

MINUTES OF THE WARTON PARISH COUNCIL MEETING
Held at 7.30pm on Tuesday 10th December 2019 in the Village Hall, Warton.

PRESENT: Councillors K Briggs (Chairman), D Clough, A Hilling, W Muckle and C Peacock, County Councillor Mrs P Williamson, District Councillor A Duggan and 1 member of the public.

APOLOGIES: Apologies for absence were received and accepted from Councillors Mrs D Langman and Mrs L Simmonds.

DECLARATIONS OF INTEREST: There were no declarations of interest from Councillors relating to the items on the agenda of the meeting.

20.001. MINUTES OF THE PREVIOUS MEETING: RESOLVED THAT the minutes of the meetings held on 10th December 2019 having been previously circulated be accepted as a true and accurate record of proceedings at the meetings and be signed as such by the chairman subject to at 19.283 b) cartilage be amended to curtilage.

20.002. REPORT FROM THE CLERK CONCERNING MATTERS IN PROGRESS NOT COVERED BY OTHER ITEMS ON THE AGENDA: The clerk reported that i) members were invited to attend the 20/21 Lancaster City Council Budget Proposals Meeting to be held in Morecambe Town Hall at 6.00pm on 21st January 2020 ii) an application for authority to fly drones over Warton marshes had been received from Matthew Stilmach representing Rinicon Limited as part of the development of a UAV/Drone detection system – members agreed that permission from Warton Parish Council was not required as the marsh was not owned or controlled by the parish council but liaison with RSPB and Natural England would be advisable iii) Donations of £60.00 had been raised for the Carer Support South Lakes Charity by the parish council entry in the 2019 St Oswalds Christmas Tree festival. iv) emails covering other matters had been forwarded to members for their consideration on receipt.

The clerk was thanked for his report.

THE CHAIRMAN ADJOURNED THE MEETING FOR A PERIOD OF PUBLIC PARTICIPATION:

Mill Lane Flooding – Mr Pitcher raised concerns about flooding in Mill Lane by the new housing development. Despite discussions with the developer he had been unable to solve the problem. County Councillor Mrs Williamson agreed to arrange for Lancashire County Council Highway Engineers to inspect the area of Mill Lane subject to flooding.

Narrow Footway Mill Lane – Mr Pitcher raised concerns about the narrow and dangerous footway between Millhead and Warton villages. The chairman assured Mr Pitcher that the footway had been a matter of very serious concern for members of the parish council for a considerable time and despite all efforts to find a solution as yet replacement or at least widening of the footway had not been authorised as being urgent by Lancashire County Council. The chairman assured Mr Pitcher that efforts to find a satisfactory outcome would continue.

THE CHAIRMAN RECONVENED THE MEETING

20.003. REPORT FROM COUNTY COUNCILLOR MRS P WILLIAMSON: County Councillor Mrs Williamson advised members that at present she had nothing to report but was available to give any assistance required.

County Councillor Mrs Williamson was thanked for her report.

20.004. REPORT FROM DISTRICT COUNCILLOR A DUGGAN: District Councillor Duggan reported that Lancaster City Council would shortly be consulting with town and parish councils on ways green policies could be jointly developed.

District Councillor Duggan was thanked for his report.

20.005. STANDING ORDER 25: Members noted that no action had been taken under the provision of Standing Order 25.

20.006. PLANNING MATTERS: a) There were no planning applications that required consideration.

b) Members noted that current status of planning applications reviewed by members at previous meetings as follows:

17/00736/OUT – Reviewed 4th July 2017 meeting – Awaiting decision
 18/01603/FUL – Reviewed 8th January 2019 meeting – Awaiting decision
 18/01589/REM – Reviewed 5th February 2019 meeting – Awaiting decision
 19/00003/FEF – Reviewed 5th February 2019 meeting – Awaiting decision
 19/00020/FUL – Reviewed 5th March 2019 meeting – Awaiting decision
 19/0012/REF – reviewed 26th March 2019 meeting – Awaiting decision
 19/00563/VCN – Reviewed 4th June 2019 meeting – Awaiting decision
 19/0098/TPO – Reviewed 3rd September 2019 meeting – Awaiting decision
 19/00020/FUL – Reviewed 1st October 2019 meeting – Awaiting decision
 19/00034/REF – Reviewed 5th November 2019 meeting – Awaiting decision
 19/01390/OUT – Reviewed 5th November 2019 meeting – Application refused

20.007. FINANCE: a) Members noted the financial summary for December 2019

Opening Balance	Current Account	10572.73	
	Village Improvement Account	12151.69	
	Investment Account	8058.47	
	Playground Account	4519.11	
	E & R Wilson Fund	<u>1627.90</u>	<u>36929.90</u>

Receipts

NIL

Payments

06.12.19	J W Ball- Salary	370.26
10.12.19	K Barrett & Sons – Notice Boards	594.00
10.12.19	Tom Oliver – Toilet Work October	90.00
10.12.19	J W Ball-AAT Membership Fees	83.00
10.12.19	J W Ball – Expenses	174.40
10.12.19	Lancaster City Council. – AONB	925.00

10.12.19	Payment D Clough – Christmas Tree	19.99	<u>2256.65</u> 34673.25
	Closing Balance	Current Account Village Improv Acc Investment Account Playground Account E & R Wilson Fund	8316.08 12151.69 8058.47 4519.11 <u>1627.90</u> <u>34673.25</u>

b) Members authorised payments and signed cheques for the following accounts:

G.Milner – Toilet Maintenance - £560.00 – 2059. The clerk advised members that cheque no 2059 was a replacement for cheque no 2051 wrongly made payable to GDM Home Property Maintenance. Cheque no 2051 had been cancelled.

Carter Jonas-Potts Picnic Site Rental Payment - £1.00 – 2060

Tom Oliver – Toilet Work December - £55.00 - 2061

Members agreed that payment of £1213.48 (cheque no 2054) to the George Washington Hotel be withheld until the investigation of the water charges invoiced had been completed .

c) Parish Council Precepting 2020/2021

The clerk issued copies of the breakdown of expenditure planned for the 2020/2021 financial year and discussed the allocation of the funding to cost headings. Members considered the information supplied and agreed that payment of a precept of £19,803.00 be requested from Lancaster City Council. The clerk was instructed to make the necessary arrangements.

d) Balance Forecast 31st March 2020-01-29

The clerk discussed estimates of the likely expenditure to be incurred by the end of the current financial year and advised members that a closing balance of £1007 was likely and a temporary transfer of funds from another account would not be necessary.

20.008. PUBLIC TOILETS: Councillor Clough reported that a Cisterniser Infrared Urinal Control Valve was required as a replacement unit for the male toilet at a cost of approximately £300. Members requested that Councillor Clough seek further information concerning the actual replacement cost for further consideration at the February meeting.

20.009. SPARROW PARK: Councillor Clough reported that the Silent Soldier had been removed and placed in safe storage.

20.010. ELIZABETH AND RICHARD WILSON CHARITABLE FUND: The clerk reported that no further applications had been received in addition to the one already held.

20.011. THE WEIR CHILDRENS PLAYGROUND: The clerk reported that it had not been possible to apply the non slip tape to the cattle grid because of the continued bad weather. Members discussed the replacement of surfacing under the climbing net and agreed that the cost of surfacing similar to that covering the young children play area be investigated.

20.012. PARISH LENGTHSMAN: The clerk reported that the parish lengthsman continued to deliver a high standard of work throughout the village.

20.013. SPEED DETECTION DEVICES: Councillor Clough reported that the Borwick Lane device was currently out of use because of a lack of sunlight to charge the battery. The Mill Lane device was operational.

20.014. EMERGENCY RESPONSE PLAN: Councillor Clough reported that the plan was available for use if required.

20.015. REGISTRATION OF WARTON PARISH COUNCIL LAND WITH THE LAND REGISTRY: The clerk reported that the registration papers for the land at the Weir and Senset Well had been forwarded to the Land Registry by Mr Foreman of Ratcliffe and Bibby.

20.016. PARISH COUNCIL WEBSITE: The clerk reported that changes to the website were in hand.

20.017. WARTON AND MILLHEAD COMMUNITY ROADWATCH SCHEME: Nothing further to report.

20.018. MILL LANE FOOTPATH: Nothing further to report.

20.019. COMMUNITY CHAMPION VOLUNTEER PROJECT: The clerk reported that arrangements to join the project were in hand.

20.020. DISCHARGE OF CONDITIONS RELATED TO PLANNING APPLICATION 15/00847/OUT: The clerk reported that further information was awaited from Lancashire County Council covering the funding available.

20.021. SALE OF PART OF THE LITTLE WEIR: The clerk reported that no contact had been made with Wilson Properties Limited since the last meeting of the parish council.

20.022. ENGLAND COASTAL PATHWAY – WARTON SALTMARSHES: Nothing further to report.

20.023. DATES FOR WARTON PARISH COUNCIL ANNUAL GENERAL MEETING ANNUAL ASSEMBLY OF PARISH MEETING AND REVIEW OF 2019/2020 FINANCIAL STATEMENTS: Members agreed that the Annual General Meeting be held at 7.00 pm on Tuesday 5th May 2020 prior to the scheduled parish council meeting, and the 2019/2020 Financial Statements be reviewed and agreed at the 2nd June 2020 meeting of the parish council. Members agreed to defer the arrangement of the Annual Assembly of Parish meeting to the February meeting of the Parish Council.

20.024. ATTENDANCE AT THE LANCASHIRE CIVIC COUNTY CAROL SERVICE: Councillor Muckle agreed to represent the parish council at the carol service to be held at Blackburn Cathedral at 6.00pm on 2nd February 2020.

20.025. WARTON & MILLHEAD FLOODING ISSUES: Members agreed to keep flooding issues throughout the parish under review. County Councillor Mrs Williamson agreed to request an update from Lancashire County Council officers on investigations into the flooding issues.

20.026. SMALL QUARRY REPAIRS: Members agreed to defer consideration of the work required until after a site visit from Councillors Briggs and Clough and the clerk.

20.027. BUCKINGHAM PALACE GARDEN PARTY 2020. Members agreed that Councillor Clough be nominated to represent the parish council at the Garden Party draw for places by LALC.

20.028. VE DAY CELEBRATIONS. Members agreed to await confirmation of plans to hold a party in the Village Hall before further consideration of parish council plans for the celebrations.

20.029. CLERKS SALARY INCREASE. Members agreed to the award of 2% salary increase agreed by NALC back dated to 1st April 2019.

20.030. ITEMS OF INFORMATION FROM MEMBERS: i) There were no items of information reported by members.

20.031. DATE AND TIME OF NEXT MEETING: There being no further business the chairman thanked members, County Councillor Mrs Williamson and District Councillor Duggan for their attendance and closed the meeting at 8.55pm, arranging the next meeting for Tuesday 4th February 2020 at 7.30pm in the Village Hall, Warton.

Items for inclusion in the Agenda for the 4th February 2020 Meeting to be notified to the clerk by Monday 27th January 2020.

Chairman _____ Date _____

Minutes subject to agreement at the 4th February 2020 meeting of the Warton Parish Council.