

**MINUTES OF THE WARTON PARISH COUNCIL MEETING
Held at 7.30pm on Tuesday 3rd November 2020 by Zoom.**

PRESENT: Councillors K Briggs (Chairman), D Clough, Mrs J Cody, A Hilling, Mrs D Langman, C Peacock and Mrs L Simmonds and County Councillor Mrs P Williamson.

APOLOGIES: Apologies for absence were received and accepted from Councillor W Muckle and District Councillor A Duggan.

DECLARATIONS OF INTEREST: Councillor Peacock declared an interest in item 20.126 b) Payment to the clerk as reimbursement of £74.95 paid to Millenium Computers for work carried out to the parish council laptop.

20.120. MINUTES OF THE PREVIOUS MEETING: RESOLVED THAT the minutes of the meetings held on 13th October 2020 having been previously circulated be accepted as a true and accurate record of proceedings at the meeting and be signed as such by the chairman.

20.121. REPORT FROM THE CLERK CONCERNING MATTERS IN PROGRESS NOT COVERED BY OTHER ITEMS ON THE AGENDA: The clerk reported that i) the damage to the wall bordering the pathway between Main Street and Chapel Walk reported by Councillor Mrs Simmonds should be rectified by the owner ii) the Annual Governance and Accountability Return (AGAR) had been submitted to PKF Lillejohn together with the additional information required as part of the 5% detailed audit and a response was awaited iii) the discounted rate for parish council Zoom meetings only applied if multiple licenses were applied for and therefore would not be available for our use, instead meetings would be conducted using private arrangements iv) because of an increased number of planning details documented in the minutes and agenda and the corresponding increase in the number of pages required it had not been possible to post details on the parish notice boards but with full details available on the parish council website v) changes to the order of agenda items may be necessary because of time constraints imposed by meetings being held by Zoom iv) the uploading of member decisions concerning planning applications were already available on the parish council website but changes to the format were under consideration vii) all other items of information had been emailed to members on receipt.

The clerk was thanked for his report.

THE CHAIRMAN ADJOURNED THE MEETING FOR A PERIOD OF PUBLIC PARTICIPATION:

No items were raised by members of the public.

THE CHAIRMAN RECONVENED THE MEETING

20.122. REPORT FROM COUNTY COUNCILLOR MRS P WILLIAMSON: County Councillor Mrs Williamson reported that all items of interest had already been forwarded to members be email.

County Councillor Mrs Williamson was thanked for her continued support.

20.123. REPORT FROM DISTRICT COUNCILLOR A DUGGAN: District Councillor Duggan had advised the clerk that he would be unable to attend the meeting because he was

required to be present at a Lancaster City Council meeting considering the future Capital Investment Strategy projects in the area. He hoped to be able to brief councillors at their next meeting on decisions made at the meeting if clearance to do so was given.

District Councillor Duggan was thanked for his continued support.

20.124. STANDING ORDER 25: Members noted that no action had been taken under the provision of Standing Order 25.

20.125 . PLANNING MATTERS: a) The following planning applications had been forwarded to members for their consideration and response as required with comments to be forwarded to Lancaster City Council Planning Department prior to deadline dates.

20/01038/FUL – Creation of new vehicular access off Coach Road and construction of a driveway, erection of a stone boundary wall and gate and alteration to land levels for Mr Ian Betley, 29 Coach Road, Warton. An objection to the application had been forwarded to Lancaster City Council Planning Department on the following grounds.

The site is within the Arnside and Silverdale Area of Outstanding Natural Beauty (AONB) on the western edge of the village in an elevated and visible position and as such would have a detrimental impact on the surrounding area. Destruction of the length of natural mature hedge proposed with the substitution of a gated area and length of 2 meter high stone wall would destroy the rural feel of that part of Coach Road.

It is considered that the development would be in contravention of AONB DPD Policies AS02 and AS04 and does not comply with the AONB Management Plan, accepted by the Relevant local authorities.

The development would be yet another example of the urbanisation of the slopes of Warton Crag.

The application is yet another example of development by stealth and had this proposal been included in the original successful application for the development the combined damage to the natural environment may well have resulted in the refusal for any development on the site.

The materials used for the construction of the wall, gate, steps and terrace must comply with that detailed and agreed in the application and any divergence or substitution to be agreed prior to their actual use and to be enforced as part of the planning process.

20/00955/FUL – Construction of dormer extensions to the front and rear and erection of a single storey extension to the front elevation for Mr A Butterfield, 2 Hazelmount Crescent, Warton – No objection raised.

20/0201/TPO – Felling of a group of ash trees for Mr Scott Thwaites, Scout Cragg Caravan Park, New Road, Warton – No objection raised.

20/0206/TCA – T1 Ash – Fell, T2, 3 and 4 Cedars – Reduce back from applicants drive and lawn by up to 2 metres on lowest laterals as to give clearance for vehicles and occupants making use of lawned area. 10% canopy thin.

GI Mixed species, saplings and shrubs: clearance of low amenity shrubs and self set saps. Leaving high amenity shrubs/trees e.g. Taxus sp. To allow more light on to property and to improve overall look of property making it look more well kept.

T5 and 6 Pine sp: Hazard pruning, removal of dead, crossing/rubbing limbs and branches and 10% thin. Crown raise to statutory clearance over foot path and highway to improve safety given proximity to highway.

G2 Mixed Mature and semi mature trees holm oak, pine sp, ash, sycamore: Crown raise to 4 metres reduce back from neighbouring property by up to 4 metres, 10% thin due to excessive over hang on neighbouring property's drive and car port. Removal of any self set ash and sycamore sapling to clear understory to improve over all aesthetics of property.

T7 Magnolia sp: Reduce back from applicant's garage by up to 1 metre. As canopy is on garage roof.

T8 Copperleance Beech: Whole canopy reduction of up to 3 metres, 30% thin. To give property clearance and improve overall aesthetics.

T9 and 10 mixed fruit tree sp: pruning uprights that stick ground of canopy 10% thin. For Dr Miriam Naheed, 184 Main Street, Warton – No objection raised.

20/00909/FUL – Erection of a single storey outbuilding to the side for Mr David Morphy, 65 Sand Lane, Warton – No objection raised.

b) Members noted that current status of planning applications reviewed by members at previous meetings as follows:

19/00020/FUL – Reviewed 5th March 2019 meeting – Awaiting decision
 19/0012/REF – reviewed 26th March 2019 meeting – Awaiting decision
 19/00563/VCN – Reviewed 4th June 2019 meeting – Awaiting decision
 19/0098/TPO – Reviewed 3rd September 2019 meeting – Awaiting decision
 19/00020/FUL – Reviewed 1st October 2019 meeting – Awaiting decision
 19/00034/REF – Reviewed 5th November 2019 meeting – Awaiting decision
 19/01512/FUL – Reviewed 4th February 2020 meeting – Awaiting decision
 20/00350/VCN – Reviewed by members 6th May 2020 – Awaiting decision
 20/00402/OUT – reviewed by members 15th May 2020 – Awaiting decision
 20/00358/OUT – Reviewed by members 2nd June 2020 – Awaiting decision
 20/00692/CU & PLDC – Reviewed by members 9th July 2020 – Application permitted
 20/00676/VCN – Reviewed by members 14th July 2020 – Awaiting decision
 20/00873/FUL – Reviewed by members 24th August 2020 – Awaiting decision
 20/0172/TCA – reviewed by members 15th September 2020 – Application permitted
 20/00957/FUL – reviewed by members 16th September 2020 – Awaiting decision
 20/00937/VLA – Reviewed by members 17th September 2020 – Awaiting decision
 20/00909/FUL – Reviewed by members 18th September 2020 – Awaiting decision
 20/00692/CU & PLDC – Reviewed by members 29th September 2020 – Permitted
 20/00998/FUL – Reviewed by members 29th September 2020 – Awaiting decision
 20/01061/FUL – Reviewed by members 2nd October 2020 – Awaiting decision
 20/00402/OUT – Reviewed by members 2nd October 2020 – Awaiting decision
 20/01038/FUL – Reviewed by members 14 October 2020 – Awaiting decision
 20/00955/FUL – Reviewed by members 15th October 2020 – Awaiting decision
 20/0201/TPO – Reviewed by members 15th October 2020 – Awaiting decision
 20/0206/TCA – Reviewed by members 21st October 2020 – Awaiting decision
 20/00909/FUL – Reviewed by members 26th October 2020 – Awaiting decision

20.126. a) Members noted the financial summary for October 2020

Opening Balance	Current Account	17518.55
	Village Improvement Account	12313.37
	Investment Account	8058.47
	Playground Account	4522.63

		E & R Wilson Fund	<u>987.90</u>	<u>43400.92</u>
Receipts				<u>NIL</u>
Payments				
06.10.20	J W Ball- Salary		377.67	
06.10.20	Tom Oliverr – Toilet Work – Sept.		135.00	
06.10.20	Lancaster City Council – AONB Payment		925.00	
06.10.20	Thomas Graham Ltd – Toilet Cons.		29.16	
14.10.20	Warton Warrior Junior FC – Donation		500.00	<u>1966.83</u>
				15551.72
	Closing Balance	Current Account	15551.72	
		Village Improv Acc	12313.37	
		Investment Account	8058.47	
		Playground Account	4522.63	
		E & R Wilson Fund	<u>2247.50</u>	<u>42693.69</u>

b) Members authorised payments and agreed that cheques be signed by Councillors Hilling and Mrs Simmonds:

Tom Oliver – Toilet Work – October - £152.50 – 2101

J W Ball – Reimbursement of payment to Royal British Legion - Wreath - £16.00 – 2102

J W Ball- Reimbursement of payment to Millenium Computers – Service - £74.95 – 2103

c) E & R Wilson Fund Account – Movement in the account was noted by members

Opening Balance	987.90
06.10.20 trustee Payment	<u>1259.60</u>
Closing Balance	2247.50

20.127. PUBLIC TOILETS: The clerk reported that the toilets complied with COVID 19 hygiene requirements. No instruction had been received concerning future closure of the toilets because of the increased precautions to be introduced from 5th November 2020 therefore it was proposed to continue to open the toilets. Members agreed that should the instruction to close the toilets be received, the toilets would be closed with Tom Oliver being allocated an 80% payment covering the period of closure.

20.128. SPARROW PARK: The clerk reported that the Silent Soldier figure had been placed in the park and would remain during the period of remembrance.

20.129. ELIZABETH AND RICHARD WILSON CHARITABLE FUND: The clerk reported that £1,259.60 had been received from the Fund Trustees, a total of £2,247.50 was now available for distribution to applicants. At the present time no applications had been received.

20.130. THE WEIR CHILDRENS PLAYGROUND: Nothing further to report on the provision of a quotation for safety surfacing from Lancaster City Council. Nothing further to report on the accident to the child on the grid.

20.131. CHRISTMAS LIGHTING DISPLAY: Members agreed that new lights be purchased for display on the Weir Christmas Tree and boundary wall at a cost of up to £300.

20.132. PARISH LENGTHSMAN: The clerk reported that the parish lengthsman had continued to reach a high standard in keeping the village open spaces as an amenity for residents.

20.133. SPEED DETECTION DEVICES: The clerk reported that action was in hand to adjust the angle of the solar panel to take account of the winter sunlight and so improve the charge to the batteries of the Borwick Lane speed device.

20.134. EMERGENCY RESPONSE PLAN: Councillor Clough reported that the plan was available for use. Councillor Clough raised his concerns over responsibility for the maintenance and operation of the village defibrillators and proposed that the parish council consider accepting the control of the equipment, he was prepared to continue as the member of the parish council responsible for day to day oversight. Members discussed and agreed that the parish council assume overall responsibility.

20.135. REGISTRATION OF WARTON PARISH COUNCIL LAND WITH THE LAND REGISTRY: The clerk reported that final confirmation of the registration of the Weir was still awaited from the Land Registry.

20.136. PARISH COUNCIL WEBSITE: The clerk reported that he had discussed possible changes to the website format with Anne Nichols.

20.137. WARTON AND MILLHEAD COMMUNITY ROADWATCH SCHEME: The clerk reported that two volunteers had agreed to take part in the scheme but to guarantee success more volunteers were needed. Councillor Mrs Simmonds agreed to publicise the scheme on Facebook if the clerk supplied the information required. Members agreed the action required.

20.138. MILL LANE FOOTPATH: Nothing further to report.

20.139. COMMUNITY CHAMPION VOLUNTEER PROJECT: Nothing further to report. Members agreed that the item be removed from future agendas.

20.140. WARTON AND MILLHEAD FLOODING ISSUES: Nothing further to report.

20.141. WARTON CRAG DANGEROUS TREES: The clerk reported that arrangements would be made to inspect the trees in question. Members agreed that the clerk contact Mr John Lawrence to request he undertake a survey of the work required.

20.142. SALE OF MILLHEAD LAND: Nothing further to report.

20.143. ITEMS OF INFORMATION FROM MEMBERS: Councillor Peacock reported that he would be attending the Lancaster City Council Community Connections Meeting to be held on 5th November 2020 and hoped that information on the organisation of volunteers in the village would be made available at that meeting.

Councillor Peacock drew attention to the felling and pruning of trees at 129 Main Street Warton, without to his knowledge, planning permission being agreed.

Councillor Mrs Simmonds outlined plans for Archbishop Huttons Primary School PTA to encourage residents to decorate the windows of their properties over the Christmas period. It was hoped that the displays would be in place by 5th December 2020.

20.144. DATE AND TIME OF NEXT MEETING: There being no further business the chairman thanked members and County Councillor Mrs Williamson for their attendance and participation in the business of the meeting and closed the meeting at 8.30pm, arranging the next meeting at 7.30pm on Tuesday 1st December 2020 by Zoom.

Items for inclusion in the Agenda for the 1st December 2020 Meeting to be notified to the clerk by Monday 23rd November 2020.

Chairman _____ Date _____

Minutes subject to agreement at the 1st December 2020 meeting of the Warton Parish Council.