAYMENT FOR TOILET CLEANING:** The clerk reported that Tom Olliver was attending a government sponsored employment training course and would be unable to continue paid employment cleaning the toilets. He has offered to continue cleaning duties without payment. Members thanked Tom for his offer and agreed he continue.

**22.224. ITEMS OF INFORMATION FROM MEMBERS:** i. Councillor Senior expressed thanks for the work of David and Sue with the preparation of the Parish Council Christmas Tree.  
ii. Councillor peacock suggested consideration be given to the provisions of a Drop In Centre for residents requiring telephone and computing advice.  
iii. Councillor Clough expressed his pleasure at being invited to re-join the parish council as a member.  
iv. Councillor Briggs advised caution from all residents because of the number of recent burglaries and thefts in the village.

**22.225. DATE AND TIME OF NEXT MEETING:** There being no further business the chairman thanked Members for their attendance and participation and closed the meeting at 9.05pm.

Chairman..... Date.....

Minutes subject to agreement at 3<sup>rd</sup> January 2023 meeting of the Warton Parish Council.