

**MINUTES OF THE WARTON PARISH COUNCIL MEETING**  
**Held at 7.30pm on Tuesday 3<sup>rd</sup> December 2024 in the Village Hall Warton.**

**PRESENT:** Councillors Mrs L Simmonds, K Barkley, K Briggs, A Hilling, C Lee and F Senior.

**IN ATTENDANCE:** Mr J W Ball – Clerk to Warton Parish Council and District Councillor Mrs S Tyldesley.

**APOLOGIES FOR ABSENCE:** Apologies for absence were received and accepted from Councillors Mrs J Cody and W Muckle and County Councillor Mrs P Williamson.

**ABSENCE OF CHAIRMAN:** In the absence of Councillor Mrs J Cody, Councillor Mrs L Simmonds acted as chairman for the meeting.

**DECLARATION OF INTEREST:** No declarations of interest in agenda items for this meeting were made by members present.

**24.195. MINUTES OF THE PREVIOUS MEETING:** RESOLVED THAT the minutes of the meeting held on the 5<sup>th</sup> November 2024, having been previously circulated, be accepted as a true and accurate record of proceedings at the meeting and be signed as such by the chairman.

**24.196. REPORT FROM THE CLERK CONCERNING MATTERS IN PROGRESS NOT COVERED BY OTHER ITEMS ON THE AGENDA:** The clerk reported that there were no matters to report that were not covered by items on the agenda.

**THE CHAIRMAN ADJOURNED THE MEETING FOR A PERIOD OF PUBLIC PARTICIPATION**

No members of the public were in attendance at the meeting and the clerk reported that he had not received notification from residents concerning items they wished to be raised.

**THE CHAIRMAN RECONVENED THE MEETING**

**24.197. REPORT FROM COUNTY COUNCILLOR MRS P WILLIAMSON:** County Councillor Mrs Williamson was unable to attend the meeting and had advised the clerk that she had no items she wished to raise in addition to those already included in her regular information reports.

County Councillor Mrs Williamson was thanked for her continued support.

**24.198. REPORT FROM DISTRICT COUNCILLOR MRS S TYLDESLEY:** District Councillor Mrs Tyldesley reported that because of recent bye election results, the Green Party was now the party with the most council members, consequently District Councillor Caroline Jackson had been elected as Leader of the District Council and herself as a cabinet member responsible for planning. Agreement had been reached for the provision of a new hospital to be sited to the south of the city close to Lancaster University. Additional wild flower bulbs and seeds had been planted on the Croftlands grassed area and the new football pitch had been established on the Roods Play area.

District Councillor Mrs Tyldesley was thanked for her report and her continued support.

**24.199. STANDING ORDER 25:** The clerk reported that no action under Standing Order 25 had been necessary since the last meeting of the parish council.

**24.200. PLANNING MATTERS:** a) The following application had been received since the last meeting of the parish council for members' review and comments.

24/0227/TCA – T1 Leyland Cypress – Fell, T2 Apple – Fell T3 Hazel – Coppice for Wallbank, 2 Holly Bank, Warton – No objection raised.

24/01160/ELDC – Land adjacent Keer Bridge, A6 Scotland Road, Warton. Existing Lawful Development Certificate for Lawful commencement of planning permission 17/01127/FUL – Applicant G&J Shuttleworth Ltd – Construction of 2 storey agricultural building for the sale of agricultural vehicles with associated parking and access – No objection raised.

24/01279/FUL – Erection of single storey rear extension for Mr Mark Davies, 124 Main Street, Warton – No objection raised.

b) Members noted the current status of planning applications reviewed by members at previous meetings of the parish council as follows:

24/00548/LB – Reviewed 4<sup>th</sup> June 2024 Meeting – Awaiting Decision  
 24/00948/VCN – Reviewed 1<sup>st</sup> October 2024 Meeting – Awaiting Decision  
 24/00986/FUL – Reviewed 1<sup>st</sup> October 2024 Meeting – Application Permitted  
 24/01006/FUL – Reviewed 1<sup>st</sup> October 2024 Meeting – Application Permitted  
 24/0165/TCA – Reviewed 1<sup>st</sup> October 2024 Meeting – Application Permitted  
 24/00614/FUL – Reviewed 5<sup>th</sup> November 2024 Meeting – Awaiting Decision  
 24/01175/FUL – Reviewed 5<sup>th</sup> November 2024 Meeting – Awaiting Decision  
 24/01205/FUL – Reviewed 5<sup>th</sup> November 2024 Meeting – Awaiting Decision  
 24/01203/FUL – Reviewed 5<sup>th</sup> November 2024 Meeting – Awaiting Decision  
 24/0211/TPO – Reviewed 5<sup>th</sup> November 2024 Meeting – Awaiting Decision

**24.180. FINANCE:** a) Members noted the financial summary for November 2024 as follows:

Opening Balances – All Accounts

Current Account	28598.21
Village Improvement Account	12640.11
Investment Account	8058.47
E&R Wilson Fund Account	1339.13
	<u>50635.92</u>

Opening Balance – Current Account 28598.21

Receipts

08.10.24 Lancaster City Council – Public Toilet Contribution  
 (Notified after October Accounts Closed) 2876.58

31474.79

## 1446

### Payments

05.11.24 Willacy(Contractors) Ltd – Building Materials	275.77	
05.11.24 T Oliver – Toilet Work October	137.50	
05.11.24 Lanc. City Coun – AONB Contribution	1000.00	
05.11.24 Lanc. City Council. – Grasscutting	2051.04	
05.11.24 Elan City Ltd – Radar Signs	7523.96	
05.11.24 HAGS-SMT Ltd – Carousel	8340.00	
05.11.24 KOMPAN Ltd – Swing Seat	851.30	
05.11.24 British Legion – Wreath	25.00	
05.11.24 L Simmonds – Emergency Supplies	401.83	
06.11.24 J W Ball – Salary	467.64	
07.11.24 Npower – Toilet Electricity	48.84	21122.88

Closing Balance Current Account 10351.91

### Closing Balances – All Accounts

Current Account	10351.91	
Village Improvement Account	12640.11	
Investment Account	8058.47	
E&R Wilson Fund Account	1339.13	32389.62

b) Members authorised and signed cheques for the following payments:-

Thomas Oliver – Toilet Work November - £150.00 – 2388

Astarte Web Design – Renewal of Website Hosting Contract - £150.00- 2389

Archbishop Hutton’s Primary School – CCTV Donation - £1000.00 – 2390

c) Virgin Money Bank Mandate: The required Chairman and member authorising signatures had been added to the Bank mandate for submission to Virgin Money.

d) National Joint Council for Local Government Services Pay Agreement 2024: Members agreed that the bank payment authorisation for payment of the clerks increased salary be signed by the required two members of the parish council and be returned to Virgin Money.

### **24.202. LANCASHIRE COUNTY COUNCIL MAIN STREET TRAFFIC PROPOSALS:**

The clerk reported that he had been informed that Lancashire County Council would be taking no further action because of a lack of support. Members agreed that the item be removed from future meeting agendas. Lancashire County Council had also decided to take no further action on the Parish Council proposal that double yellow lines parking restrictions be imposed at the junction of Main Street, Borwick Lane and Coach Road because the number of reported incidents at the junction did not reach the required level for intervention.

**24.203. ASTARTE WEB DESIGN CONTRACT RENEWAL:** Members considered the renewal of the web hosting agreement for the coming year and agreed the contract renewal for a further 1 year at a cost of £150.00.

**24.204. OPEN SPACES SOCIETY DONATION:** Members considered the request for a donation to the society legal fund but agreed that on this occasion a donation would not be made.

**24.205. GARDNER ROAD CATCHPIT REPAIRS:** Nothing further to report.

**24.206. WEIR PLAYGROUND SAFETY REPORT & RISK ASSESSMENT:** The clerk reported that as soon as the replacement cradle seat had been fitted the required assessment would be completed.

**24.207. HAGS CAROUSEL INSTALLATION:** The clerk reported that the necessary adjustments to the unit leather wheel protectors had been carried out by the HAGS representative and the carousel was now operational.

**24.208. DR SHERLOCK TRUST:** Councillor Mrs Simmonds reported that the trustees of the Trust met twice per year to consider the provision of small grants to residents of Warton and the Yealands experiencing hardship. Applications for grants should be made by email on [drsherlockscharity@gmail.com](mailto:drsherlockscharity@gmail.com). District Councillor Mrs Tyldesley suggested Citizens Advice be advised of the existence of such funding.

**24.209. SMALL QUARRY WOOD DISEASED TREES:** The clerk reported that he had contacted Belinda Barclay, Warton Crag Warden who had confirmed that the disease was widespread on the Crag and suggested we contact Silverdale Wood Bank or David Wain-Tree Surgeon who may be able to help. Councillor Lee advised he could arrange the felling of the diseased trees without charge if those carrying out the felling were able to select some of the felled wood for their own use with any surplus wood being offered to village residents. Members agreed that Councillor Lee arrange the tree felling.

**24.210. SENSET LANE DISEASED TREES:** The clerk reported that he had been contacted by Luca Holt aged 8yrs who had provided a detailed survey of diseased trees in Senseset Lane that had been prepared by he and his friends who were members of an “eco-gang” keenly interested in the trees and plants that made up the local environment and requested the parish council’s help in taking the necessary steps to save the trees highlighted in the survey. Members noted the suggestions made but reluctantly agreed that little action could be taken as the trees were not owned by the parish council and were the responsibility of the landowner. However they felt that the enthusiasm shown by Luca and his eco-gang must be rewarded and agreed that County Councillor Mrs Williamson be approached to enlist County Council help with the issue.

**24.211. SMALL QUARRY LAND RENTAL:** members considered a suitable rental charge for the parish council land used in the extension of the Old School Brewery and agreed that an annual charge of £50.00 would be required. The clerk was instructed to notify Mr Wallbank accordingly.

**24.212. ARCHBISHOP HUTTON’S PRIMARY SCHOOL DONATION REQUEST:** Members instructed the clerk to request notification of the proposed installation date of the CCTV system to enable the £1000 donation to be made.

**24.213. ELIZABETH & RICHARD WILSON CHARITABLE FUND:** The clerk reported that as a result of publicity 5 expressions of interest had been received but only 1 application had been completed. Members requested that the clerk contact the 4 young people again to advise that the funding award would be completed if applications were not received within a two week deadline.

**24.214. ITEMS OF INFORMATION FROM MEMBERS:** i Councillor Briggs reported that the Warton Crag Management Committee had been advised by Professor Stevens that over 50% of the Lancashire Limestone Pavements required improvement in the level of tree cover and a study was in process using students from Lancaster University to examine diversity problems present within those limestone pavements. The 2024 butterfly and bird survey

results were very disappointing with the poor summer weather a major factor. Renewal of the surface of the pathway bordering the parish council land to the west of the Small Quarry was to be carried out.

ii. Councillor Barkley reported that recently purchased assets required to be included in the Parish Council Asset Register together with their site position.

iii. Councillor Simmonds requested the clerk congratulate Pete Doey on behalf of members for his work on the Christmas light display.

iv. Councillor Simmonds reported that the Borwick Lane SpiD battery needed adjustment.

v. Councillor Simmonds reported that she had attended the meeting with Lizzie Collins, MP for Lancaster and Wyre at Leighton Hall.

**24.215. DATE AND TIME OF NEXT MEETING:** There being no further business the Chairman thanked Members and District Councillor Mrs Tyldesley for their attendance and participation and closed the meeting at 8.50pm. Members agreed that the next meeting of Warton Parish Council will be held at 7.30pm on Tuesday 7<sup>th</sup> January 2025 in the Village Hall, Warton. Items for inclusion in the meeting agenda should be notified to the clerk by Monday 30<sup>th</sup> December 2024.

Chairman..... Date.....

Minutes subject to agreement at the 7<sup>th</sup> January 2025 meeting of the Warton Parish Council and until then are considered to be draft only.