

MINUTES OF THE WARTON PARISH COUNCIL MEETING
Held at 7.30pm on Tuesday 5th November 2024 in the Village Hall Warton.

PRESENT: Councillors Mrs L Simmonds, K Barkley and W Muckle.

IN ATTENDANCE: Mr J W Ball – Clerk to Warton Parish Council and District Councillor Mrs S Tyldesley.

APOLOGIES FOR ABSENCE: Apologies for absence were received and accepted from Councillors Mrs J Cody, K Briggs, A Hilling, C Lee and F Senior and County Councillor Mrs P Williamson.

ABSENCE OF CHAIRMAN: In the absence of Councillor Mrs Cody, Councillor Mrs Simmonds acted as chairman for the meeting.

DECLARATION OF INTEREST: No declarations of interest in agenda items for this meeting were made by members present.

24.174. MINUTES OF THE PREVIOUS MEETING: RESOLVED THAT the minutes of the meeting held on the 1st October 2024, having been previously circulated, be accepted as a true and accurate record of proceedings at the meeting and be signed as such by the chairman.

24.175. REPORT FROM THE CLERK CONCERNING MATTERS IN PROGRESS NOT COVERED BY OTHER ITEMS ON THE AGENDA: The clerk reported that:

- i The Warton Parish Council wreath for laying Remembrance Sunday had been delivered to St Oswald's Church for collection.
- ii Councillor Muckle had agreed to represent Warton Parish Council at the Carnforth War Memorial Centenary celebrations and Remembrance Sunday ceremony.
- iii Training courses covering daily and weekly Play Area inspections and New Councillor and Clerks were available for booking.
- iv Information had been provided covering the range of services provided by LANPAC to reduce crimes and disorderly behaviour.
- v Councillor Lee had requested that members consider approach from a Gardner Road resident and Warton Grange Garage for permission to erect fences around their property using the Weir Play Area as a working area. Members agreed.

Other items had been reported to members as received.

The clerk was thanked for his report.

THE CHAIRMAN ADJOURNED THE MEETING FOR A PERIOD OF PUBLIC PARTICIPATION

No members of the public were in attendance at the meeting and the clerk reported that he had not received notification from residents concerning items they wished to be raised.

THE CHAIRMAN RECONVENED THE MEETING

24.176. REPORT FROM COUNTY COUNCILLOR MRS P WILLIAMSON: County Councillor Mrs Williamson was unable to attend the meeting and had advised the clerk that she had no items she wished to raise in addition to those already included in her regular information reports.

County Councillor Mrs Williamson was thanked for her continued support.

24.177. REPORT FROM DISTRICT COUNCILLOR MRS S TYLDESLEY: District Councillor Mrs Tyldesley reported that the devolution process covering Lancashire County Council and Blackpool and Blackburn Councils had progressed with the likely result that Lancaster City Council would have a reduced level of responsibility in some areas. An energy report had been prepared with potential savings for the City Council area identified.

District Councillor Mrs Tyldesley was thanked for her report and her continued support.

24.178. STANDING ORDER 25: The clerk reported that no action under Standing Order 25 had been necessary since the last meeting of the parish council.

24.156. PLANNING MATTERS: a) The following application had been received since the last meeting of the parish council for review and comment by members.

24/00614/FUL – Erection of 4 single storey modular office buildings with associated parking and installation of septic tank for Mr Mollart, Clear Water Fisheries, Kellet Lane, Over Kellet – No objection raised.

24/01175/FUL – Retrospective application for the erection of a single storey outbuilding for Mr Peter Singleton, 19 Hazelmount Drive, Warton – No objection raised.

24/01205/FUL – Installation of Air Source Heat Pump to rear for Mr Michael Buckingham, 12 Albert Street, Warton – No objection raised.

24/01203/FUL – Construction of dormer extension to the front and rear elevations for Mr Dean Hoggarth, 17 Westover Avenue, Warton – No objection raised.

24/0211/TPO – Ash Trees (G1) remove Ash that have Ash Die Back for Daley – Scout Cragg Caravan Park, new Road, Warton – No objection raised.

b) Members noted the current status of planning applications reviewed by members at previous meetings of the parish council as follows:

24/00548/LB – Reviewed 4th June 2024 Meeting – Awaiting Decision

24/00717/FUL – Reviewed 2nd July 2024 Meeting – Application Permitted

24/00948/VCN – Reviewed 1st October 2024 Meeting – Awaiting Decision

24/00986/FUL – Reviewed 1st October 2024 Meeting – Awaiting Decision

24/01006/FUL – Reviewed 1st October 2024 Meeting – Awaiting Decision

24/0165/TCA – Reviewed 1st October 2024 Meeting – Awaiting Decision

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24.180. FINANCE: a) Members noted the financial summary for October 2024 as follows:

Opening Balances – All Accounts

Current Account	34995.25
Village Improvement Account	12640.11
Investment Account	8058.47
E&R Wilson Fund Account	<u>1339.13</u> <u>57032.96</u>

Opening Balance – Current Account 34995.25

Receipts NIL

34995.25

Payments

01.10.24 Willacy(Contractors) Ltd – Building Materials	145.61
01.10.24 Open Spaces Society-Membership Fee	45.00
01.10.24 PKF Littlejohn LLB – Audit Fee	252.00
01.10.24 T Oliver – Toilet Work September	135.00
01.10.24 J W Ball – Expenses Apl-Sept 2024	533.82
01.10.24 C Lee – Roundabout Construction	3736.00
01.10.24 A Mackay – Sand Pit Removal	249.00
01.10.24 P Doey – Parish Lengthsman	787.25
06.10.24 J W Ball – Salary	467.64
06.10.24 Npower – Toilet Electricity	<u>45.72</u> 6397.04

Closing Balance Current Account 28598.21

Closing Balances – All Accounts

Current Account	28598.21
Village Improvement Account	12640.11
Investment Account	8058.47
E&R Wilson Fund Account	<u>1339.13</u> <u>50635.92</u>

b) Members authorised and signed cheques for the following payments:-

Willacy (Contractors) Ltd – Building Materials - £275.77 – 2378
Thomas Oliver – Toilet Work October - £137.50 – 2380
Lancaster City Council – AONB Contribution - £1000 – 2381
Lancaster City Council – Grass Cutting - £2051.04 – 2382
Elan City Ltd – Evolis Speed Signs - £7523.96 – 2383
HAGS-SMT Ltd – Roundabout - £8340.00 – 2384
KOMPAN Ltd – Swing Seat - £851.30 – 2385
Royal British Legion – Wreath - £25.00 – 2386
Councillor Mrs Simmonds – Emergency Equipment Purchase Reimbursement- £401.83 – 2387

c) Virgin Money Bank Mandate: The clerk reported that all required member signatures had been added to the mandate which would be submitted for bank approval after authorising signature by the chairman of the parish council.

d) Business Current Account Charges: The clerk advised members that Virgin Money intended to impose charges for servicing the current account at £6.50 per month and 0.70p per manual debit and credit. The charges would be imposed from 1st January 2025 and were estimated to cost approximately £140.00 per full calendar year. Members noted the proposal and agreed to continue the use of Virgin Money banking facilities for parish council transactions.

e) National Joint Council for Local Government Services Pay Agreement 2024: Members considered the national pay agreement and agreed to award the clerk the recommended salary increase for pay scale 13 from £13.93 to £14.60 per hour. The increase in salary to be back dated to 1st April 2024.

24.181. LANCASHIRE COUNTY COUNCIL MAIN STREET TRAFFIC PROPOSALS:

Nothing further to report – formal consultation awaited.

24.182. EVOLIS SPEED RECORDING EQUIPMENT: The clerk reported that the 4 units were now operational.

24.183. HERITAGE PLAQUES: Nothing further to report. Members agreed that the item be removed from future meeting agendas.

24.184. GARDNER ROAD CA TCHPIT REPAIRS: The clerk reported that the fault in the drain from the catch pit to the River Keer had been identified but because of flooding in the surrounding area access to the pipe was not currently possible.

24.185. WEIR PLAYGROUND SAFETY REPORT & RISK ASSESSMENT: The clerk reported that the priority areas for attention had been identified and the required action was in hand.

24.186. HAGS CAROUSEL INSTALLATION: The clerk reported that installation of the carousel had been completed and an inspection by HAGS carried out. However, a fault in the rotation of the unit had been identified during the inspection and rectification was required. HAGS contractors would carry out the work to identify the cause of the problem and would carry out the necessary repairs if found to be their responsibility.

24.187. PAYMENT OF AONB CONTRIBUTION: Members agreed that £1000.00 be paid as a contribution to AONB running costs for the coming year.

24.188. SMALL QUARRY WOOD DISEASED TREES: The clerk reported that he had verified that access to the wooded area was by a path not designated as a public right of way (PROW) and as a result control of entry to the wood would be as decided by members and formal agreement was not necessary. At present a contractor to undertake the tree felling work had not been identified. Members agreed that the clerk contact Belinda Barclay, Crag Warden for advice.

24.189. ARCHBISHOP HUTTON'S PRIMARY SCHOOL DONATION REQUEST: Members noted the school reluctance to install a CCTV system with enhanced warning capabilities and agreed to donate £1000.00 towards the purchase of a system identified by the school.

24.190. OLD SCHOOL BREWERY: Nothing further to report.

24.191. RENEWAL OF EMERGENCY STORES: Councillor Mrs Simmonds reported that the replacement items of emergency stores stock had been purchased. Members agreed that Councillor Mrs Simmonds be reimbursed £401.83.

24.192. PLAY AREA INSPECTION COURSE: Members decided against participation in the course.

24.193. ITEMS OF INFORMATION FROM MEMBERS: i Councillor Mrs Simmonds reported that the highway verge at the junction of Crag Road and New Road was impassable because of vegetation. A report had been made to Lancashire County Council Highways help line.

24.194. DATE AND TIME OF NEXT MEETING: There being no further business the Chairman thanked Members and District Councillor Mrs Tyldesley for their attendance and participation and closed the meeting at 9.00pm. Members agreed that the next meeting of Warton Parish Council will be held at 7.30pm on Tuesday 3rd December 2024 (a change of date from 17th December 2024 previously notified) in the Village Hall, Warton. Items for inclusion in the meeting agenda should be notified to the clerk by Monday 25th November 2024.

Chairman..... Date.....

Minutes subject to agreement at the 3rd December 2024 meeting of the Warton Parish Council and until then are considered to be draft only.