

**MINUTES OF THE WARTON PARISH COUNCIL MEETING**  
**Held at 7.30pm on Tuesday 8<sup>th</sup> January 2019 in the Village Hall, Warton**

**PRESENT:** Councillors K Briggs (Chairman), A Hilling, W Muckle and C Peacock

**IN ATTENDANCE:** J W Ball (Clerk to the Parish Council) and 3 members of the public.

**APOLOGIES:** Apologies for absence were received and accepted from Councillors D Clough, Mrs J Cody and Mrs L Simmonds, County Councillor Mrs P Williamson and District Councillor Mrs S Sykes.

**DECLARATIONS OF INTEREST:** There were no declarations of interest relating to items covered by the agenda.

**19.001. MINUTES OF THE PREVIOUS MEETING:** RESOLVED THAT the minutes of the meeting held on 4<sup>th</sup> December 2018 be accepted as a true and accurate record subject to at 18.300 ii) the minutes to be amended to read Councillor Peacock reported that he had advised the North West Coastal Forum that input to the Irish Sea Marine Plan consultation should be from organisations such as the Morecambe Bay Partnership and LALC.

**19.002. REPORT FROM THE CLERK CONCERNING MATTERS IN PROGRESS:** The clerk reported that i) Lancaster City Council had advised that the 2019/2020 Budget Proposals meeting of the Budget and Performance Panel would be held on 22<sup>nd</sup> January 2019 in Morecambe Town Hall at 6.00 ii) Zurich Municipal Insurance had advised that in early October 2018 someone without permission remotely accessed 3 email accounts and that it was possible that emails sent to or from Warton Parish Council to the company could have been downloaded or copied iii) Zurich Municipal had informed Serious Law that the papers concerning the recent accident on the Weir access grid had been forwarded to Lancashire County Council for action iv) members to note that as the chairman of Warton Parish Council had already attended an earlier Buckingham Palace garden party he was not eligible for consideration for attendance at the 2019 event v) Lancaster City Council had advised that comments in reference to the current review of the Statement of Gambling Licensing Policy as applicable to the Gambling Act 2005 should be received by 18<sup>th</sup> January 2019 vi) Tom Oliver would be responsible for the opening and closure of the public toilets whilst Councillor Clough was on holiday.

The clerk was thanked for his report.

**THE CHAIRMAN ADJOURNED THE MEETING FOR A PERIOD OF PUBLIC PARTICIPATION**

Concerns were raised by 2 members of the public over planning permissions 18/01603/FUL Erection of 4 dwellings with associated access for Wilson, Warton Grange Farm, Farleton Lane, Warton. The concerns expressed were disruption to existing residents of Farleton Close during construction of the dwellings because of noise, additional lorry traffic, dust, fumes and lifestyle disruption and disturbance. Members expressed sympathy for the residents and agreed to monitor the situation.

No other items were raised by members of the public.

**THE CHAIRMAN RECONVENED THE MEETING**

**19.003. REPORT FROM COUNTY COUNCILLOR MRS P WILLIAMSON:** County Councillor Mrs Williamson was unable to attend the meeting because of a prior engagement and no items requiring discussion had been lodged with the clerk.

**19.004. REPORT FROM DISTRICT COUNCILLOR MRS S SYKES:** District Councillor Mrs Sykes was unable to attend the meeting and had advised the clerk that she had no items to raise at the meeting.

**19.005. STANDING ORDER 25:** Members noted that no action had been taken under the provision of Standing Order 25.

**19.006. PLANNING MATTERS:** a) Members reviewed planning applications received as follows:

18/01564/FUL – Erection of a two storey extension to the front elevation for Mr Oliver Taylor, 1 Mill Lane, Warton. No objection to the application was raised by members but the clerk was instructed to contact Lancaster City Council Planning Control to request that planners monitor the length of footway provided by developers adjacent to 1 Mill Lane and the other bungalows adjacent together with any reserved land in the neighbouring field.

18/01603/FUL – Erection of 4 dwellings with associated access for Wilson, Warton Grange Farm, Farleton Close, Warton. Members expressed the view that the development should only go ahead in conjunction with the larger development for the site. Members expressed concerns about the proposed pond, the provision of adequate storm water drains to cope with excess water running off Warton Crag, the provision made to accommodate water height, pumping etc associated with the mires project and potential disruption to existing residents during the construction process, vehicle movement and sight lines. Members agreed that a meeting with the developer be arranged to discuss issues raised.

b) Members noted the current status of planning applications already reviewed as follows:

17/00736/OUT – Reviewed 4<sup>th</sup> July meeting – Awaiting decision  
 17/0178/TPO – Reviewed 6<sup>th</sup> February 2018 meeting – Awaiting permitted  
 18/0038/TPO – Reviewed 6<sup>th</sup> March 2018 meeting – Awaiting permitted  
 18/0066/TCA – Reviewed 1<sup>st</sup> May 2018 meeting – Application permitted  
 18/00349/FUL – Reviewed 3<sup>rd</sup> July 2018 meeting – Awaiting decision  
 18/00791/FUL – Reviewed 4<sup>th</sup> September 2018 meeting – Awaiting decision  
 18/00898/FUL – Reviewed 4<sup>th</sup> September 2018 meeting – Awaiting permitted  
 18/00791/FUL – Reviewed 2<sup>nd</sup> October 2018 meeting – Awaiting decision  
 18/01410/FUL – Reviewed 6<sup>th</sup> November 2018 meeting – Awaiting decision  
 18/0188/TCA – Reviewed 4<sup>th</sup> December 2018 meeting – Application refused  
 18/01387/FUL – Reviewed 4<sup>th</sup> December 2018 meeting – Awaiting decision  
 18/01355/FUL – Reviewed 4<sup>th</sup> December 2018 meeting – Awaiting decision

**19.007 FINANCE:** a) Members noted the financial summary for December 2018:

Opening Balance	Current Account	10764.29
	Village Improvement Account	12014.10
	Investment Account	8058.47

Playground Account	4515.22	
E & R Wilson Account	<u>1467.30</u>	<u>36819.38</u>

#### Receipts

14.12.18	Electricity Northwest – Wayleaves		<u>6.46</u>
			36462.84

#### Payments

04.12.18	Thomas Graham Ltd – Toilet Consum	33.34	
04.12.18	Thomas Oliver – Toilet Work	49.50	
04.12.18	D Clough – Christmas Tree	17.99	
06.12.18	J W Ball - Salary	370.26	
11.12.18	Warton Pre School – Donation	3000.00	
11.12.18	Hughes Electrical	221.73	
11.12.18	Lancaster City Coun – AONB Contr	<u>925.00</u>	<u>4617.82</u>
			31845.02

Closing Balance	Current Account	5789.93	
	Village Improv Acc	12014.10	
	Investment Account	8058.47	
	Playground Account	4515.22	
	E & R Wilson Fund	<u>1467.30</u>	<u>31845.02</u>

b) Members authorised payments and signed cheques for the following accounts:

SLCC – Clerks Membership Fee - £106.00 – 1999  
 Carter Jonas – Potts Wood Picnic Site Rent - £1.00 – 2000  
 Lancaster City Council – Grass Cutting Charges - £1525.20 – 2001  
 Archbishop Huttons School Ass – Donation - £3000 – 2002  
 P.Doey – Parish Lengthsman - £380.00 – 2003  
 Thomas Oliver – Toilet Work - £75.00 – 2004

c) 2019/2020 PRECEPT: Members considered the breakdown of expenditure prepared by the clerk and agreed that a precept demand for £19,320 be submitted to Lancaster City Council being the charging Authority for the District in which the Parish is situated.

**19.008. PUBLIC TOILETS:** Councillor Hilling agreed to purchase and install the new pressure tap required in the gents toilet.

**19.009. SPARROW PARK:** The clerk reported that further contact was awaited from Julia Greenwood of Lancaster City Council. Members discussed the removal of the Silent Soldier from the park with a possible move to St Oswalds churchyard. Councillor Peacock agreed to discuss the move with Reverend Figg and report back.

**19.010. ELIZABETH AND RICHARD WILSON CHARITABLE FUND:** The clerk reported no further applications for funding had been received in addition to the two 1<sup>st</sup> applications and 2<sup>nd</sup> applications already held.

**19.011. THE WEIR CHILDRENS PLAYGROUND:** The clerk reported that no further correspondence had been received concerning the injury to the child.

**19.012. PARISH LENGTHSMAN:** The clerk reported that Peter Doey had continued his work around the village.

**19.013. SPEED DETECTION DEVICE:** The clerk reported that both radar speed signs were operational with the batteries from the Borwick Lane sign recharged from mains supply.

**19.014. EMERGENCY RESPONSE PLAN:** The clerk reported that the plan was operational.

**19.015. REGISTRATION OF WARTON PARISH COUNCIL LAND WITH THE LAND REGISTRY:** The clerk reported that the amended registration of Senset Well was in hand but no further action taken with the Weir registration.

**19.016. PARISH COUNCIL WEBSITE:** The clerk reported that input of parish council data had continued.

**19.017. WARTON AND MILLHEAD COMMUNITY ROADWATCH SCHEME:** The clerk reported that three volunteers had attended the training session held at Morecambe Police Station. Police vetting and medical procedures would now be carried out.

**19.018. MILL LANE FOOTPATH:** Nothing further to report. Councillor Peacock agreed to contact RSPB officers to establish the improvements to PRWI planned as part of the Warton Mines project.

**19.019. KEERBRIDGE HOUSING DEVELOPMENT:** The amended Option Agreement had been signed and returned to the parish council solicitors for their action.

**19.020. SALT MARSH TRUST:** The clerk reported that the resigned agreement had been returned to Lancashire County Council solicitors for their action.

**19.021. ELECTRICITY NORTHWEST WAYLEAVE PROPOSALS:** The clerk reported that Electricity Northwest had proposed a one off payment of £350 instead of a yearly payment of £6.57, the period of the agreement to be 15 years. Members considered the proposal and agreed that the offer be accepted and signed agreements be returned to Electricity Northwest.

**19.022. WARTON PRE-SCHOOL DONATION:** The clerk reported that the 2017/2018 accounts were currently with the auditors for preparation of the 2017/2018 Financial Statements but would be made available for inspection when returned.

**19.023. ARCHBISHOP HUTTON'S PRIMARY SCHOOL ASSOCIATION:** Members discussed the release of the £3000 donation and agreed that the funds be paid over to the association if arrangements were in hand to purchase the IT equipment required, but if not the funds would be withheld pending the actual equipment purchase. Councillor Peacock agreed to liaise with the school and association to confirm the purchase position.

**19.024. BLACKBURN CATHEDRAL CAROL SERVICE:** Members agreed that Councillor Muckle and Mrs Muckle represent the parish council at the carol service.

**19.025. WARTON ALLOTMENTS ASSOCIATION ANNUAL GENERAL MEETING:** Members noted the minutes of the annual general meeting and the concerns of the association members covering water management, compost bays, committee membership and plot occupancy.

**19.026. GRIT BIN ALLOCATION:** The clerk reported that work was ongoing to establish the location of grit bins in the villages.

**19.027. ITEMS OF INFORMATION FROM MEMBERS:** No items of information from members were received.

**19.028. DATE AND TIME OF NEXT MEETING:** There being no further business the chairman thanked members for their attendance and closed the meeting at 8.50pm, arranging the next meeting for Tuesday 5<sup>th</sup> February 2019 at 7.30pm in the Village Hall, Warton.

Items for inclusion in the 5<sup>th</sup> February 2019 Meeting Agenda to be notified to the clerk by Monday 28<sup>th</sup> January 2019.

Chairman \_\_\_\_\_ Date \_\_\_\_\_

Minutes subject to agreement at the 5<sup>th</sup> February 2019 meeting of the Warton Parish Council.