

MINUTES OF THE WARTON PARISH COUNCIL MEETING
Held at 7.30pm on Tuesday 4th June 2019 in the Village Hall, Warton

PRESENT: Councillors K Briggs (Chairman), D Clough, A Hilling, Mrs D Longman and C Peacock.

The chairman welcomed District Councillor Adrian Duggan who was attending his first meeting of the parish council as the District Councillor representing the Warton Ward of Lancaster City Council.

IN ATTENDANCE: J W Ball (Clerk to the Parish Council), District Councillor A Duggan and 1 member of the public

APOLOGIES: Apologies for absence were received and accepted from Councillors Mrs Cody, Mrs Simmonds and County Councillor Mrs Williamson

DECLARATIONS OF INTEREST: Councillor Peacock declared interests in items 10B (Minute 19.150) and 26 Minute 19.166) of the agenda.

19.145. MINUTES OF THE PREVIOUS MEETING: RESOLVED THAT the minutes of the meeting held on 14th May 2019 having been previously circulated be accepted as a true and accurate record of proceedings at that meeting and be signed as such by the chairman.

19.146. REPORT FROM THE CLERK CONCERNING MATTERS IN PROGRESS: The clerk reported that i) a self assessment covering the requirements for the parish council to pay a registration fee as part of the Data Protection Legislation had been completed confirming that a fee was not required ii) County Councillor Williamson had discussed possible changes to Street Parking Legislation with Lancashire County Council officers and had been informed that no changes to the current legislation were planned, but should changes be implemented rather than a total ban on pavement parking being imposed they would prefer authority to impose bans only where considered necessary iii) notice had been received concerning the Self Build and Community Build Event scheduled for Thursday 20th June 2019 in The Storey, Meeting House Lane, Lancaster iv) members were required to complete as soon as possible their Declaration of Acceptance of Office, Disclosures of Pecuniary and Other Interests and Return of Election Expenses v) changes proposed to the Bank Mandate covering authority to sign cheques on behalf of the parish council would require a new mandate signed by all existing members and confirmation in writing from Mrs H Barker that she was no longer a member of Warton Parish Council and did not wish to be included in the new mandate vi) other emails received had been forwarded to members.

The clerk was thanked for his report.

THE CHAIRMAN ADJOURNED THE MEETING FOR A PERIOD OF PUBLIC PARTICIPATION

The clerk reported that he had received a complaint from a member of the public concerning actions taken by the owner of the George Washington Hotel to restrict the use of the area to the front of the hotel as a parking area which was considered to be a public place. A reply to the complaint had been provided by the clerk requesting information on the basis of the claim. To date no response had not been received from the member of the public.

THE CHAIRMAN RECONVENED THE MEETING

19.147. REPORT FROM COUNTY COUNCILLOR MRS P WILLIAMSON: County Councillor Mrs Williamson was unable to attend the meeting because of a prior engagement.

19.148. REPORT FROM DISTRICT COUNCILLOR A DUGGAN: District Councillor Duggan assured members of his support in particular through his interest in tourism development and revenue raising. He agreed to approach Lancaster City Council officers concerning the renewal of the public toilet management agreement.

District Councillor Duggan was thanked for his report.

19.149. STANDING ORDER 25: Members noted that no action had been taken under the provision of Standing Order 25.

19.150. PLANNING MATTERS: a) Members reviewed planning applications received as follows:

19/00540/FUL – Removal of rear window and doors and installation of bi-fold doors for Mr Lomax, land opposite Greendale Drive, Mill Lane, Warton – No objection raised

19/00563/VCN – Reserved matters application for the erection of 21 residential dwellings with associated access (pursuant to the variation of condition 2 on planning permission 15/00720/REM to allow a driveway to the front and side at plot 9, removing two allocated car parking spaces and allow the widening of the existing drive at plot 14 giving 2 no. car parking spaces for Mr Byron Wilson, land opposite Greendale Drive, Mill Lane, Warton. Members requested that the clerk seek further information and clarification concerning the positioning of the proposed changes.

b) Members noted the current status of planning applications already reviewed as follows:

17/00736/OUT – Reviewed 4th July 2017 meeting – Awaiting decision
 18/01603/FUL – Reviewed 8th January 2019 meeting – Awaiting decision
 18/01589/REM – Reviewed 5th February 2019 meeting – Awaiting decision
 19/00003/FEF – Reviewed 5th February 2019 meeting – Awaiting decision
 19/00020/FUL – Reviewed 5th March 2019 meeting – Awaiting decision
 19/0039/TCA – reviewed 26th March 2019 meeting – Application permitted
 19/0012/REF – reviewed 26th March 2019 meeting – Awaiting decision
 19/0056/TPO – Reviewed 14th May 2019 members – Application permitted
 19/00474/FUL – Reviewed 14th May 2019 meeting – Awaiting decision
 19/00444/FUL – Reviewed 14th May 2019 meeting – Awaiting decision

19.151. FINANCE: a) Members noted the financial summary for May 2019

Opening Balance	Current Account	20236.49
	Village Improvement Account	12151.69
	Investment Account	8058.47
	Playground Account	1519.11

	E & R Wilson Fund	<u>67.30</u>	<u>42033.06</u>
Receipts			
17.05.19	Bank Transfer – Play Equip. a/c from R & P a/c		3000.00
			<u>45033.06</u>
Payments			
06.05.19	J W Ball – Salary	370.26	
14.05.19	Npower – Toilet Electricity	76.14	
14.05.19	T Oliver – Toilet Work	75.00	
14.05.19	LALC – Conference Fee	35.00	
14.05.19	P Doey – Parish Lengthsman	470.00	
17.05.19	Bank Transfer – R&PA a/c to play equipment a/c	<u>3000.00</u>	<u>4022.77</u>
			<u>41010.29</u>
	Closing Balance		
	Current Account	16213.72	
	Village Improv Acc	12151.69	
	Investment Account	8058.47	
	Playground Account	4519.11	
	E & R Wilson Fund	<u>67.30</u>	<u>41010.29</u>

b) Members authorised payments and signed cheques for the following accounts:

Millenium Computer Services – Data Collection - £44.95 – 2024
 Open Spaces Society – Membership Fee - £45.00 – 2025
 P Doey – Parish Lengthsman - £210.00 – 2026
 Warton Response Group – Donation - £600.00 - 2027

19.152. PUBLIC TOILETS: The clerk reported that confirmation had not yet been received from Lancaster City Council concerning payment of a management fee for the 2019/2020 financial year.

19.153. SPARROW PARK: The clerk reported that further contact from Lancaster City Council officers concerning the sale of the park was still awaited. Members agreed that Councillor Clough arrange for the supply of a sign 'Maintained by Warton Parish Council' to be mounted on the rear side of the notice board.

19.154. ELIZABETH AND RICHARD WILSON CHARITABLE FUND: The clerk informed members that payment of the 2019/2020 funding was awaited from the Fund Trustees. No application for funding had been received to date.

19.155. THE WEIR CHILDRENS PLAYGROUND: The clerk informed members that no further information was available from Zurich Municipal concerning the outstanding compensation claim.

19.156. PARISH LENGTHSMAN: Members discussed remuneration for the Parish Lengthsman and agreed that an additional payment of £1.50 per hour be awarded from 1st June 2019. Remuneration for work carried out would therefore be £11.50 per hour.

19.157. SPEED DETECTION DEVICE: Councillor Clough reported that the data required had been extracted and would be analysed by Councillor Peacock.

19.158. EMERGENCY RESPONSE PLAN: Councillor Clough presented details of components that required eventual replacement together with costs. Members agreed unanimously to make a donation of £600 to the Warton Response Group to be used for the maintenance of the four defibrillators installed in Warton and Millhead.

19.159. REGISTRATION OF WARTON PARISH COUNCIL LAND WITH THE LAND REGISTRY: The clerk reported that registration of the parcels of land at the Weir and Senset Well were in hand.

19.160. PARISH COUNCIL WEBSITE: The clerk reported that input of parish council data had continued. Update of personal information for members was in hand.

19.161. WARTON AND MILLHEAD COMMUNITY ROADWATCH SCHEME: The clerk reported that no further progress had been made with the recruitment of volunteers.

19.162. MILL LANE FOOTPATH: Nothing further to report.

19.163. DISCHARGE OF CONDITIONS RELATED TO PLANNING APPLICATION 15/00847/OUT: The clerk reported that the data on the number of children and adults currently using the narrow Mill Lane footpath was still awaited. Provision of the data was now urgent if the application for funding was to go ahead.

19.164. CARNFORTH CIVIC SUNDAY SERVICE AND RECEPTION: Members agreed that Councillor and Mrs Hilling attend the civic Sunday event as representatives of Warton Parish Council. The clerk was instructed to inform Carnforth Town Council clerk accordingly.

19.165. OPEN SPACES SOCIETY DONATION: Members agreed not to make a donation on this occasion.

19.166. SERVICE, VIRUS CHECK & WEBROOT RENEWAL FOR PARISH COUNCIL LAPTOP: Members agreed that the work be carried out by Millenium Computer Services at a charge of £35.00.

19.167. GRIT BIN ALLOCATION: The clerk reported that the survey was ongoing.

19.168. ITEMS OF INFORMATION FROM MEMBERS: i) Councillor Briggs requested that the Parish Lengthsman clear the overgrown brambles and weed from the footpath adjacent to the allotments. Apart from brambles all other cut offs could be deposited in the compost bin ii) Councillor Briggs requested that the Parish Lengthsman clear and sweep the path linking Chapel Walk with Main Street iii) Councillor Clough reported a sunken water manhole in Coach Road opposite no.22 (LA5 9RD) iv) Councillor Clough reported that the rainwater gully at the junction of Main Street and Borwick Lane required cleaning v) Councillor Clough reported that the Speed Limit Sign in Borwick Lane was obscured by the hedge and needed cutting back vi) Councillor Peacock requested that when erecting Road Closed signage, Lancashire County Council Highways should provide more details of the actual closure position.

19.169. DATE AND TIME OF NEXT MEETING: There being no further business the chairman thanked members for their attendance and closed the meeting at 9.05 pm,

1158

arranging the next meeting for Tuesday 2nd July 2019 at 7.30pm in the Village Hall, Warton.

Items for inclusion in the 2nd July 2019 Meeting Agenda to be notified to the clerk by 24th June 2019.

Chairman _____ Date_____

Minutes subject to agreement at the 2nd July 2019 meeting of the Warton Parish Council.