

**MINUTES OF THE WARTON PARISH COUNCIL MEETING  
Held at 7.30pm on Tuesday 6<sup>th</sup> April 2021 by Zoom.**

In the absence of Councillors Briggs Councillor Clough acted as chairman for the meeting.

**PRESENT:** Councillors D Clough (Chairman), A Hilling, W Muckle, C Peacock and Mrs L Simmonds, and District Councillor A Duggan.

**IN ATTENDANCE:** Mr J W Ball – Clerk to the Parish Council and 2 Members of the Public.

**APOLOGIES:** Apologies for absence were received and accepted from Councillors Briggs and Mrs Cody and County Councillor Mrs Williamson.

**DECLARATIONS OF INTEREST:** No declarations of interest were made by councillors.

**21.059. MINUTES OF THE PREVIOUS MEETING:** RESOLVED THAT the minutes of the meeting held on 2<sup>nd</sup> March 2021 having been previously circulated be accepted as a true and accurate record of proceedings at the meeting and be signed as such by the chairman.

**21.060. REPORT FROM THE CLERK CONCERNING MATTERS IN PROGRESS NOT COVERED BY OTHER ITEMS ON THE AGENDA:** The clerk reported that;

- i. A letter of thanks for the parish council donation had been received from the Bowland and Pennine Mountain Rescue team.
- ii. Letters of thanks had been received from two recipients of grants from the Elizabeth and Richard Wilson Fund.
- iii. Confirmation had been received that legislation to allow non face to face council meetings would expire on 7<sup>th</sup> May 2021 and would not be renewed. It would therefore not be possible to hold council meetings after that date using Zoom and alternatives needed to be considered.
- iv. After a meeting with Belinda Barclay the site for an AONB information board had been agreed adjacent to the path by the quarry fence in the small quarry.
- v. A reply was awaited from Planning Control concerning the planning regulations covering the installation of Velux windows in the roof of a property situated within the village conservation area.
- vi. The renewal of a domain registration for the parish council website continued to cause delay and disruption to the operation of the site.
- vii. Other matters in progress were either covered as part of items on this agenda or had been notified to members on an ongoing basis.

The clerk was thanked for his report.

**THE CHAIRMAN ADJOURNED THE MEETING FOR A PERIOD OF PUBLIC PARTICIPATION:**

No items were raised by members of the public.

**THE CHAIRMAN RECONVENED THE MEETING**

**21.061. REPORT FROM COUNTY COUNCILLOR MRS P WILLIAMSON:** County Councillor Mrs Williamson was unable to attend the meeting and a report was not available.

County Councillor Mrs Williamson was thanked for her continued support.

**21.062. REPORT FROM DISTRICT COUNCILLOR A DUGGAN:** District Councillor Duggan had nothing to report to the meeting but gave an assurance that he would continue to press officers to provide an additional waste bin in the lane between Main Street and Chapel Walk.

District Councillor Duggan was thanked for his continued support.

**21.063. STANDING ORDER 25:** Members noted that no action had been taken under the provision of Standing Order 25.

**21.064. PLANNING MATTERS:** a) Details of the following planning applications had been forwarded to members for their consideration and response as required, with comments to be forwarded to Lancaster City Council Planning Department prior to deadline dates.

21/0060/TCA – Proposal Eucalyptus – to be reduced to 1m for Mr Arthur West 5 Robert Court, Warton – No objection raised.

b) Members noted that current status of planning applications reviewed by members at previous meetings as follows:

19/00020/FUL – Reviewed 5<sup>th</sup> March 2019 meeting – Awaiting decision  
 20/00358/OUT – Reviewed by Members 2<sup>nd</sup> June 2020 – Awaiting decision  
 20/00676/VCN – Reviewed by Members 14<sup>th</sup> July 2020 – Awaiting decision  
 20/00873/FUL – Reviewed by Members 24<sup>th</sup> August 2020 – Application permitted  
 20/0937/VLA – Reviewed by Members 17<sup>th</sup> September 2020 – Awaiting decision  
 LRC/AW/W13196 – Reviewed 1<sup>st</sup> December 2020 meeting – Awaiting decision  
 20/01349/FUL – Reviewed 5<sup>th</sup> January 2021 meeting – Awaiting decision  
 21/00077/EIO – Reviewed 2<sup>nd</sup> February 2021 meeting – Awaiting decision  
 20/00358/OUT – Reviewed 2<sup>nd</sup> March 2021 Meeting – Awaiting decision  
 21/00181/CCC – Reviewed 2<sup>nd</sup> March 2021 Meeting – Awaiting decision

**21.065.FINANCE:** Members noted the financial summary for March 2021

|                                   |                                     |                |                 |
|-----------------------------------|-------------------------------------|----------------|-----------------|
| Opening Balances – All Accounts   | Current Account                     | 30510.24       |                 |
|                                   | Village Improvement Account         | 12460.04       |                 |
|                                   | Investment Account                  | 8058.47        |                 |
|                                   | Playground Account                  | 4522.63        |                 |
|                                   | E & R Wilson Fund                   | <u>2247.50</u> | <u>57798.88</u> |
| Opening Balance – Current Account |                                     |                | 30510.24        |
| Receipts                          |                                     |                | NIL             |
|                                   |                                     |                | 30510.24        |
| Payments                          |                                     |                |                 |
| 02.03.21                          | Tom Oliver – Toilet Work – Feb 2021 | 130.00         |                 |
| 02.03.21                          | NW Air Ambulance Charity Donation   | 300.00         |                 |
| 02.03.21                          | Bowland Pennine Mtn.Resc Group –    | 300.00         |                 |

|          |   |                    |                |                 |
|----------|---|--------------------|----------------|-----------------|
|          | Donation  |                    |                |                 |
| 02.03.21 | Lancashire Wildlife Trust Membership                |                    | 99.00          |                 |
| 05.03.21 | Npower – Toilet Electricity                         |                    | 24.90          |                 |
| 06.03.21 | J W Ball – Salary                                   |                    | 377.67         |                 |
| 12.03.21 | A W Jenkinson Ltd – Playground<br>Woodchip          |                    | 568.80         |                 |
| 31.03.21 | Warton Church Hall – Donation                       |                    | 300.00         |                 |
| 31.03.21 | J W Ball – aql Domain Registration<br>Reimbursement |                    | 132.00         |                 |
| 31.03.21 | J W Ball Expenses 30.11.20 –<br>31.3.21             |                    | 373.36         |                 |
| 31.03.21 | HMRC – 20/21 Tax Payment                            |                    | 1176.00        |                 |
| 31.03.21 | Tom Oliver – Toilet Work – March 21                 |                    | 137.50         |                 |
| 31.03.21 | P Doey – Parish Lengthsman<br>January-March 21      |                    | 543.00         | <u>4462.23</u>  |
|          | Closing Balance – Current Account                   |                    |                | 26048.01        |
|          | Closing - Balance – All Accounts                    | Current Account    | 26048.01       |                 |
|          |   | Village Improv Acc | 12460.04       |                 |
|          |   | Investment Account | 8058.47        |                 |
|          |   | Playground Account | 4527.17        |                 |
|          |   | E & R Wilson Fund  | <u>2247.50</u> | <u>53341.19</u> |

b) Members authorised payments and agreed that cheques be signed by Councillors Hilling and Mrs Simmonds:

Warton Church Hall – Donation - £300 – 2124  
 JW Ball – Reimbursement aql Domain Registration - £132.00 – 2125  
 JW Ball – Expenses 30.11.20 to 31.03.21 - £373.36 – 2126  
 HMRC – 2020/2021 PAYE Payment - £1176.00 – 2127  
 Tom Oliver – Toilet Work March 2021 - £137.50 – 2128  
 Peter Doey – Parish Lengthsman January 2021 to March 2021 - £543.00 – 2129  
 LALC – 2021/22 Membership Fee - £420.68 – 2130  
 Recipient 21/01 E & R Wilson Fund - £1400.00 – 00094  
 Recipient 21/02 E & R Wilson Fund - £600.00 - 00095

**21.066. 2021/2022 LALC MEMBERSHIP:** Members agreed that the parish council continue membership of LALC for the 2021/2022 year at a fee of £420.68.

**21.067. APPOINTMENT OF TRUSTEES TO THE HUTTON CHARITY FREE GRAMMAR SCHOOL:** Members considered the points raised by Reverend Figg in his email of 29<sup>th</sup> March 2021 and authorised Councillor Peacock and the clerk to prepare a response.

**21.068. ALLOCATION OF FUNDS TO VILLAGE ORGANISATIONS:** Members discussed the allocation of funds to Village Organisations and agreed that publicity be arranged through Councillor Mrs Simmonds and a Facebook insertion with further consideration to be given at the 4<sup>th</sup> May 2021 meeting.

**21.069. WARTON PARISH COUNCIL CASUAL VACANCY:** The clerk reported that the statutory notice had been prepared for display on notice boards from 9<sup>th</sup> April 2021 to 28<sup>th</sup> April 2021 and Lisa Vines, Electron Manager, Lancaster City Council had been notified.

**21.070. WARTON MIRES PROJECT:** Members agreed that Jane Birch of RSPB be invited to update the parish council on the present position of the project at an additional meeting to be arranged 27<sup>th</sup> April 2021. District Councillor Duggan suggested that consideration be given to the establishment of an organisation with charitable status to develop the project and take advantage of the financial aspects available to such organisations.

**21.071. ITEMS OF INFORMATION FROM MEMBERS:** No items of information were raised by members.

**21.072. DATE AND TIME OF NEXT MEETING:** There being no further business the chairman thanked members and District Councillor Duggan for their attendance and participation and closed the meeting at 8.30pm. The next meeting of the parish council was arranged for 7.30pm on Tuesday 4<sup>th</sup> May 2021 by Zoom with an additional meeting to consider the Warton Mines Project to be held at 7.30pm on Tuesday 27<sup>th</sup> April 2021.

Chairman \_\_\_\_\_ Date \_\_\_\_\_

Minutes subject to agreement at the 4<sup>th</sup> May 2021 meeting of the Warton Parish Council.