

**MINUTES OF THE WARTON PARISH COUNCIL MEETING**  
**Held at 7.30pm on Tuesday 5<sup>th</sup> February 2019 in the Village Hall, Warton**

**PRESENT:** Councillors K Briggs (Chairman), A Hilling, W Muckle, C Peacock and Mrs L Simmonds

**IN ATTENDANCE:** J W Ball (Clerk to the Parish Council)

**APOLOGIES:** Apologies for absence were received and accepted from Councillors D Clough, Mrs H Barker, County Councillor Mrs P Williamson and District Councillor Mrs S Sykes.

**DECLARATIONS OF INTEREST:** Councillor Peacock declared an interest in item 19.034 Planning Matters 19/0006/TCA – Proposed works to various trees as per supporting statement.

**19.029. MINUTES OF THE PREVIOUS MEETING:** RESOLVED THAT the minutes of the meeting held on 8<sup>th</sup> January 2019 be accepted as a true and accurate record.

**19.030. REPORT FROM THE CLERK CONCERNING MATTERS IN PROGRESS:** The clerk reported that i) Comments concerning planning applications 18/01564/FUL and 18/01603/FUL had been forwarded to Planning Control ii) the 2019/2020 Precept demand had been forwarded to Lancaster City Council iii) Completed agreements for Electricity Northwest wayleave payments had been forwarded to the company iv) a complaint had been received from Mr Halloran of 15 Main Street, Warton concerning aggressive cold callers v) the Household Waste Recycling Centre survey had been received from Lancashire County Council and forwarded to members vi) an enquiry had been received from the charity Scope concerning suitable sites in the village for a textile bank vii) an email had been received from Mrs Sammons concerning possible damage to primrose, celandine, purple orchids and violets from woodland management projects on Warton Crag viii) other email received had been forwarded to members as received.

The clerk was thanked for his report.

**THE CHAIRMAN ADJOURNED THE MEETING FOR A PERIOD OF PUBLIC PARTICIPATION**

No items were raised by members of the public.

**THE CHAIRMAN RECONVENED THE MEETING**

**19.031. REPORT FROM COUNTY COUNCILLOR MRS P WILLIAMSON:** County Councillor Mrs Williamson was unable to attend the meeting because of a prior engagement but had requested members consider costings prepared by Lancashire County Council Highways Department officers for work to construct an improved footpath along Mill Lane between Warton and Millhead. Members considered the information and agreed that the costings would be most useful taking the project forward and thanked County Councillor Mrs Williamson for her efforts. The clerk was instructed to liaise with Councillor Mrs Barker to raise possible land purchase options.

**19.032. REPORT FROM DISTRICT COUNCILLOR MRS S SYKES:** District Councillor Mrs Sykes was unable to attend the meeting and had advised the clerk that she had no items to raise at the meeting.

**19.033. STANDING ORDER 25:** Members noted that no action had been taken under the provision of Standing Order 25.

**19.034. PLANNING MATTERS: a)** Members reviewed planning applications received as follows:

19/0006/TCA – Proposed works to various trees as per supporting statement for Colin Peacock, 115 Main Street, Warton – No object raised.

18/01626/FUL – Installation of a sculpture with information panel for Morecambe Bay Partnership, Proposed Sculpture, Sand Lane, Warton – No objection raised.

18/01589/REM – Reserved matters application for the demolition of the existing farm buildings and the erection of up to 21 dwellings with associated access and landscaping for Wilson, Warton Grange Farm, Farleton Close, Warton – No objection raised but concerns raised about the provision of adequate storm water drains to cope with excess water running off Warton Crag, the provision made to accommodate water height, pumping etc associated with the mires project and potential disruption to existing residents during the construction process, vehicle movement and sight bins.

19/00003/FEF – Appeal against a planning permission concerning the construction of wall and gates to car parks entrance and retention of other protection fencing to the eastern boundary for Mr Alex Mollart, Clear Water Fisheries, Kellet Lane, Over Kellet – No objection raised.

19/00010/FUL – Erection of a single storey rear extension for Mr and Mrs M Simmonds, 19 Well Lane, Warton – No objection raised.

19/0012/TCA – Crown and height reduction to 5 x Yew Trees for Mr Robin Figg, St Oswalds Church, Main Street, Warton – No objection raised.

b) Members noted the current status of planning applications already reviewed as follows:

17/00736/OUT – Reviewed 4<sup>th</sup> July 2017 meeting – Awaiting decision

18/00349/FUL – Reviewed 1<sup>st</sup> May 2018 meeting – Awaiting decision

18/00349/FUL – Reviewed 3<sup>rd</sup> July 2018 meeting – Awaiting decision

18/00791/FUL – Reviewed 2<sup>nd</sup> October 2018 meeting – Application permitted

18/01410/FUL – Reviewed 6<sup>th</sup> November 2018 meeting – Application permitted

18/01387/FUL – Reviewed 4<sup>th</sup> December 2018 meeting – Awaiting decision

18/01355/FUL – Reviewed 4<sup>th</sup> December 2018 meeting – Application permitted

18/01564/FUL – Reviewed 8<sup>th</sup> January 2019 meeting – Awaiting decision

18/01603/FUL – Reviewed 8<sup>th</sup> January 2019 meeting – Awaiting decision

**19.035 FINANCE:** a) Members noted the financial summary for January 2019:

Opening Balance	Current Account	5789.93	
	Village Improvement Account	12014.10	
	Investment Account	8058.47	
	Playground Account	4515.22	
	E & R Wilson Fund	<u>1467.30</u>	<u>31845.02</u>
Receipts			
01.01.19	NS&I Village Imp. Acc Interest	137.59	
04.01.19	Yorkshire Bank – Play Equip Acc Int	3.89	
15.01.19	Yorkshire Bank – Cash Tran to Current Acc	<u>3000.00</u>	<u>34986.50</u>
Payments			
06.01.19	J W Ball – Salary	370.26	
08.01.19	SLCC – Clerks Membership Fees	106.00	
08.01.19	Carter Jonas – Potts Woods Picnic Site Rent	1.00	
08.01.19	Lancaster City Council Grass cutting	1525.20	
08.01.19	Archbishop Hutton School Donation	3000.00	
08.01.19	P Doey – Parish Lengthsman	380.00	
08.01.19	Tom Oliver – Toilet Work	75.00	
15.01.19	Cash Transfer from Play Equip Acc	<u>3000.00</u>	<u>8457.46</u>
			26529.04
Closing Balance	Current Account	3332.47	
	Village Improv Acc	12151.69	
	Investment Account	8058.47	
	Playground Account	1519.11	
	E & R Wilson Fund	<u>1467.30</u>	<u>26529.04</u>

## b) Members authorised payments and signed cheques for the following accounts:

T W Relph & Sons Ltd – Weir Play Poles - £126.00 - 2005  
A Hilling – Toilet Taps - £47.19 - 2006  
Zurich Municipal – Insurance - £1568.24 - 2007

**19.036. PUBLIC TOILETS:** Councillor Hilling reported that he had purchased and fitted a new tap to the gents toilet wash basin and had adjusted the cistern control valve in the ladies toilet.

Councillor Hilling was thanked for his work.

**19.037. SPARROW PARK:** The clerk reported that he was awaiting further contact from Lancaster City Council officers concerning the sale of the park to the Parish Council.

**19.038. ELIZABETH AND RICHARD WILSON CHARITABLE FUND:** The clerk reported that no further applications for funding had been received in addition to the two 1<sup>st</sup> applications and one 2<sup>nd</sup> application already held.

**19.039. THE WEIR CHILDRENS PLAYGROUND:** The clerk reported that a supplier had been sourced that could supply the wood chip bark required for the playground in 1 cu.mtr bags. The parish lengthsman would confirm that a suitable storage site was available for the bags pending use. Members agreed that bags of the wood chip could be purchased provided a suitable storage site was agreed. Dog fouling had been reported close to the younger children's area of the playground.

The clerk reported that Lancashire County Council had informed Serious Law Limited that the land on which the accident occurred was not owned by them. The clerk was instructed to confirm that the statement made by Lancashire County Council was correct.

**19.040. PARISH LENGTHSMAN:** The clerk reported that the seat on the Rupert Street grass area would be repaired using new wood slats on the existing concrete supports.

**19.041. SPEED DETECTION DEVICE:** The clerk reported that the speed deletion devices were operational.

**19.042. EMERGENCY RESPONSE PLAN:** The clerk reported that the plan was available for use if required.

**19.043. REGISTRATION OF WARTON PARISH COUNCIL LAND WITH THE LAND REGISTRY:** The clerk reported that the amended registration of Senset Well was in hand but no further action had been taken with the Weir registration pending clarification of the ownership of the access road.

**19.044. PARISH COUNCIL WEBSITE:** The clerk reported that input of parish council data had continued.

**19.045. WARTON AND MILLHEAD COMMUNITY ROADWATCH SCHEME:** The clerk reported that vetting of the volunteers was in hand.

**19.046. MILL LANE FOOTPATH:** Development of the project was covered as part of a report from County Councillor Mrs Williamson at item 19.031.

**19.047. KEERBRIDGE HOUSING DEVELOPMENT:** The clerk reported that the signed Option Agreement had been received.

**19.048. SALT MARSH TRUST:** The clerk reported that the signed agreement had been received and payment of the agreed £3,000 was pending.

**19.049. ARCHBISHOP HUTTON'S PRIMARY SCHOOL ASSOCIATION:** The clerk reported that on receipt of an assurance that the purchase of some items of IT equipment was in hand, the £3,000 donation from parish council funds had been released.

**19.050. LANCASTER CITY COUNCIL 2019 GRASSCUTTING QUOTATION:** The clerk reported that he had received a quote of £1,300 plus VAT to cut Millhead play area, Rupert Street top, Carlisle Terrace, Low Weir, Weir Play Area and Small Quarry Car Park every 10 working days April to October. Members requested the clerk confirm the area cut at Millhead play area before making a decision on the award of the contract.

**19.051. NORTH WEST AIR AMBULANCE CHARITY DONATION:** Members agreed to defer a decision until the March meeting of the parish council.

**19.052. DISCHARGE OF CONDITIONS RELATED TO PLANNING APPLICATION 15/00847/OUT:** The clerk reported that he had been contacted by Mr Mike Doran of Lancashire County Council Highways Department to advise that as a condition of the outline planning application for the construction of 23 dwellings on the site of Warton Grange Farm the developer would be required to upgrade public transport facilities to Lancashire County Council quality bus shelters standard. Members discussed the requirement and agreed that County Councillor Mrs Williamson be asked to assist in persuading Lancashire County Council officers that any funding available would be much better allocated to funding the improvement of the footpath between Millhead and Warton rather than the replacement of bus shelters that were repairable using existing parish council funds.

**19.053. GRIT BIN ALLOCATION:** Members discussed the provision of grit bins in the villages and agreed that an additional bin would be very useful if a suitable site could be found near to Occupation Lane on Coach Road.

**19.054. ITEMS OF INFORMATION FROM MEMBERS:** i) Councillor Peacock reported that parts of the Main Street footway required resurfacing and repair ii) Councillor Mrs Simmonds reported that trees on the Roods needed checking for safety iii) Councillor Mrs Simmonds reported that the Coach Road Notice Board needed replacement and a waste bin provided on the site iv) Councillor Briggs reported that the Chapel Walk waste bin was in a poor condition and needed replacing v) Councillor Briggs reported concerns about the safety of the School Barn walls now that the roof had collapsed.

**19.055. DATE AND TIME OF NEXT MEETING:** There being no further business the chairman thanked members for their attendance and closed the meeting at 8.55pm, arranging the next meeting for Tuesday 5<sup>th</sup> March 2019 at 7.30pm in the Village Hall, Warton.

Items for inclusion in the 5<sup>th</sup> March 2019 Meeting Agenda to be notified to the clerk by Monday 25<sup>th</sup> February 2019.

Chairman \_\_\_\_\_ Date \_\_\_\_\_

Minutes subject to agreement at the 5<sup>th</sup> February 2019 meeting of the Warton Parish Council.