

**MINUTES OF THE WARTON PARISH COUNCIL MEETING**  
**Held at 7.30pm on Tuesday 12<sup>th</sup> December 2017 in the Village Hall, Warton**

**PRESENT:** Councillors K Briggs (Chairman), Mrs Barker, D Clough, Ms J Cody, D Hilling and Mrs L Simmonds.

**IN ATTENDANCE:** J W Ball (Clerk to the Parish Council) and D Bland (Internal Auditor to the Parish Council).

**APOLOGIES:** Apologies for absence were received and accepted from Councillors B Muckle and C Peacock, District Councillor Mrs S Sykes and County Councillor Mrs P Williamson.

**17.232. DECLARATIONS OF INTEREST:** No declarations of interest were made for items covered by the agenda.

**17.233. MINUTES OF THE PREVIOUS MEETING:** RESOLVED THAT the minutes of the meeting held on 7<sup>th</sup> November 2017 having been circulated, be approved and signed by the chairman as a correct record.

**17.234. REPORT FROM THE CLERK CONCERNING MATTERS IN PROGRESS:** The clerk reported that i) after liaising with District Councillor Sykes leaflets prepared by Lancaster City Council were distributed by Councillor Clough around the properties affected by the recent flooding ii) the flooding in Back Lane caused by a blocked gully had been reported to Lancashire County Council Highways and the necessary remedial action had been taken iii) flooding under the railway bridge and near to the speed awareness sign in Borwick Lane had been cleared by Councillor Clough and Peter Doey Parish Lengthsman iv) the van obstructing the footway in Borwick Lane had been reported to P.C. Massingham and appropriate action had been taken v) objections to planning applications 17/01127/FUL and 17/01292/FUL had been forwarded to Lancaster City Council Planning Control vi) details of the LALC Diversity Initiative had been circulated to members viii) details of the Lancaster City Council Community Governance Review had been circulated to members ix) details of £3000 for local initiatives allocated to each County Councillor had been circulated to members x) other items of interest had been circulated to members as received.

The clerk was thanked for his report.

**THE CHAIRMAN ADJOURNED THE MEETING FOR A PERIOD OF PUBLIC PARTICIPATION**

No members of the public had raised items for discussion.

**THE CHAIRMAN RECONVENED THE MEETING.**

**17.235. REPORT FROM DISTRICT COUNCILLOR MRS SYKES:** District Councillor Mrs Sykes was unable to attend the meeting but had informed the clerk that she had no items to report.

**17.236. REPORT FROM COUNTY COUNCILLOR MRS WILLIAMSON:** County Councillor Mrs Williamson was unable to attend the meeting but had informed the clerk that she had no items to report.

**17.237. STANDING ORDER 25:** Members noted that no action had been taken under the provision of Standing Order 25.

**17.238. PLANNING MATTERS: a)** Members reviewed planning applications received as follows:

17/01394/FUL – Construction of a raised pitched roof on existing flat roof to facilitate the conversion of the attached store to living space for Mr and Dr Wooldridge , Moss View, New Road, Warton – No objection raised.

17/01390/FUL – Erection of a 3 storey building comprising of offices, restaurant, self catering accommodation and leisure facilities with associated parking, access road and landscaping for Mr Cushway, Tewitfields Trout Fishery, Burton Road, Warton, Carnforth – No objection raised.

17/01459/FUL – Erection of a single storey side extension for Mr and Mrs Mark and Linda Thomas, 7 Gardner Road, Warton – No objection raised.

17/00736/OUT – Information submitted to Lancaster City Council Planning Committee by Councillor Peacock as the representative of Warton Parish Council was circulated for members information and placed on file together with other papers related to the application. It was confirmed that the parish council would continue to oppose the development when the full planning application was made.

b) Members noted the current status of planning applications already reviewed as follows:

17/00736/OUT – Reviewed 4<sup>th</sup> July meeting – Awaiting decision

17/01127/FUL – Reviewed 7<sup>th</sup> November 2017 meeting – Awaiting decision

17/01292/FUL – Reviewed 7<sup>th</sup> November 2017 meeting – Awaiting decision

**17.239 FINANCE:** a) Members noted the financial summary for November 2017 as follows:

Opening Balance	Current Account	16958.79	
	Village Improvement Account	10014.10	
	Investment Account	7995.82	
	Playground Account	<u>3010.00</u>	
	E & R Wilson Account	<u>437.10</u>	<u>38415.81</u>
Receipts			
01.11.17	E & R Wilson Fund Income		1166.00
			<u>39581.81</u>
Payments			
06.11.17	J W Ball Salary	363.00	
07.11.17	P Doey – Parish Lengthsman	750.89	
07.11.17	P Doey – Parish Lengthsman	5.00	
07.11.17	CPRE – Membership Subscription	36.00	

07.11.17	HMRC – Tax Payment	888.00	
07.11.17	Lancaster C.C – AONB Payment	925.00	
07.11.17	J W Ball – Expenses	623.03	
07.11.17	Tom Oliver – Toilet Cleaning	76.50	
07.11.17	P Doey – Parish Lengthsman	<u>340.00</u>	<u>4007.42</u>
			35574.39
	Closing Balance		
		Current Account	12951.37
		Village Improvement Account	10014.10
		Investment Account	7995.82
		Playground Account	3010.00
		E & R Wilson Account	<u>1603.10</u>
			<u>35574.39</u>

b) Members authorised payments and signed cheques for the following accounts:

Npower Ltd – Toilet Electricity - £68.23 - 1921  
P Doey – Parish Lengthsman - £10.00 - 1922  
Astarte Web Design – Parish Council Website - £370.00 - 1923  
Thomas Graham Ltd – Toilet Consumables - £45.34 – 1924  
J W Ball – AAT Membership Fee - £76.00 - 1926  
P Doey – Parish Lengthsman - £215.00 - 1927  
D Clough – Christmas Tree & Decorations - £29.90 - 1928  
S Lewis – Christmas Tree Supply and Erection - £180.00 - 1930  
Cheques No: 1925 and 1929 were cancelled before issue.

**17.240. PUBLIC TOILETS:** Councillor Clough reported that he had repaired a leak in the ladies toilet without the need to involve an outside contractor. Tom Oliver continued to work well.

**17.241. SPARROW PARK:** The park had been tidied for the winter period.

**17.242. ELIZABETH AND RICHARD WILSON CHARITABLE FUND:** The clerk reported that funding available in the fund was £1,603 with 1 application for grant aid only.

**17.243. THE WEIR CHILDREN’S PLAYGROUNDS:** The clerk reported that day to day maintenance was being carried out by Pete Doey the parish lengthsman.

**17.244. PARISH LENGTHSMAN:** Mr Doey continued to deliver high quality work throughout the parish.

**17.245. SPEED DETECTION DEVICE:** Councillor Clough reported that the device was operational.

**7.245. EMERGENCY RESPONSE PLAN:** The clerk reported that he had received confirmation from Zurich Insurance that the volunteers delivering the emergency response plan would be covered by the parish council public liability insurance as long as those volunteers were volunteering for a parish council initiative. Members agreed that as the emergency response plan was owned by Warton Parish Council with a council member acting as lead for the plan, volunteers would qualify to be covered by the parish council public liability insurance with Zurich Insurance.

**17.247. REGISTRATION OF WARTON PARISH COUNCIL LAND WITH THE LAND REGISTRY:** The clerk reported that the Land Registry had requested further information

covering the Enclosures Award and land owned by the parish council. The relevant information had been supplied by the clerk.

**17.248. PARISH COUNCIL WEBSITE:** The clerk reported that the input of parish council data was continuing. Members suggested some areas of the website might be reconfigured to make access to information easier.

**17.249. WARTON CRAG NATURE RESERVE:** The clerk reported a response from the Parish Magazine appeal for volunteers was awaited. At present 2 only volunteers had expressed an interest. The chairman reported that it was likely that the AONB would oversee any voluntary maintenance and oversight work necessary.

**17.250. WARTON AND MILLHEAD SPEEDWATCH SCHEME:** The clerk reported that no further volunteers had contacted him.

**17.251. MILL LANE FOOTPATH:** Nothing further to report.

**17.252. KEERBRIDGE HOUSING DEVELOPMENT:** The clerk reported that L & W Wilson (Endmoor) Ltd had agreed to a payment of £20,000 for the land owned by the parish council, subject to successful planning clearance.

**17.253. OPEN SPACES SOCIETY DONATION:** Members agreed that on this occasion a donation should not be made.

**17.254. WEIR CHRISTMAS TREE:** Members agreed that as the current tree lights were proving unreliable, Councillor Simmonds should source and purchase a replacement set.

**17.255. WARTON BOWLING CLUB DONATION:** The clerk reported that he had not as yet received the additional financial information requested.

**17.256. WARTON VILLAGE HALL DONATION:** Councillor Clough reported that two signs were required to ease confusion over the location of the village hall. Supply and installation of the signs by Lancashire County Council would cost £700. Members agreed that a donation of £350 be made towards the cost of the new signs. Councillor Clough agreed that an approach to County Councillor Williamson be made by the Village Hall Management Committee requesting a donation from her local initiative fund.

**12.257. PILLAR CLOCK PURCHASE:** Councillor Clough requested that members consider the installation of a Pillar Clock at a suitable position in the village. Members agreed to defer the item to the January 2018 meeting to allow more time to consider the implication of such a purchase.

**7.258. ITEMS OF INFORMATION FROM MEMBERS:** i) Councillor Barker reported a street light near to the Millhead allotments was not working. She agreed to provide an identification number to the clerk ii) Councillor Simmonds reported that dog fouling about the village was becoming a problem.

**17.259. DATE AND TIME OF NEXT MEETING:** Members agreed that the next meeting of the Warton Parish Council would be held on Tuesday 9<sup>th</sup> January 2018 at 7.30pm in the Village Hall Warton.

**1070**

Items for inclusion in the Agenda to be notified to the clerk by Monday 1<sup>st</sup> January 2018.

Chairman ----- Date -----

Minutes subject to agreement at the next meeting of the Warton Parish Council.