

MINUTES OF THE WARTON PARISH COUNCIL MEETING
Held at 7.30pm on Tuesday 4th October 2022 in the Village Hall Warton.

PRESENT: Councillors K Briggs, A Hilling, C Peacock and Mrs L Simmonds.

IN ATTENDANCE: Mr J W Ball – Clerk to Warton Parish Council, District Councillor Mrs S Tyldesley, Mr P Hardcastle – Gardner Road Flood Action Group and 1 member of the public.

APOLOGIES FOR ABSENCE: Apologies for absence were received and accepted from Councillors Mrs J Cody, W Muckle and F Senior and County Councillor Mrs P Williamson.

DECLARATIONS OF INTEREST: No declarations of interest in items on the meeting agenda were received.

22.160. MINUTES OF THE PREVIOUS MEETING: RESOLVED THAT the minutes of the meeting held on the 6th September 2022 having been previously circulated be accepted as a true and accurate record of proceedings at the meeting and be signed as such by the chairman.

22.161. REPORT FROM THE CLERK CONCERNING MATTERS IN PROGRESS NOT COVERED BY OTHER ITEMS ON THE AGENDA: The clerk reported that;

- i. Dougie Watson-AONB had advised that the organisation was prepared to provide a waymarker post in Warton, suggesting it should be placed at the junction of Bridleway 7 and Footpath 5. Members agreed that the clerk advise AONB of their agreement.
- ii. Because of the ongoing health concerns of David Clough members were urged to consider help for his continued oversight of the emergency plan and defibrillators. Members agreed that the chairman and clerk consider possible solutions.
- iii. Nominations were requested for members to represent the parish council at the Lancashire Parish and Town Councils Conference Scheduled for 12th November 2022. Members agreed that Councillor Peacock represent the parish council either on line or at the function if suitable transport could be provided.
- iv. The casual vacancy on the parish council had been notified to Lancaster City Council Returning Officer and a notice informing residents will be posted on the notice boards and website.
- v. Sighting problems for road users at the junction of Borwick Lane and Well Lane would be attended to by cutting back vegetation and tree pruning. Overgrown vegetation on bridleway 7 would also be cut back.
- vi. Appropriate notices and required action on the death of Queen Elizabeth II had been carried out.
- vii. A Queens Award for Voluntary Service application had been forwarded for consideration.
- viii. The Slow Down Save Lives Banner would be erected after vegetation clearance at the selected site had been completed.
- ix. The planting of an additional tree alongside the road at the Weir had been suggested. Members agreed that a decision be deferred for the present with a view to possible planting to mark the coronation of King Charles III in 2023.
- x. Replacement of seats and picnic tables on the Weir Playground and Potts Wood Picnic Site was advised. Members agreed to seek estimates of composite units.
- xi. Suggested that in view of the success of the Christmas lights on the Weir Playground last year the display could be extended for the coming festivities. Members agreed to seek costings for such an extension of the display.
- xii. Other items had been reported to members as received.

The clerk was thanked for his report.

THE CHAIRMAN ADJOURNED THE MEETING FOR A PERIOD OF PUBLIC PARTICIPATION

No items for discussion were raised by members of the public.

THE CHAIRMAN RECONVENED THE MEETING

22.162. REPORT FROM COUNTY COUNCILLOR MRS P WILLIAMSON: County Councillor Mrs Williamson was unable to attend the meeting and a report was not available.

County Councillor Mrs Williamson was thanked for her continued support.

22.163. REPORT FROM DISTRICT COUNCILLOR MRS S TYLDESLEY: District Councillor Mrs Tyldesley introduced herself to members having recently been elected to represent the parish as a Lancaster City Council Councillor. She assured members of her support in the future and assistance with district council issues as required.

Members welcomed District Councillor Mrs Tyldesley to the meeting and congratulated her on her election.

22.164. STANDING ORDER 25: No actions covered by Standing Order 25 had taken place since the last meeting.

22.165. PLANNING MATTERS: a) No applications had been received for review since the last meeting of the parish council.

b) Members noted the current status of planning applications reviewed by members at previous meetings as follows:

20/00358/OUT – Reviewed 2nd June 2020 Meeting – Awaiting Decision
 20/00358/OUT – Reviewed 2nd March 2021 Meeting – Awaiting Decision
 21/00181/CCC – Reviewed 2nd March 2021 Meeting – Awaiting Decision
 22/00001/REF – Reviewed 18th January 2022 Meeting – Appeal in Progress
 22/00622/VCN – Reviewed 5th June 2022 Meeting – Awaiting Decision
 22/00861/FUL – Reviewed 6th September 2022 Meeting – Application Permitted
 22/0115/TCA – Reviewed 6th September 2022 Meeting – Awaiting Decision
 22/00854/FUL – Reviewed 6th September 2022 Meeting – Application Permitted
 22/00970/FUL – Reviewed 6th September 2022 Meeting – Awaiting Decision
 22/0141/TCA – Reviewed 6th September 2022 Meeting – Application Permitted
 22/01065/FUL – Reviewed 6th September 2022 Meeting – Awaiting Decision
 22/0151/TCA – Reviewed 6th September 2022 Meeting – Awaiting Decision

22.166.FINANCE: a) Members noted the financial summary for September 2022 as follows:

Opening Balances – All Accounts

Current Account	39443.36
Village Improvement Account	12462.09
Investment Account	8058.47
Playground Account	4531.70
E & R Wilson Fund Account	<u>96.80</u> 64592.42

Opening Balance – Current Account	39443.36
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Receipts

06.09.22 Cancelled Cheque 2248 – J W Ball Expenses	307.65	
06.09.22 Cancelled Cheque 2151 – Cancer Care Covid Grant Payment	200.00	<u>507.65</u>
		39951.01

Payments

06.09.22 J W Ball – Salary	385.17	
06.09.22 J W Ball - Salary	307.65	
06.97.22 Tom Oliver – Toilet Work (August)	137.50	
06.09.22 Heartbeat Trust – Defibrillator Replacement Parts	55.20	
06.09.22 Peter Doey – Parish Lengthsman	902.25	
06.09.22 Thomas Graham Ltd – Toilet Consumables	22.22	
08.09.22 Npower – Toilet Electricity	<u>29.96</u>	<u>1839.95</u>
		38111.06

Closing Balance Current Account	38111.06
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Closing Balances – All Accounts

Current Account	38111.06
Village Improvement Account	12462.09
Investment Account	8058.47
Playground Account	4531.70
E&R Wilson Fund Account	<u>96.80</u> <u>63260.12</u>

b) to authorise and sign cheques for the following payments:-

Tom Oliver – Toilet Work September - £135.00 – 2272
 PKF Littlejohn LLP – Review of AGAR 2021/2022 - £240.00 - 2271
 J W Ball – Expenses April-September 2022 - £489.17 – 2273
 P.Doey – Parish Lengthsman - £166.75 - 2274

c) External audit of the 2021/2022 Financial Statements (AGAR)

The clerk reported that he had received confirmation that the review had been completed with no points raised. Notices advising residents that the review had been completed and of their right to review the documents involved had been placed on the parish council notice boards and website. The period for review would be 30th September 2022 to 31st October 2022.

Members considered and accepted the AGAR review.

The clerk issued a summary of the reserves held by the parish council for members' information.

d) Review of Internet Business Banking System: Councillor Mrs Simmonds reported that she had been unable to prepare instructions on the process for registration of email addresses because the links required for the registration had expired. On renewal of the links she would circulate the necessary instructions to members.

e) Review of Toilet Electricity Payments: The clerk reported that he had discussed the negotiations of the level of payments for electricity used in the toilet with Npower but had been informed that because of the low level of usage the current payment level could not be improved. Members agreed to take no further action.

22.167. WELL LANE TREE: Nothing further to report. Quotation still awaited.

22.168. THE ROODS TREE: Established that the land adjoining 3 The Roods is owned by Lancaster City Council and consequently reasonable to assume the tree is a City Council responsibility. Confirmation awaited.

22.169. LANCASHIRE COUNTY COUNCIL MAIN STREET TRAFFIC PROPOSALS: Nothing further to report.

22.170. WARTON STOCK CAR MEETING COMPLAINTS: Members agreed that appropriate action was in progress and no further need for inclusion on meeting agendas.

22.171. EVOLIS SPEED RECORDING EQUIPMENT: The clerk reported that he and Alan Cox, Lancashire County Council had visited the proposed installation site on Main Street and an alternative position for the unit had been agreed subject to authorisation by Lancashire County Council Highways. Confirmed that the sites agreed for 3 units had been authorised by Highways with authority to proceed with installation awaited for the Main Street Unit.

22.172. LANCASHIRE COUNTY COUNCIL SPEED INDICATOR DEVICE LEGISLATION: The clerk reported that legislation covering installation and operation of SpiDs had been issued by Lancashire County Council affecting the units to be installed on Main Street and Sand Lane. Such units must be removed after a 6 month period of operation for 1 month before re-introduction. The units operating on Borwick Land and Mill Lane were not subject to the legislation as they were installed prior to 1st January 2022. Members agreed to give consideration to the possible affect on parish council plans for the purchase of 2 additional units and discuss further at their next meeting.

22.173. PARTICIPATION IN THE MORECEMBE TOWN COUNCIL FORUM: Members considered the invitation to participate in the forum and agreed that further information be sought by Councillor Peacock before making a decision.

22.174. WARTON MIRES PROJECT: The clerk reported that a meeting with Robin Horner RSPB was to be arranged

22.175. SMALL QUARRY BICYCLE RACK: The chairman reported that construction of the rack was in doubt because of problems with a suitable site within the quarry. Members agreed the item be removed from future meeting agendas.

22.176. SMALL QUARRY DISPLAY BOARDS: Nothing further to report.

22.177. WARM AND WELCOMING BUILDINGS: members discussed possible village premises and agreed that current arrangements available in the Village Hall and Church be considered prior to submission to Lancaster City Council.

22.178. LANCASHIRE COUNTY COUNCIL GRANTS: The clerk reported that applications were in progress.

22.179. ITEMS OF INFORMATION FROM MEMBERS: i) Councillor Peacock reported that vehicles using Main Street were a source of excessive noise as well as danger through speed.
ii) Councillor Mrs Simmonds reported that the number of requests for the remaining commemorative coins exceeded the number available and some form of distribution needed to be decided.

- iii) Councillor Mrs Simmonds reported that the Tree Festival was to be organised in St Oswalds Church prior to Christmas.
- iv) Councillor Briggs reported that brambles needed to be cut back on the Little Weir and suitable apple trees for planting needed to be sourced.
- v) Councillor Briggs reported that Holiday Pods were in temporary storage at Atkinsons farm.
- vi) Councillor Briggs reported that the Allotments footpath had been strimmed.
- vii) Councillor Briggs reported that arrangements for the switch on of the Weir Christmas Lights needed to be finalised.

22.180. DATE AND TIME OF NEXT MEETING: There being no further business the chairman thanked Members, District Councillor Mrs Tyldesley and Mr Hardcastle for their attendance and participation and closed the meeting at 9.05pm.

JW Ball
Clerk to Warton Parish Council