

MINUTES OF THE WARTON PARISH COUNCIL MEETING
Held at 7.30pm on Tuesday 3rd July 2018 in the Village Hall, Warton

PRESENT: Councillors C Peacock (Chairman), D Clough, J Cody, A Hilling and W Muckle

IN ATTENDANCE: J W Ball (Clerk to the Parish Council) and D Bland (Internal Auditor to the Parish Council)

APOLOGIES: Apologies for absence were received and accepted from Councillors H Briggs, Mrs H Barker, Mrs L Simmonds, County Councillor Mrs P Williamson and District Councillor Mrs S Sykes

In the absence of Councillor Briggs, Councillor Peacock acted as chairman for the meeting

18.160. DECLARATIONS OF INTEREST: There were no declarations of interest concerning agenda items.

18.161. MINUTES OF THE PREVIOUS MEETING: RESOLVED THAT the minutes of the meeting held on 5th June 2018 having been circulated, be approved and signed by the chairman as a correct record.

18.162. REPORT FROM THE CLERK CONCERNING MATTERS IN PROGRESS: The clerk reported that i) the Open Spaces Society Annual General Meeting information had been received ii) the Mill Lane hedge had been trimmed iii) the Millhead notice board grass cutting had been completed iv) the grit bin survey in the village was underway with additional bins recommended as necessary adjacent to the Potts Wood Picnic Site and Crag Road lay bye and the junction of Borwick Lane and Back Lane v) other items of interest had been circulated to members as received.

The clerk was thanked for his report.

THE CHAIRMAN ADJOURNED THE MEETING FOR A PERIOD OF PUBLIC PARTICIPATION

18.163. A complaint had been received concerning the need for trimming of the hedge behind the bungalows on the path leading to the Roods Play area. As the hedge was part of the property owned by Lancaster City Council the clerk was instructed to contact the appropriate department to request the work be carried out.

No other items were raised by members of the public.

THE CHAIRMAN RECONVENED THE MEETING.

18.164. REPORT FROM COUNTY COUNCILLOR MRS WILLIAMSON: County Councillor Mrs Williamson was unable to attend the meeting and had tendered her apologies. She had advised the clerk that she had nothing to report on the projects she was involved with on behalf of the parish council.

18.165. REPORT FROM DISTRICT COUNCILLOR MRS SYKES: District Councillor Mrs Sykes was unable to attend the meeting and had tendered her apologies. She had advised the clerk that she had nothing to report to the meeting.

18.166 STANDING ORDER 25: Members noted that no action had been taken under the provision of Standing Order 25.

18.167. PLANNING MATTERS: a) Members reviewed planning applications received as follows:

18/00349/FUL – Erection of 8 dwellings and a pumping station with associated access for Mr Bleasdale, Land Opposite Greendale Drive, Millhead – No objections raised

18/00692/FUL – Demolition of two storey buildings erection of two single storey buildings joined by a covered walkway with associated parking and access for the use of the site as a Funeral Directors for Mrs A Western, Land at Sand Lane, Warton – No objection raised

b) Members noted the current status of planning applications already reviewed as follows:

17/00736/OUT – Reviewed 4th July meeting – Awaiting decision
 17/0178/TPO – Reviewed 6th February 2018 meeting – Awaiting decision
 18/0038/TPO – Reviewed 6th March 2018 meeting – Awaiting decision
 18/00141/REM – Reviewed 6th March 2018 meeting – Awaiting decision
 18/00349/FUL – Reviewed 1st May 2018 meeting – Awaiting decision
 18/0060/TCA – Reviewed 1st May 2018 meeting – Awaiting decision
 18/00418/FUL – Reviewed 1st May 2018 meeting – Application permitted
 18/00489/FUL – Reviewed 5th June 2018 meeting – Split decision
 18/00627/FUL – Reviewed 5th June 2018 meeting – Awaiting decision
 18/00652/FUL – Reviewed 5th June 2018 – Awaiting decision

18.168 FINANCE: a) Members noted the financial summary for June 2018:

	Opening Balance	Current Account	25005.11	
		Village Improvement Account	10014.10	
		Investment Account	8058.47	
		Playground Account	3015.22	
		E & R Wilson Account	3.10	46096.00
Receipts				
06.06.18	Transfer – Play Equip Account		1500.00	
06.06.18	Transfer – Village Improvement Account		2000.00	<u>3500.00</u>
				49596.00
Payments				
05.06.18	C Peacock – Expenses		128.40	
05.06.18	Open Spaces Society – Membership		45.00	
05.06.18	Elan City Ltd – Speed Sign		2266.80	
05.06.18	Millenium Computers – Virus Software		30.00	

05.06.18	NS&I Village Improvement Acco	2000.00	
05.06.18	Yorkshire Bank Playground Account	1500.00	
05.06.18	Tom Oliver – Toilet Cleaning	49.50	
05.06.18	Tom Oliver – Toilet Cleaning	54.00	
05.06.18	Peter Doey – Parish Lengthsman	535.00	
06.06.18	J W Ball – Salary	363.00	
			<u>6971.70</u>
			42624.30

Closing Balance	Current Account	18033.41	
	Village Improv Acc	12014.10	
	Investment Account	8058.47	
	Playground Account	4515.22	
	E & R Wilson Fund	<u>3.10</u>	<u>42624.30</u>
	Account		

b) Members authorised payments and signed cheques for the following accounts:

D Bland – Internal Audit Fee - £100.00 – 1968
P Doey – Parish Lengthsman - £307.99 – 1969
T Oliver – Toilet Cleaning- £50.00 – 1970
T Oliver – Toilet Cleaning- £16.00 - 1971

c) Members received and agreed the 2017/2018 Financial Year Annual Accounting Statements Internal Audit Report, Annual Governance Statement and related papers prior to audit by PKF Littlejohn on 23rd July 2018.

18.169. PUBLIC TOILETS: Councillor Clough reported the toilets were operational although he thought some repairs to the water system may be necessary.

18.170. SPARROW PARK: Councillor Clough reported that he had identified a possible craftsman able to produce the name board for the park. Members requested he make the necessary contact to see if the work could be done.

18.171. ELIZABETH AND RICHARD WILSON CHARITABLE FUND: The clerk reported that the 2017/2018 funding contribution was still awaited from the fund trustees with the current balance available in the fund of £3.10. No new application had been received.

18.172. THE WEIR CHILDREN'S PLAYGROUND: Members agreed that a new log be purchased for the sandpit climbing area. Members agreed that the missing letters from the compass feature be replaced with brass epoxy resin infills.

18.173. PARISH LENGTHSMAN: The clerk reported that the parish lengthsman continued to carry out work throughout the village including assisting Councillor Clough with the installation of the new Evolis Radar Speed sign.

18.174. SPEED DETECTION DEVICE: Councillor Clough reported that the Evolis Radar Speed Sign had been positioned in Borwick Lane and was operational. The sign was a major improvement on the previous equipment and would be programmed to record and produce data on traffic speed trends in the near future.

Members thanked Councillors Clough and Peter Doey for their work installing the sign.

18.175. EMERGENCY RESPONSE PLAN: Councillor Clough reported that the plan was ready for use in an emergency.

18.176. REGISTRATION OF WARTON PARISH COUNCIL LAND WITH THE LAND REGISTRY: Councillor Peacock agreed to attempt to specify the actual land designated as Senset Well as apposed to the brindle path leading to it and report back to the next meeting of the parish council.

18.177. PARISH COUNCIL WEBSITE: The clerk reported that input of parish council data had continued.

18.178. WARTON AND MILLHEAD COMMUNITY ROADWATCH SCHEME: The clerk reported no further expressions of interest in joining the scheme had been received.

18.179. MILL LANE FOOTPATH: Nothing further to report.

18.180. KEERBRIDGE HOUSING DEVELOPMENT: Nothing further to report.

18.181. LALC ANNUAL GENERAL MEETING: Members agreed that Councillor Peacock attend the meeting to represent the parish council with Councillor Muckle to attend also if available.

18.182. WARTON BOWLING CLUB DONATION: Members discussed the donation application and agreed that before making a decision the clerk write to the club asking for a copy of the latest accounts together with information covering the reason for a ramp being necessary.

18.183. SALT MARSH TRUST: Nothing further to report.

18.184. ARCHBISHOP HUTTON'S PRIMARY SCHOOL BARN: Nothing further to report.

18.185. GRIT BIN ALLOCATION: Nothing further to report than that reported at 18.162 by the clerk.

18.186. ITEMS OF INFORMATION FROM MEMBERS: There were no items of information reported by members.

18.187. DATE AND TIME OF NEXT MEETING: Members agreed that the next meeting of the Warton Parish Council would be held on Tuesday 4th September 2018 at 7.30pm in the Village Hall, Warton.

Items for inclusion in the Agenda to be notified to the clerk by Monday 27th August 2018.

Chairman _____ Date _____

Minutes subject to agreement at the next meeting of the Warton Parish Council.