

**MINUTES OF THE WARTON PARISH COUNCIL ANNUAL GENERAL MEETING
Held at 7.00pm on Tuesday 6th June 2023 in the Village Hall, Warton**

PRESENT: Councillors K Briggs, D Clough, Mrs J Cody, A Hilling, C Lee, W Muckle, F Senior and Mrs L Simmonds.

IN ATTENDANCE: J W Ball (Clerk to Warton Parish Council) and District Councillor Mrs S Tyldesley.

APOLOGIES: No apologies for absence were received.

23.101. ELECTION OF CHAIRMAN: RESOLVED THAT Councillor K Briggs be elected as Chairman of Warton Parish Council for the 2023/2024 year.

23.102. ELECTION OF VICE CHAIRMAN: RESOLVED THAT Councillor Mrs L Simmonds be elected as Vice Chairman of Warton Parish Council for the 2022/2023 year.

23.103. DECLARATIONS OF INTEREST: No declarations of Interests were received from members in relation to items covered by this meeting agenda.

23.104. MINUTES OF THE 2022 ANNUAL GENERAL MEETING: RESOLVED THAT the minutes of the 2022 Annual General Meeting held at 7.00pm on Tuesday 3rd May 2022 having been previously circulated be accepted as a true and accurate record of proceedings at the meeting and be signed as such by the chairman.

23.105. WARTON PARISH COUNCIL COMMITTEE MEMBERSHIP:
Staff Appraisal and Pay Committee – Membership of the committee for the 2022/2023 year was agreed as Councillors Briggs, Mrs Cody and Muckle.

23.106. WARTON PARISH COUNCIL REPRESENTATIVES TO OUTSIDE BODIES:
Members to act as representatives of Warton Parish Council on outside bodies were agreed as follows :

LALC Area Meeting – Councillors F Senior and C Lee.

AONB Executive Committee – Councillor K Briggs.

Hospital of Jesus Charity – Councillor A Hilling.

Mansergh's Apprentice Trust – Councillors Mrs J Cody and W Muckle.

Village Hall Management Committee – Councillor K Briggs.

Warton Crag Nature Reserve – Councillor K Briggs.

Northern Reaches Restoration Group – Councillor A Hilling.

E & R Wilson Charitable Trust – All Councillors.

Warton Mires Sub Group –Councillors A Hilling, C Lee and F Senior.

Warton Flood Action Group – Councillors C Lee and FSenior.

23.107. APPOINTMENT OF THE INTERNAL AUDITOR TO THE COUNCIL: Mr G Marsh was appointed as Internal Auditor to the Council for the 2023/2024 financial year. An honorarium of £100 to be paid in respect of his services.

23.108. REVIEW OF STANDING ORDERS: Review of Standing Orders to be carried out by Councillors C Lee and Mrs L Simmonds.

23.109. REVIEW OF FINANCIAL REGULATIONS: Review of the Financial Regulations to be carried out by Councillors C Lee and Mrs L Simmonds.

23.110. REVIEW OF RISK ASSESSMENTS INCLUDING DATA PROTECTION: The review of the Risk Assessments and the Data Protection Guidelines to be carried out by Councillors C Lee and Mrs L Simmonds.

Chairman..... Date.....

Minutes subject to agreement at the 2024 Annual General Meeting of Warton Parish Council.